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## Shadracks Paddock - SDNP/22/05744/CND

Dear Sirs,

I am the case officer considering this application. I have received your objection to the submission and have set out my responses to your original comments below. I hope this is helpful, please don't hesitate to contact me should you wish to discuss further.

### **Parish Council Consultee**

**Owslebury Parish Council feels strongly that it does not have enough information on this application as the application lacks legal clarity on what an Agricultural Occupancy Condition (AOC) on a property means and what happens when this is removed.**

When an application for a residential dwelling in the open countryside is made on the grounds that it is required for to fulfil an agricultural or forestry need the Council will attach an AOC to ensure the dwelling is only used for such a purpose.

What this condition means is that the person (or persons) occupying the dwelling should be *"solely or mainly employed, or last employed, in the locality in agricultural as defined by Section 336 of the Town and Country Planning Act 1990"* - this also includes any dependants of this person or widow or widower. The purpose of this planning condition is to ensure that houses aren't built in the open countryside without justification and to ensure sustainable development. However, there are sometimes instances whereby an AOC is no longer applicable or appropriate and in this instance the occupant may apply to remove this condition. When this occurs the decision maker (in this case Winchester CC on behalf of the South Downs NP) will apply the most up to date planning policy in order to determine the application. If an agricultural occupancy condition is removed from a property it means that the property may be occupied by anyone, whether they be employed in the agricultural and/or forestry industry or otherwise. Effectively it removes the occupancy restrictions from the property and means anyone can occupy it.

**The Parish Council would like Winchester to clarify the Parish Councils responsibilities on this application and to understand Winchester City Councils responsibilities on this application.** The Parish Council have been asked to comment on the application as they see fit. It is the responsibility of Winchester City Council to determine this application on behalf of South Downs National Park and in accordance with the adopted development plan.

**The Parish Council would like to keep agricultural ties if possible but accept that not all agricultural ties can be kept.** Development Management Policy SD32: New Agricultural and Forestry Workers' Dwellings sets out where it is appropriate to remove an agricultural occupancy condition. Having considered the policy and the information submitted in this particular instance I am minded to recommend that we allow the AOC to be removed.

**The Parish Council would like to see this go to the Planning Committee as the Parish Council is unhappy with the clarity and information with applications in regard to the ties of this type.** If you would still like the application to go to committee, please could you fill in the attached form so that we can progress the case.

Kind regards,

## COUNTY COUNCILLOR ROB HUMBY'S REPORT MARCH 2023

[Keep updated at @hantsconnect](#)

[Hampshire County Council | Hampshire County Council \(hants.gov.uk\)](#)

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[Hampshire County Council \(@hampshire\\_county\\_council\) • Instagram photos and videos](#)

### **New County Council Cabinet Portfolios**

#### **Adult's Health and Care:**

- Executive Lead Member, Cllr Liz Fairhurst; and
- Executive Member, Cllr Jan Warwick

#### **Children's Services:**

- Executive Lead Member, Cllr Edward Heron; and
- Executive Member, Cllr Steve Forster

#### **Universal Services:**

- Executive Lead Member, Cllr Nick Adams-King; and
- Executive Member, Cllr Russell Oppenheimer

#### **Hampshire 2050 and Corporate Services**

- Leader, Cllr Rob Humby; and
- Deputy Leader, Cllr Roz Chadd

#### **HR, Performance, Communications and Inclusion and Diversity**

- Executive Member, Cllr Kirsty North

## **Majority of Hampshire pupils offered preferred choice of secondary school**

More than 97 per cent of parents in Hampshire have been offered a place for their child, at one of their three preferences for a secondary school in September 2023.

[Majority of Hampshire pupils offered preferred choice of secondary school | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/majority-of-hampshire-pupils-offered-preferred-choice-of-secondary-school)

## **Hampshire to increase payments for all Homes for Ukraine hosts**

The Leader of Hampshire County Council, Cllr Rob Humby, has announced that the Local Authority will be increasing the payments made to all Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme from £350 to £500 per month from March.

[Hampshire to increase payments for all Homes for Ukraine hosts | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/hampshire-to-increase-payments-for-all-homes-for-ukraine-hosts)

## **Hampshire County Council approves £2.6 billion spending on services to Hampshire residents in 2023/24**

£2.6 billion of public spending on the ongoing delivery of important services to Hampshire's 1.4 million residents in 2023/24 has been approved by Hampshire County Council.

[Hampshire County Council approves £2.6 billion spending on services to Hampshire residents in 2023/24 | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/hampshire-county-council-approves-2.6-billion-spending-on-services-to-hampshire-residents-in-2023-24)

## **Report shows free festive food and fun reached more families than ever**

More than 5,000 vulnerable children across Hampshire enjoyed hot meals and fun over the Christmas holidays thanks to the County Council's Holiday Activities and Food (HAF) programme, funded by the Department for Education (DfE).

[Report shows free festive food and fun reached more families than ever | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/report-shows-free-festive-food-and-fun-reached-more-families-than-ever)

## **Fun-packed campaign challenges children to 'defeat' veg at mealtimes**

Hampshire schoolchildren are once again being encouraged to tuck into their 'monstrous' vegetables as part of the 'Eat Them to Defeat Them' campaign.

[Fun-packed campaign challenges children to 'defeat' veg at mealtimes | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/fun-packed-campaign-challenges-children-to-defeat-veg-at-mealtimes)

## **Consultation opens on proposed change to Post-16 Transport Policy**

Hampshire County Council is seeking residents' and stakeholders' views on its proposed Post-16 Transport Policy for 2023/24.

