

14. 2022/ 2023  
FC. 11.07.22

**OWSLEBURY PARISH COUNCIL  
MINUTES OF JUNE PARISH MEETING HELD ON  
11th JULY 2022  
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

**Present:** Parish Councillor John Chapman (in the Chair).  
Parish Councillors Mark Egerton, Astrea Hurlock, and Will Martin

**In Attendance:** Juanita Madgwick (Clerk) District Councillors Bolton and Lumby

**Also in Attendance:** 2 members of the public were present

**35/22 APOLOGIES FOR ABSENCE.**

Apologies for absence were received and accepted from Cllr Foster

**36/22 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

Cllr Chapman declared an interest in Planning Application SDNP/22/02759/FUL Oldmans Farm, Hurst Lane, Owslebury

**37/22 APPROVAL OF MINUTES.**

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 13 June 2022, and the Council **Resolved**, unanimously, that they were a true record.

**38/22 PUBLIC QUESTIONS AND COMMENTS.**

**a) Planning**

A resident spoke of their objection to Oldmans Farm proposal of an equestrian/ agricultural storage barn. Another resident spoke on behalf of the applicant.

**b) Other items**

A resident asked for an update on the Beech Grove pathway improvement.

**39/22 PLANNING**

**a) Planning applications**

SDNP/21/00290/FUL	Matterley Farm Alresford Road Ovington Winchester Hampshire SO24 0HU
Proposal	A change of use of land from agriculture to mixed agriculture and holding of one music festival event for a number of attendees not exceeding 75,999 (plus 1,000 attendees on the Sunday for local residents) in any calendar year including retention of wooden structures within woodland and minor alterations to existing access on A31, both associated with festival use. Storage containers (storage use associated with music event) on site throughout rest of the year.
PC Comment	The Council still object to this planning application on the same grounds as before.

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SDNP/22/02759/FUL	Oldmans Farm Hurst Lane Owslebury Hampshire SO21 1JQ
Proposal	Proposed erection of an equestrian/agricultural storage barn.
PC Comment	The Council do not wish to comment on this application but ask the planners to ensure that compliance is met on any conditions that are placed on this application as the previous owners did not meet the conditions placed on their application.

#### **b) Planning Decisions**

SDNP/22/01015/DCOND	Marwell Activity Centre Hurst Lane Owslebury Hampshire SO21 1EZ
Proposal	Discharge of Condition 10 (Tree Protection Plan) and Condition 22 (Drainage Scheme) of Planning Approval SDNP/19/06161/FUL
Decision	Approved

#### **40/22 TO RECEIVE THE DISTRICT AND COUNTY COUNCILLORS REPORT**

The Clerk had circulated the District Councillors Reports to all prior to the meeting (Appendix 1). The report included information on the WCC Local Plan, which has been halted due to Natural England's new guidance on Nitrates and Phosphate pollution. It also advised that the garden waste collection will be suspended from 4 July for an undefined period due to staff shortages.

The Council asked the Clerk to advertise that the garden waste collection is being suspended from 4 July for an undefined period.

Action:	By Whom:
To advertise that the garden waste is being suspended	The Clerk

#### **41/22 RECEIVE THE ACSO REPORT**

The Clerk had circulated the ACSO Report to the Councillors prior to the meeting.

The Council noted the report.

#### **42/21 HIGHWAYS**

##### **a) RECEIVE A REPORT ON THE BEECH GROVE PATHWAY IMPROVEMENT**

The Clerk had circulated a report on the Beech Grove Pathway improvements to all prior to the meeting (Appendix 2), which included an email from Hampshire Legal services, the Land Registry plan of 1 Beech Grove and an update on the CIL funding grant that the Council have applied for.

The Clerk advised that she had received an email from Hampshire Legal services, which advised the Council that to transfer the land, the Council and the Landowner would need to enter into a s278 agreement, the cost of this would be £90 per hour, which Hampshire Legal Services estimated would take 15 hours. A total cost to the Council of £1,350.