[Consultation opens on proposed change to Post-16 Transport Policy | Hampshire County Council \(hants.gov.uk\)](#)

## **River Test footbridge opens picturesque walking route between Tufton and Whitchurch**

Residents can now once again walk and run between Tufton and Whitchurch across the River Test following the completion by Hampshire County Council of a brand-new footbridge replacing a previous structure that had been closed due to its condition.

[River Test footbridge opens picturesque walking route between Tufton and Whitchurch | Hampshire County Council \(hants.gov.uk\)](#)

## **Helping Hampshire residents live a healthier lifestyle**

A new weight loss programme has been launched to help Hampshire residents reach their target weight and improve their wellbeing.

[Helping Hampshire residents live a healthier lifestyle | Hampshire County Council \(hants.gov.uk\)](#)

## **Hampshire County Council champions skills for life in National Apprenticeship Week**

Hampshire County Council is taking to the road to promote greater awareness of the training opportunities for local people by spreading the word about apprenticeships to employers across the county and beyond.

[Hampshire County Council champions skills for life in National Apprenticeship Week | Hampshire County Council \(hants.gov.uk\)](#)

## **Essential engineering work to start in March to replace Tunbridge on Garnier Road in Winchester**

Hampshire County Council has announced plans for a £1.4m scheme to replace the road over the 100-year-old Tunbridge, in Garnier Road, Winchester. This significant and complex engineering project will be delivered over a nine-month period from March to November 2023.

[Essential engineering work to start in March to replace Tunbridge on Garnier Road in Winchester | Hampshire County Council \(hants.gov.uk\)](#)

## **Services provided by Hampshire County Council include:**

- [Education and Learning](#) including supporting Hampshire schools. (excluding privately run Academy Schools)
- [Services for children and families](#) including adoption and fostering, safeguarding, and support for young people.
- [Maintenance of Hampshire's roads](#) (except motorways and trunk roads which are the responsibility of National Highways), [licensing](#) for providers who need to work on the highway, and support for operators of [public transport](#).
- [Planning](#) applications for mineral extraction, waste management and public buildings.
- Provision of [social care and health](#) in Hampshire.
- The [Hampshire Library Service](#).
- The [Countryside Service](#), looking after [rights of way](#), and many of the county's [important green spaces](#)
- [Household Waste Recycling Centres](#) where residents can dispose of unwanted items. (District, borough or city councils manage kerbside household waste collections)
- [Trading Standards](#), ensuring fair trading in Hampshire, by supporting the county's businesses and protecting Hampshire consumers.

## **District, borough and city councils**

District, borough and city councils provide services such as:

- Household waste collection
- Domestic planning applications
- Council Tax collection
- Housing

[Find your local district or borough council](#)

## **Parish, community and town councils**

These councils operate at a level below district and borough councils and in some cases, unitary authorities.

They are elected and can help on a number of local issues, like providing:

- allotments
- public clocks
- bus shelters
- community centres
- play areas and play equipment
- grants to help local organisations
- consultation on neighbourhood planning

## Winchester City Councillors March report

Thank you to Hugh Lumby



It wouldn't be right if I failed to mark the occasion of Hugh's retirement from the Winchester City Council as the ward representative for the Upper Meon Valley. I have only really got to know Hugh over the last 18 months, whereas many of you have known him for many years, or at least for the 4 and a bit years that he has represented you. He has been an extremely kind and helpful mentor to me. He was, after all, the one who persuaded me to throw my hat into the ring, making out that there wasn't much to being a councillor and it doesn't take up too much time. So, you can well imagine he has spent much of the last year rowing back from both those fundamental economies of the truth. Hugh has led by example, showing me the qualities exhibited by a model ward councillor. He takes his role in our community very seriously and has worked incredibly hard on your behalf over the years whilst maintaining his trademark great humour. I have witnessed this more than most over this last year. We have worked very closely as a tag team, trying to get to as many of the parish meetings as possible. Many clashing in our diaries, as you all know too well.

Hugh will be missed by all of us, but thankfully, he will still be here focusing more of his time on County Council work.

Thank you Hugh for all you have done and continue to do.

The picture above shows what we hope will be the progression of our team introducing Astrea Hurlock who will stand as the candidate to replace Hugh. Obviously, candidates of other political persuasion may well be available on election day, BUT ONLY, if you send in your postal vote or make sure you have your ID at the polling booth.

Info on voter ID: [www.winchester.gov.uk/elections/voter-id](http://www.winchester.gov.uk/elections/voter-id)

## **Southern Water update**

At the Health and Environment committee this week, we had Dr Toby Willison, the former Acting Chief Executive and Executive Director of Operations at the Environment Agency, who now represents Southern Water as Natural Capital and Environment Director. He was speaking at the committee answering questions from members and the public regarding failures in water supply and ongoing Combined Sewage Outflow (CSO) discharge into the rivers and sea along the South coast.

SW apologised generally for the shortfalls in water supply and any sewage discharge issues that they are responsible for.

On sewage discharge, SW reported they had set up a task force 2 years ago that will publish a regional plan to resolve CSO issues next month. They have also applied to Ofwat for an acceleration of funding into the current 5 year cycle to release funds to combat this problem. This would be focussed on 3 main areas, infrastructure investment to separate surface water and foul water to reduce overflow, nature projects to slow the flow of ground water and bigger storage and treatment works.

Regarding the water outages recently, they apologised for the failure of service which was unacceptable. SW added that the two recent events had different causes and they are shortly publishing a review of the incidents and what action they will be taking to mitigate in future. They promised to pay double the statutory minimum compensation to customers and £50k to 5 local food banks.

Hopefully, more to come on actions but this will take years to resolve.

## **Litter picking**

There are many residents who are proud champions of our environment and organise regular litter picking. Some, incredibly brave people, along some of our more dangerous roads such as the A32 and A272. On behalf of such a group in West Meon and up towards Privett along the A32, we are working with officers to see what can be done to improve the councils rubbish collection activities in areas such as the lay-bys which at times are overflowing.

In the meantime, whilst we try to resolve this, it is worth pointing out that these groups can always contact Id verde who do support local litter clearance like this. Most weekends they have a truck out behind the locals, so they are protected a bit more from traffic. They can also provide hi viz jackets and pickers, as well as taking away the rubbish collected at the end.

[www.thelitterpartnership.org](http://www.thelitterpartnership.org)

Councillor Neil Bolton, Upper Meon Valley ward

[Nbolton@winchester.gov.uk](mailto:Nbolton@winchester.gov.uk)

Councillor Hugh Lumby, Upper Meon Valley ward

[Hlumby@winchester.gov.uk](mailto:Hlumby@winchester.gov.uk)



MEETING REPORT: King Coronation

DATE: 13/03/23

WRITTEN BY: The Clerk

AGENDA ITEM: 155

At the February meeting the Council asked me to contact the Owslebury Primary School if they would be receptive to the Council buying all the children a commemorative mug. The Council also asked me to cost out buying a mug for all the children at the school for the Council to agree on at the next meeting.

I have contacted the school and they think this is a wonderful, generous idea and the children will love this and thank the Council for thinking of it.

They would require 95 mugs as they currently have 93 children but may possibly be receiving 2 more in the future.

There is £500.00 in the budget.

The Mug that the Council could buy are as follows:

## Etsy

95 Mugs: £569.05 inc VAT + £3.50 Delivery Total = £572.55

[https://www.etsy.com/uk/listing/1418639213/king-charles-iii-coronation-mug-royal?click\\_key=a3a0e486e6cbb5090c3dad918002757a0db36a84%3A1418639213&click\\_sum=ebab7175&external=1&rec\\_type=cs&ref=pla\\_similar\\_listing\\_top-5&variation0=3246106118](https://www.etsy.com/uk/listing/1418639213/king-charles-iii-coronation-mug-royal?click_key=a3a0e486e6cbb5090c3dad918002757a0db36a84%3A1418639213&click_sum=ebab7175&external=1&rec_type=cs&ref=pla_similar_listing_top-5&variation0=3246106118)



## King Charles Gifts

108 Mugs: £302.40 ex VAT + Delivery £30.00 Total = £398.88

<https://www.kingcharlescoronationgifts.com/product/king-charles-coronation-logo-mugs/>



Hotline

108 Mugs £402.72 ex VAT Less 5% Discount Total = £382.58

<https://www.hotline.co.uk/promo-portal/visuals/3160ee1597cf4fa284ad203ff928328c7a5c/view/1f93dc07495e4c968f949f388b367977>





## OWSLEBURY ACTION PLAN 2023 / 2024

AIM & OBJECTIVES	ACTION
Comment on all planning applications that fall within or impact on the Parish	To ask for extensions from SDNP or Winchester if need to. For all Councillors to have completed the planning course from HALC
Promote Training and on-going support for the Clerk and Councillors	The Clerk to send out all HALC Training sessions to the Councillors monthly.
Keep residents up to date with Parish Council news via the noticeboard, website and OIS (Owslebury Information System)	Update the notice boards with Parish Council & Councillor details and list of all planned meetings for the next year. Update the website with relevant information and use the 'post' function more. Use OIS to update the residents and place a copy on the notice board as necessary.
Improve communications with residents	Agree to a Half Yearly Newsletter, a Facebook and Instagram page
Report SLR data quarterly in the Parish Council meetings	Download the data and report this information quarterly at the Parish Council meetings. Potentially set up a SpeedWatch team.
Deliver the Beech Grove pathway improvements	To liaise with Havant Highways for quotes for the works To liaise with Hampshire Legal Services to draw up a s278 dedication of land for the owner of 1 Beech Grove
Resurfacing works for all the play equipment in the Hilly Close playground	Get quotes to re-surface each piece of equipment and draw up a list of equipment and a schedule to resurface each piece of equipment over the next 2 – 3 years.
Provide affordable housing within the village	Work with Hampshire Homes Hub, local groups and the SDNP to provide affordable housing within the village.
To carryout maintenance on the benches in the Glebe field	This is in the budget for 2023/24 to get quotes to have them sanded down and re-painted
To repaint the Telephone Box	This is in the budget for 2023/24 to have this repainted. To get quotes to repaint the telephone box
Climate Change	To set up a village Climate Change group. To declare a climate emergency in the village. Write and agree on a Climate Action Plan.
To continue towards providing a new Pavilion for the residents	Continue with Pavilion Committee meetings. Apply for the SDNP CIL Grant and the Lottery Fund.



	Communicate progress to residents using the website, OIS System and local Facebook pages
To start to use the Sports Field for summer 2023	To buy or lease a container for storage of sports equipment and place on sports field. To hire a portaloos. To agree on the cost of the pitch hire. To agree on the Terms and Conditions of hire. To agree on the booking form.
To update the Website	To agree to a new website or update the current one. To update the website with contact information for emergencies. Update website with ACSO contact details.
To register the Sports Field with the Land Registry and all other small plots of land that the Council own or take care of	The Sports Field is in the processes of being registered. To make sure all the plots of land are registered in the next year.
Update Greenkeeping Contract	To agree on the specification of works To agree on the Schedule of work
Kings Coronation	To pledge to buy a keepsake for all Owslebury Primary School Children To promote any events To pledge money to events
To prepare a Parish Priority Statement	To write a Parish Priority Statement with help from the SDNP
To recruit Path Wardens for the 60 + footpaths and bridleways in the village	To meet with the Hampshire Countryside ranger. To use the noticeboards, website and OIS to recruit volunteers.
Entrance Gates to Village	To cost this project out and potentially carry out the project in 2024/2025 or 2025/2026 when funds become available

# 20s plenty for Owslebury- an update and your help is needed!

Dear members of Owslebury Parish Council,

I am writing to update you on your council motion for a default 20mph, and to ask for your help now to nudge Hampshire County Council along.