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There was discussion around the cost of the s278 agreement and the Council felt that this was high. The Council would like to proceed with the transfer of land but felt the cost were too high.

There was also discussion on the Council speaking to the landowner to explain, the pros and cons of signing a s278 agreement.

The Council **Resolved** unanimously for the Chairman to contact and arrange a meeting with County Cllr Rob Humby to discuss this proposal and ask for help.

Action:	By Whom:
Contact Cllr Humby for a meeting	The Chairman

#### 43/22 OPENS SPACES, RECREATION AND PLAYGROUNDS

##### a) RECEIVE QUOTES FOR A NEW BASKETBALL HOOP, REPAIR AND REPLACEMENT ROUNDABOUT SURFACE

The Clerk had circulated the quotes on a new basketball hoop, repair, and replacement roundabout surface to all prior to the meeting (Appendix 3).

There was some discussion on which type of hoop to buy, a heavy duty or light duty one. It was felt that a heavy duty one would be more hard wearing and last longer.

The Council **Resolved** unanimously not to instruct any of the contractors that had quoted to replace the Basketball backboard and hoop and asked the Clerk to research buying a them, for the next meeting and getting a local tradesperson to fit it.

The Clerk advised that both contractors had suggested installing a wear pad around the roundabout rather than filling the hole in the surface, as this would be cheaper option and would last longer.

The Council felt that the whole surface did not need to re-surfaced and that installing a wear pad would be more cost-effective.

The Council **Resolved** unanimously to instruct contractor 2 Vita Play to install a wear pad around the roundabout at the cost of £466.44.

Action	By Whom
To research the cost of a new basketball back board and heavy-duty hoop	The Clerk

##### b) RECEIVE AN UPDATE ON THE PAVILION/ SPORTS FIELD COMMITTEE

Cllr Egerton updated the Council on the recent Pavilion/ Sports Field committee meeting. He advised that the committee were making some changes to the plans, they felt that the car park would be better placed as you enter the site on the left and move the MUGA area to where the current pavilion was. He also advised the Council that the committee were still waiting for the outcome of the grants that they had applied for.

The Clerk advised that the committee were hoping to put on a village rounders match in the summer to raise awareness of the new pavilion.

**c) RECEIVE QUOTES FOR TOPSOIL ON THE PAVILION SITE**

The Clerk had circulated the quotes on putting topsoil on the pavilion site to all prior to the meeting (Appendix 4).

There was discussion on if the site needed any topsoil as much of the ground is already uneven there and it would be dealt with in the plans for the new pavilion site.

It was **Resolved** unanimously not to put any topsoil on the site of the pavilion.

**d) RECEIVE QUOTES FOR WOODEN POSTS AT THE PAVILION**

The Clerk had circulated the quotes for wooden posts at the pavilion to all prior to the meeting (Appendix 4).

It was advised by a Cllr that the Pavilion/ Sports Field committee had volunteered to install wooden posts at the site of the pavilion.

It was **Resolved** by unanimous vote not to use any of the contractors to install the wooden posts and ask the Pavilion/ Sports committee to install them.

**e) TO RECEIVE QUOTES FOR A BARRIER AT THE SPORTS GROUND**

The Clerk had circulated the quotes for a barrier at the Sports ground to all prior to the meeting (Appendix 5).

The Clerk advised that the Pavilion/ Sports committee had asked if a barrier could be installed to keep the site secure. There was some discussion on this, and the Cllrs felt that there was no need to secure the site currently and it should all be done when the Pavilion is built as it is not a good use of the Council's resources.

It was **Resolved** by a unanimous vote not to install barriers at the sports field.

**f) CORRESPONDANCE FROM A RESIDENT ON LACK OF SIGNS AT THE SPORTS GROUND**

The Clerk had circulated the correspondence received from a resident on the lack of 'parking at your own risk' signs at the Sports ground to all prior to the meeting (Appendix 6).