Two weeks ago, Hampshire's Select committee received and voted to accept the Task & Finish group recommendations, which were very disappointing, to put it mildly.

But the meeting listened to several passionate and inspiring deputations from our communities around Hampshire. And they appear to have made an impact, because County Councillor Nick Adams-King, who has now taken over responsibility for it, has since published [a much more favourable report on facebook](#). And last weekend, he wrote these even more positive comments [here, in the Hampshire Chronicle](#).

The issue I take, and I believe you will too, is that it looks like Hampshire are focussing on new developments and major regeneration schemes only, and ignoring existing streets and communities. This is clearly unfair and desperately disappointing for many existing residents.

I really do think things are shifting and the momentum is in our favour, which is why I need you to [email Nick Adams-King](#), reminding him (he may not be aware due to job changes!) that your Parish Council has passed a motion in favour of default 20mph, and urging him to create a policy that reflects and meets the needs and wishes of your community. I think the door is ajar and we now need to come out in force to push it open - now is the time! His email address is: [nick.adams-king@hants.gov.uk](mailto:nick.adams-king@hants.gov.uk) Please copy in your County Councillor to the email to keep awareness up.

I would also like to encourage your Parish Council to purchase [some stickers or a banner](#), so that Councillors will see the strength of public support for 20mph. Bulk purchases with other local councils will be more cost effective!



## **20 mph and safe access to rural roads**

Hampshire County Council has recently completed a report on introducing 20mph more widely. However, for the time being it believes it should restrict the safety that 20mph would bring only to those living in new developments.

Department for Transport figures revealed that 4,290 pedestrians and 4,700 cyclists were killed or seriously injured on Britain's roads from 2020 to June 2021. The risk of being killed in a collision between car and pedestrian at 30mph is a horrifying 45%. The risk of being killed in a collision between car and pedestrian at 20 mph is massively reduced to 5%. (\*Department for Transport, Traffic Advisory Leaflet 7/93), So which speed limit do you think is more sensible?

County councillors believe that 20mph would not be popular. Do you agree with them?

If not, please contact your parish council and ask it to pass a motion calling for Hampshire County Council to put in a 20 speed limit in your parish. Many parishes across Hampshire (50 in total) have already passed such a motion.

If you have no footpaths in your village, do you feel safe when you walk along the road, which is your only way of getting around your village other than by car? If, like those 50 parishes, you don't feel safe, or actively avoid walking along the road because you don't feel safe, now is the opportunity for you to do something about it. Look after your lives; look after your kids' lives; look after your grand children's lives. Reclaim your right to walk in safety through your village.

Tell your County Councillor that you want to live in a safe environment. show that 20mph does have popular support. This is about how we live. Tell your district councillor - he/she will be seeking re-election in May - that you want the District Council to pass a motion in favour of 20mph. Winchester, Basingstoke and others have already done it. Act now! Live safer; live slower; live better.

09 February 2023

Town/Parish Clerk  
*By email only*

Dear Colleagues

## South Downs Local Plan Review

Following on from the parish workshops, we are writing to update you on progress on the South Downs Local Plan Review and to invite you to help with some of our evidence gathering.

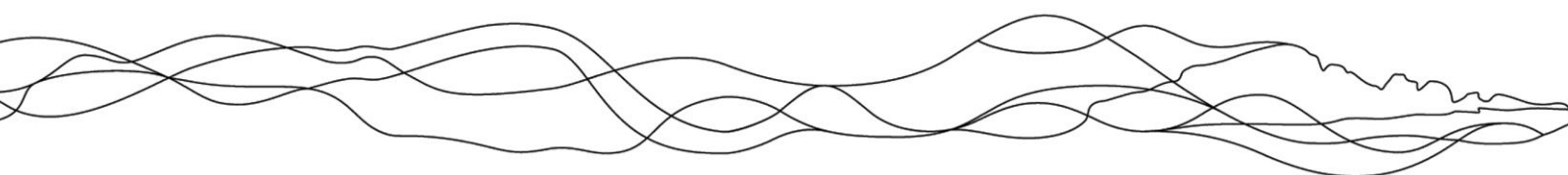
In December 2022 the National Park Authority considered a proposal to review the timetable for the Local Plan Review. The Authority agreed a revised timetable, more information on this can be found in the minutes and papers of the [December NPA meeting](#). The new timetable will allow the Authority to consider the major changes evolving regarding National Planning Policy reform and will ensure that the Local Plan Review is considered and adopted under the new plan making arrangements.

We ran our Call for Sites over the summer and received more than 300 site submissions. We also ran a Call for Local Green Spaces and received 95 submissions. Thank you if your parish council sent in a site. We are now processing all the submissions and will be going out on site to assess them.

As highlighted in our letter to you in December 2022 we are asking all Town and Parish Councils for help in developing the evidence base for the Local Plan Review. There are two key pieces of evidence where we would welcome your support. For both of these evidence based studies we need you to identify the facilities and open spaces for any settlements within your Parish. Please provide only factual information on the provision of open space and facilities in your settlements, we are not asking you to identify potential sites for open space or a lack of a particular facility.

Firstly, we are updating our **Settlement Facilities Assessment**, which assesses the number and type of facilities and services provided in individual settlements across the National Park. This study helps in our understanding of the relative sustainability of individual settlements. A copy of the Settlement Facilities Assessment form is enclosed for you to fill out for each settlement in your parish located in the National Park. We would be grateful if you could do this by **6 April 2023**.

Secondly, we have started work on an **Open Space Assessment**. The purpose of the study is to understand how much public open space is available across the National Park and identify any shortfall, which can be considered through the Local Plan Review. We also want to understand the different types of public open space, which exist across the National Park and any issues associated with the open space. A copy of the Open Space form and guidance note is included with this letter for you fill out for that part of your parish, which is located in the National Park. We would be grateful if you could do this by **6 April 2023**. We may



contact you after this date for follow up discussions on open space provision in your Parish if necessary.

We mentioned **Parish Priority Statements** in our previous letter to you and at the parish workshops held in October and November 2022. These are for parishes that are wholly in the National Park or whose main settlement is in the National Park. A list of these Parishes can be found in Appendix I. They are your opportunity to set out the principal needs and prevailing views of your local community and are much simpler than Neighbourhood Development Plans. PPS will be used in the preparation of the Local Plan Review and will inform our decision on policy development, land allocations and designations. They are a key part of the collaborative approach to plan making the Authority is committed to. PPS will be easier and less resource intensive to prepare than a Neighbourhood Plan and provide a helpful method for the parish to engage in the Local Plan Review Process. A copy of the template for PPS and guidance is also included with this letter. Completed PPS will need to be returned by **20 October 2023** to inform the development of the LPR. We have given you more time to complete the PPS template as this will require community engagement and may require consideration and approval at Parish or Town Council meetings.

There are a number of town and parish councils that are considering starting work on new Neighbourhood Development Plans (NDP) or a NDP Review. As stated in our June letter to Town and Parish Councils and at the autumn 2022 Parish Workshops we will only be able to offer feedback at the statutory stages of preparing an NDP namely pre-submission and submission. Instead of preparing an NDP, you may wish to prepare Parish Priorities Statement to summarise the principal needs and prevailing views of their local community, as described above, which we think offer a proportionate response to community plan making.

If you are intending to prepare a NDP or NDP review including land allocations to meet any housing provision identified by the Local Plan Review, I would be grateful if you could confirm your intention to do so, to [planningpolicy@southdowns.gov.uk](mailto:planningpolicy@southdowns.gov.uk) by **20 October 2023**. We appreciate this will be a key decision for Town and Parish Councils. We will engage with you before October to provide more information on likely housing provision (numbers) for individual settlements and to provide more information on our assessment of potential sites. This information will be made available to Town and Parish Councils before the deadline to confirm your intention to prepare a Neighbourhood Plan.

Please contact us on [planningpolicy@southdowns.gov.uk](mailto:planningpolicy@southdowns.gov.uk) if you have any queries.

Yours faithfully

Chris Paterson

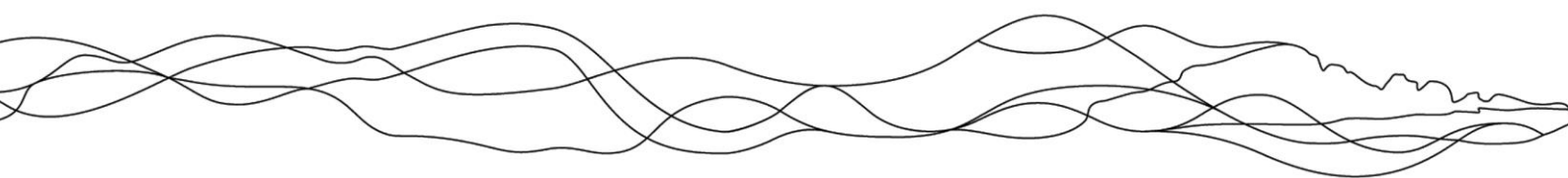
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[www.southdowns.gov.uk](http://www.southdowns.gov.uk)

Chief Executive: Trevor Beattie





MEETING REPORT: Pavilion Committee Update

DATE: 13/03/23

WRITTEN BY: The Clerk

AGENDA ITEM: 160 (a)

At the Pavilion/ Sports Field committee meeting that was held 22 Feb a member of the committee had located a 20ft storage container at the cost of £800 plus £300 to move to be placed on the sports field where the pavilion was situated for storage so that cricket could be played at the field this season.

The committee agreed to get the sports field ready to play cricket on this season. A committee member advised that they would start marking out the square.

A member of the committee advised that they would be contacting the companies that sell modular pavilions again to get quotes as prices have changed again due to inflation.

The committee asked the Clerk to contact the Sport Club to ask if they would like to play cricket on the pitch this season and if they would contribute to the cost of the container. *This has been completed and the sports club would like to play on the pitch this season and have capacity to put money towards the container.*

There was agreement on holding a Family Sports afternoon on Sunday 7 May and to potentially link in with a resident's lunch at the Parish Hall, in celebration of the Kings Coronation. The committee would liaise with OMCA on this to try and link the two events.

The committee agreed to send an update to residents on the progress of the committee.

There was some discussion on the state of the bin at the sports field and if it could be replaced as it

A committee member advised that they would be applying for the SDNP CIL funding again this year. The Clerk advised that the CIL Funding grant closes at the beginning of March. A lottery grant would be applied for in the future when the quotes for the pavilion were in.

The committee will need approval from the Parish Council on the following:

Approval of the Community Sports afternoon to be held on Sunday 7 May  
Approval for the Sports Club to play cricket on the pitch this season.  
Approval of the payment of £1,100.00 for the container

MEETING REPORT: Meeting with Community Engagement Ranger

DATE: 13/03/23

WRITTEN BY: The Clerk

AGENDA ITEM: 162 (a)

I attended a meeting with Cllrs Chapman, Egerton, Hurlock and Mahmood with Hampshire Countryside engagement ranger Ben on Thursday 2 March.