There was discussion on if the Sports Field needed type of sign at the sports field.

It was **Resolved** by a unanimous vote to get 3 quotes for 'Parking at your own risk' signs to bring to the next meeting.

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Action:	By Whom:
To get 3 quotes for Parking at your own risk signs	The Clerk

#### 44/22 RIGHTS OF WAY

##### a) RECEIVE QUOTES FOR A NEW NOTICE BOARD IN THE GLEBE FIELD

The Clerk had circulated the quotes for a new notice board in the Glebe field to all prior to the meeting (Appendix 6).

It was **Resolved** by a unanimous vote to order the notice board from The Parish Notice Board Company at the cost of £1,628.00.

#### 45/22 FINANCE, ADMINISTRATION AND STATUTORY

##### a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman and Councillor Martin to finish the payment process.

#### Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
28	255.00	S Comley - Grass Cutting	JC/WM
29	17.11	3 (Phone)	DD
30	16.87	IONOS Website	DD
31	36.52	Amazon	CC
32	59.99	Argos	CC
33	195.00	WCC - Dog Bins	
34	3.00	Land Registry	CC
35	290.00	S Comley - Grass Cutting	
36	500.00	OMCA Grant - Gazebos	
37	406.40	Clerks Salary - Jun	
38	101.60	HMRC	
39	70.45	Clerks Expenses - Jun	
40	38.70	OPHMC - Hall Hire June	
41	922.86	Swanmore PC (ACSO) - June	
42	45.33	SSE - Streetlights	

#### Receipts:

RECEIPTS	Amount (£)	Payee
4	33.33	Donation from PNECC
5	100.00	SSE Rent

**b) TO APPROVE THE SIGNING OF JUNES BANK RECONCILIATION BY THE CHAIRMAN**

The Council **Resolved** unanimously for the Chairman to sign Junes Bank Reconciliation.

**c) TO NOTE THE BUDGET AGAINST EXPENDITURE FOR Q1**

The Clerk had circulated the budget against expenditure for Q1 to all prior to the meeting (Appendix 7)

The Clerk advised that the Council are overspending on Streetlights, this was due to the increase in the cost of electricity. The Council noted the budget against expenditure for Q1.

A Cllr commented that when the budget is drafted in September the Clerk needs to take into consideration the end of the Lengthsman contract and to increase the budget for greenkeeping.

**d) CONSIDERATION AND AGREEMENT ON THE COUNCIL'S RESPONSE TO HCC'S CONSULTATION ON PROPOSED CHANGES TO SUPPORTED PASSENGER TRANSPORT SERVICES AND THE CONCESSIONARY TRAVEL SCHEME IN HAMPSHIRE**

The Clerk had circulated HCC's Consultation on proposed changes to supported passenger transport services and the concessionary travel scheme in the Hampshire to all prior to the meeting (Appendix 8).

The Council **Resolved** to strongly to object to the proposed changes to the passenger transport service and concessionary travel scheme as these changes will mainly affect the elderly and most vulnerable possibly leading to further isolation. This proposal would have a further negative impact for rural communities where bus services are already limited.

A Cllr suggested that the Clerk contacts the village agent to gain an understanding of how many residents use these travel schemes.

**e) CONSIDERATION AND AGREEMENT ON THE COUNCIL'S RESPONSE TO FLICK DRUMMONDS EMAIL ASKING TO HEAR THE COUNCILS VIEW ON THE GOVERNMENT WHITE PAPER FOR LEVELLING UP THE UNITED KINGDOM**

The Clerk had circulated Flick Drummonds email to all prior to the meeting, which included the letter the Council had sent to Flick Drummond in October 2020 on the Councils comments on the Governments White Paper (Appendix 9).

The Clerk advised that the Council had already sent Flick Drummond a letter in October 2020 on the Councils view of the White Paper.