It was a very informative meeting, the ranger Ben, went through his job and what Hampshire Countryside does. He advised that the County had been split into 2 East and West and there is a East North and South Team and a West North and South Team. Each team has an area manager a Rights of Way Officer, a Community Engagement Officer and 3 rangers. Southampton and Portsmouth are not included in Hampshire Countryside.

Ben spoke of all the work that they are currently carrying out such as replacing stiles with gates in the local area.

There is also funding available – the Rural Communities Fund you can view what this funds via the website: <https://www.hants.gov.uk/community/grants/grants-list/rural-communities-fund>

He encourages residents to report any rights of ways problems on Hampshire rights of way website, he has sent me a guide to reporting problems which can be sent to residents on OIS and placed on the website.

There are two ways residents can volunteer to help one is becoming a Path Warden, where full training will be available. The purpose of the Path Warden is to help the keep local footpaths and bridleways accessible and enjoyable for the community. To enjoy working outside on practical tasks improving the networks. The other volunteer role is to become part of the Group Tasks team, Group tasks are aimed at adult groups / team building days that would like to participate in larger tasks on their local pathways. These can be a one-off task but can lead to groups being trained to do tasks independently.

Ben would like to work with the Parish Council on any problems and advised that he was there to help. He would be prepared to come and talk to the community. I thought that the Parish Council could ask Ben to talk to residents at the Annual Parish Meeting in May.

Owslebury Parish Council  
2022/23

PAYMENTS	Amount (£)	Payee	Payment Type
132	90.00	S Comley - Cutting back the hedge in the playground	Paid with Jans payments
133	16.00	3 (Phone)	DD
134	16.87	IONOS Website	DD
135	2.40	IONOS Website - New Website	DD
136	1,038.15	Swanmore PC (ACSO) - Feb	
137	438.40	Clerks Salary - Feb	
138	7.20	Clerks Expenses - Feb	
139	109.60	HMRC	
140	73.60	OPMC - Hall Hire Feb	
141	36.00	HALC - Training	

Voucher	Amount (£)	Payee	
<b>RECEIPTS</b>			
12	1,201.39	VAT Reclaim	

Chairman:

Date:

RFO:

Date:

Bank and short term deposit balances/bank reconciliaton

1. BANK BALANCES

28/02/2023

<b>CASH BOOK BALANCE</b>		£	£
	Balances 1st April 2022		23,938.59
	income		86,995.28
	expenses		-37,467.80
	<b>CASH BOOK BALANCE</b>		<b>73,466.07</b>
	add u/p cheques		1,721.35
	less o/s receipts		-45.00
	Control total		<b>75,142.42</b>
<b>BANK STATEMENTS</b>			
	Treasurers account	75,142.42	
	Business 30 Day notice	0.00	
	Business Instant access	0.00	
	Per bank statements		75,142.42
	Difference		<b>-0.00</b>

2. SHORT TERM DEPOSIT

3. TOTAL OF BANK AND SHORT TERM DEPOSITS

73,466.07

**Comparison of Lloyds Fixed Rate Term Accounts and CCLA Public Sector Deposit Fund**

Investment	Lloyds Bank Fixed Rate Term Deposit Accounts (FTD)	CCLA Public Sector Deposit Fund (PSDF)
Suitable for public sector investment	Yes (2)	Yes –local authorities and public sector – a collective investment scheme (3)
Risk/ Protection of Funds	Bank fixed rate term level risk – minimum is money back at maturity (TBC). Yes – FSCS (1) up to £85,000 per Investor (TBC)	Investments are varying term deposit accounts with diversified banks. (3) Fitch Triple A rated (5) Highest credit quality (4) See Figures 1 and 2 below for further perspective.
Investment terms/ annual interest rates or yield	Examples at 22Feb23 (2) 1y/3.00% AER 6mth/ 2.92% AER Max term 3y	Fully flexible terms, term restrictions (TBC) At 21 <sup>st</sup> Feb 23, 3.8870% net of charges (3)
Min initial investment	£10,000 (2)	£25,000 (3)
Min subsequent investments	Not allowed (2)	£5,000 (3)
Withdrawal	At maturity, end of agreed term (2)	Flexible
Withdrawal restrictions	No withdrawals during term (2)	None
Charges	No charges (TBC)	Management 0.08 to 0.1%; initial and final 0.0%; dealing (TBC)

**Notes**

1 Financial Services Compensation Scheme

2 <https://www.lloydsbank.com/business/corporate-banking/liquidity-and-accounts/fixed-term-deposit.html> and product information sheet

<https://www.lloydsbank.com/assets/commercial/pdfs/20200619-lb-mc-ftd-multi.pdf>

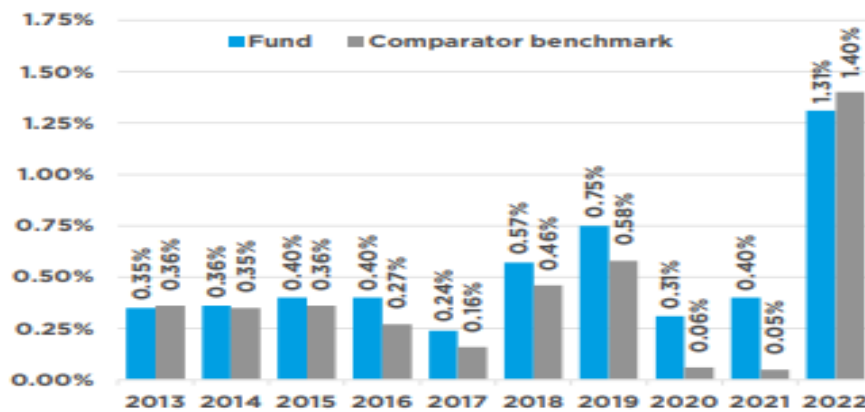
3 <https://www.ccla.co.uk/funds/public-sector-deposit-fund>

4 <https://www.fitchratings.com/products/rating-definitions>

5 AAA<sup>1</sup> ratings denote the lowest expectation of default risk. They are assigned only in cases of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events. (4)

**Figure 1 CCLA PSDF, Past Performance Annualised Yield, Net of Charges**

**Past Performance**



Past performance is not a guide to future performance.

Source: CCLA PSDF KIID, <https://www.ccla.co.uk/documents/public-sector-deposit-fund-income-kiid-2022/download?inline>

**Figure 2: CCLA PSDF Risk and Reward Profile, “Not risk free”**

**Risk and Reward Profile**



The risk and reward rating is based on historical data and may not be a reliable indicator of future risks or rewards. The risk category shown is not guaranteed and may shift over time. The lowest category does not mean ‘risk-free’.

Source: CCLA PSDF KIID, <https://www.ccla.co.uk/documents/public-sector-deposit-fund-income-kiid-2022/download?inline>



# Sports Ground Risk Assessment

Adopted by the Council 26<sup>th</sup> July 2021

Reconfirmed: 13<sup>th</sup> March 2023

	<b>HIGH RISK</b>		<b>MEDIUM RISK</b>		<b>LOW RISK</b>
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Hazard and Risk	Person or Property at Risk	Level of Risk	Control Measures
Access for Emergency vehicles	Players & Visitors		No vehicles to park over the entrance to the Sports Field.
Injury during matches	Players & Visitors		Matches properly regulated Players selected to play at appropriate level Players to be made aware of level of club's insurance Player's to be encouraged to take out personal insurance should the club's insurance not meet their needs if injury prevents them from working etc
Tripping, slipping or being hit by the ball due to bumpy or wet outdoor playing surface	Players & Visitors		Maintain playing surface in good condition  Check that the playing area is safe and free from obstacles and spectators are at a safe distance
Player with a medical condition	Players		Participants encouraged to disclose any injury or medical conditions before activity starts
Players getting injured because they have not warmed up correctly	Players		Participants encouraged to warm up and cool down and to wear appropriate clothing (including protection from the sun)



Lack of suitable equipment	Players		<p>Players wear appropriate protective equipment</p> <p>If Playing cricket all players Under 18 must wear a helmet whilst batting and wicket keeping whilst standing up to the stumps</p>
Dehydration	Players		<p>Players encouraged to keep hydrated</p> <p>Players encouraged to place drinks on the boundary whilst in the field</p> <p>Remove player to cool conditions. Seek medical attention if required</p>
Sunburn	Players		<p>Apply sun cream regularly</p> <p>Seek medical attention if required</p>
Jewellery/ Phones	Players		<p>Remove all jewellery before playing and kept in a secure place or in the possession of a responsible person.</p> <p>Keep phones in a secure place or in the possession of a responsible person.</p>
Spectators hit by ball	Visitors		<p>Public kept away from playing areas</p> <p>Spectators to watch from outside of the boundary</p> <p>The boundary will be clearly marked</p>
Not having Public liability insurance of at least £5 million	Club		<p>Insurance policy maintained</p> <p>If a Sports Club is hiring ground they need to provide proof of insurance to the Clerk when making the booking.</p>
Lack of a First Aid Kit	Club		Well stocked First-Aid kits available from club that is using the ground
Public (outside of ground) injured by balls	Members of the public		Suitable level of Public Liability Insurance of £5 million
Vehicles damaged by balls	Players/ Visitors/ members of the public		Sign stating 'Vehicles Parked at Owner Risk' located on the entrance to the ground



			Suitable level of Public Liability Insurance of £5 million Cars to be parked away from boundary line
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# RECRUITMENT POLICY

Adopted by Council on 14 July 2014

Re-confirmed on 13 September 2021

# OWSLEBURY & MORESTEAD PARISH COUNCIL



The Council is only likely to have one employee, the Parish Clerk and Responsible Financial Officer (RFO), for the foreseeable future. Accordingly this policy relates solely to the recruitment of Parish Clerk/RFO.

Owslebury and Morestead Parish Council's Recruitment and Selection Policy aims to:

- Be fair and consistent
- Be non-discriminatory on the grounds of sex, race, age, religion or disability;
- Conform to statutory regulations and agreed best practice.

The Parish Council is an equal opportunity employer and applies a professional approach to recruitment.

An Advisory Committee of the Clerk and at least 3 Councillors, one of whom will act as the Chairman of the Committee will be appointed by the full Council. This committee will then act as the interview panel.

Councillors will be ineligible to sit on the Advisory Committee if applicants include relatives, near relatives, friends or associates of the Councillor. The Advisory Committee may appoint other persons to assist in the recruitment process where necessary.

The Advisory Committee will prepare a Job and Person Specification, advertisement, and Application form for approval by the Full Council. The Advisory Committee will recommend an appropriate salary and benefits range for approval by the Full Council, after taking due regard of guidance from the SLCC and HALC.

The vacancy will be advertised in the public domain using one or all of the following:

- HALC Website
- Parish Council Notice Board
- Parish Council Website
- the Parish Newsletter or equivalent
- any other publication or location considered appropriate by Councillors

All candidates will be provided with the Job and Person Specification and required to complete the Application form; this must include the provision of references and curriculum vitae. The Advisory Committee may reject candidates without interview, but the reasons for rejection must be reported to the Full Council.

The application forms received by the closing date will be forwarded to the Chair of the Advisory Committee for short listing. Applicants must be chosen against the person specification. The Advisory committee will shortlist the applicants.

At least one week prior to the interview, each panellist will receive an interview pack containing:

- Copies of application forms/cv's
- Blank interview report forms
- A copy of the job advertisement
- A copy of the job description
- A copy of the person specification

# OWSLEBURY & MORESTEAD PARISH COUNCIL



The Advisory Committee will interview the selected or short listed candidates, and prepare written notes of the interview. The Advisory Committee will make a recommendation to the Full Council on the basis of a majority vote.

When interviewing, the Advisory Committee will ensure that Equal Opportunities legislation is strictly adhered to, with no discrimination shown on the grounds of sex, religion, age, disability or ethnic origin.

The Advisory Committee will provide a report to the Full Council, such Report to include the number of candidates interviewed and the reasons for the rejection of unsuccessful candidates. The written interview notes will be made available to the Full Council. The Advisory Committee will prepare a Contract of Employment (in accordance with English ~~Law~~ after Law) after taking due regard of advice from SLCC and HALC.

The Full Council will determine whether an offer should be made to the successful candidate but such offer shall be subject to the receipt of satisfactory references. The Full Council will approve the proposed Contract of Employment.

When all candidates have been interviewed, the Advisory Committee will decide on the best person for the job. The Chair of the Advisory Committee will arrange to inform the successful candidate as soon as possible, agreeing a commencement date and starting salary or inform the Advisory Committee if the appointee refuses the offer, or if there are any other details to be cleared before the successful candidate take up employment.

Upon return of the interview report forms the Chair of the Advisory Committee will:

- Write to all unsuccessful candidates with outcome of interview within one working day
- Write to the appointee, offering the post. Initiate a personnel file for the new member of staff

Owslebury and Morestead Parish Council will arrange an individual programme of induction for the new starter, which will be arranged and agreed before the appointee commences.

Successful applicants will be provided with a Contract of Employment, such contract to provide for an initial trial period of 3 months, after which there will be an annual review.

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# STAFF APPRAISAL PROCESS

Approved by the Council in April 2019

Reapproved 13 March 2023



# OWSLEBURY & MORESTEAD PARISH COUNCIL

~~There should be an~~ ~~Any staff (currently only the clerk) should be given an~~ Annual Performance Appraisal for the Clerk with the following goals –

1. Agreed assessment of previous year's performance by both OPC representatives and staff member
2. Any personal performance improvements and education needs agreed and targets set
3. Task objectives agreed and documented
4. Job description reviewed and amended if required

The Assessment form attached to this document will be used for the process. The process will ~~normally~~ be conducted by the Chairman of the Council, assisted ~~by~~ the Vice Deputy Chairman, and will normally be timed to coincide with the end of the Council's financial Year, which is the end of March.

All Personal Data generated will not be published, it will stored by the Clerk, and will only be available to the Current Chairman, Vice Deputy Chairman and Clerk of the Council.

A report should be given to the Full Council stating that the appraisals have been carried out, along with any recommendations.

All objectives (task and personal) should be SMART (Specific, Measurable, Achievable, Relevant and Time bounded)

Pro- Forma for the Appraisal ~~Form, and~~ Form and agreed new Objective Form are attached.

**OWSLEBURY & MORESTEAD PARISH COUNCIL****Staff Appraisal Form****Name:****Date:**

<b>Current Agreed Objectives</b>	<b>Date Achieved/ Comment on ongoing activity</b>

**Employees comments on Current Objectives and Performance over last assessment**



**OWSLEBURY & MORESTEAD PARISH COUNCIL**

<b>period</b>

<b>Chairman's summary of Appraisal Discussion</b>	
<b>Objectives and Training needs for following year</b>	<b>Date to be completed</b>



OWSLEBURY & MORESTEAD PARISH COUNCIL

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Hampshire  
County Council

Hampshire 2050  
The Castle  
Winchester, Hampshire SO23 8UL

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[www.hants.gov.uk](http://www.hants.gov.uk)

Enquiries to Laura McCulloch

My reference

Direct Line 0370 779 4802

Your reference

Date 21 February 2023

E-mail [laura.mcculloch@hants.gov.uk](mailto:laura.mcculloch@hants.gov.uk)

## Hampshire County Council new draft Guidance on Planning Obligations and Infrastructure Guidance – Public Consultation

The County Council has for many years negotiated and secured financial contributions, and other planning obligations, from developers in relation to new development across Hampshire. Funding has been secured towards new and improved infrastructure such as schools, transport, Household Waste Recycling Centres and libraries.

To make sure we are doing this in a consistent and transparent way, the County Council has compiled this draft Guidance setting out the infrastructure and associated financial contribution requirements for the County's key service areas.

The draft Guidance also includes information such as when the County Council would expect to secure land, buildings and contributions in kind, the section 106 process and associated fees, monitoring and reporting, and an overview of the pre-application process.

The document can be found here on our website: [Draft Guidance on Planning Obligations and Infrastructure](#)

We are undertaking a six-week public consultation exercise between 17 February and 31 March 2023 and would welcome your comments. Please send your comments to [spatial.planning@hants.gov.uk](mailto:spatial.planning@hants.gov.uk).

Director of Hampshire 2050  
**Gary Westbrook**

If you have any questions about the Guidance, or would like the opportunity to discuss it further, please do not hesitate to contact me using the details at the top of this letter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'LMCulloch'.

Laura McCulloch  
Head of Spatial Planning  
Hampshire 2050