The Council **Resolved** unanimously to re-send Flick Drummond the letter that was sent to her in October 2020.

**f) CONSIDERATION AND AGREEMENT ON THE COUNCIL'S RESPONSE TO SDNP PUBLIC CONSULTATION ON THE ISSUES & OPTIONS VERSION OF THE SHOREHAM CEMENT WORKS AREA ACTION PLAN**

The Clerk had circulated SDNP public consultation on the issues & options version of the Shoreham cement works area action plan to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously not to comment on the SDNP public consultation on the issues and options version of the Shoreham cement works area action plan.

**g) CONSIDERATION AND AGREEMENT ON THE COUNCIL'S RESPONSE TO HAMPSHIRE COUNTY COUNCIL'S DRAFT CATCHMENT MANAGEMENT PLANS**

The Clerk had circulated Hampshire County Council's draft catchment management plans to all prior to the meeting (Appendix 11).

The Council **Resolved** unanimously to make the following comment on Hampshire County Council's Draft Catchment Management Plan:

The Council would like to know what Hampshire's plans are for dealing with the phosphates and nitrates issue, from flood water.

The Parish Council are concerned that the ditches and gullies are not being cleared in a timely manner. Can Hampshire confirm that these will be cleared once a year or more if necessary.

The Parish Council would like to know if Hampshire will look into stopping the flooding in the following areas in Owslebury Parish: Hensting Lane, Owslebury Bottom and Lower Marwell, which have been badly flooded in the past.

**h) CONSIDERATION AND AGREEMENT ON THE COUNCIL'S RESPONSE TO SDNP REVIEW OF THEIR LOCAL PLAN**

The Clerk had circulated the SDNP review of their Local Plan to all prior to the meeting (Appendix 12).

The Council **Resolved** unanimously to the following response:

The Council look forward to further clarification and prioritisation of the issues and would like to see them presented at appropriate meetings. The Council would like to know if there will be any changes on the settlement boundaries in Owslebury.

**i) CONSIDERATION AND AGREEMENT ON THE COUNCIL'S RESPONSE TO HAMPSHIRE'S DRAFT WATER RESOURCES MANAGEMENT PLAN**

The Clerk had circulated Hampshire's draft water resources management plan to all prior to the meeting (Appendix 13).

There was some discussion on this plan, there was concern on where the pipeline will be installed along the Portsmouth Road as there was no defined map currently in the plan.

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The Council **Resolved** unanimously to request more information as it is vital for the Parish Council and affected residents understand exactly where the proposed pipeline will be installed in the village.

**j) CONSIDERATION AND AGREEMENT ON THE COUNCIL'S RESPONSE TO SDNP'S LAND AVAILABILITY ASSESSEMENT (LAA) DRAFT METHODOLOGY**

The Clerk had circulated SDNP's land availability assessment (LAA) draft methodology to all prior to the meeting (Appendix 14).

There was discussion around this as currently Owslebury do not have any land on the SHELAA sites or have any housing allocation in the Local Plan. A Cllr advised that the methodology is the same for all Councils therefore did not understand why they were asking for responses to this methodology.

The Council **Resolved** unanimously not to comment on the draft methodology.

**k) REVIEW AND APPROVE THE PLAY AREA RISK ASSESSMENT**

The Council asked the Clerk to defer this item to the next meeting

**46/22 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.**

The Clerk advised that she had received an email from Otterbourne asking for support on their proposal on Southampton Airport's Airspace Change Proposal (Appendix 15).

The Clerk advised the Council that Southampton Airport had not contact the Council on this proposal.

The Council **Resolved** unanimously to support Otterbourne's objections to Southampton Airports Airspace consultation.

**47/22 AGREEMENT OF THE DATE OF THE NEXT COUNCIL MEETING**

The next meeting will be held on Tuesday 9 August at 7pm in the Parish Hall if a meeting is needed to discuss any planning applications.

There being no further business the meeting closed at 9pm

Chairman:

Date: