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## Winchester City Councillors August report

#### The Local Plan

Last month we mentioned the Winchester City local plan developments attended by council members. More recently members have held discussions with officers about proposed Strategic Housing Land Availability Assessment (SHLAA) sites in preparation for wider public consultation. Details will be published for the Local Plan Advisory Group and the Cabinet meeting which will launch the next stage (the Regulation 18 stage) of the Local Plan in the Autumn.

These plans don't directly affect the SDNP and as such our ward. The SDNP local plan was only adopted in July 2019 and so any update to it is a number of years behind that of the City plan. However, we have already contacted the SDNP planning head to arrange a meeting with the relevant officers to discuss the timetable for updates and in particular any discussions around SHLAA sites.

We will update you on progress when we have more information to share.

### **Speed limits**

I know only too well that many of our residents have expressed concerns about the speed of vehicles through many of our villages and in some cases, the lack of success in getting speed limits reduced.

Hampshire County Council have launched a policy review for 20 mph limits across the county. The purpose is to consider evidence from various sources, along with data related to highway usage, enforcement, road safety, previous 20 mph speed limit implementation and environmental impacts, and to inform the Economy, Transport and Environment Select Committee.

The findings from this questionnaire will help to inform any decision by the County Council about future 20mph speed limit policy. At this stage no new 20 mph speed limits are proposed to be implemented until the outcome of the review are known and subject to any changes to the policy approved.

It's not possible to say how this will impact future policy but I would encourage as many as possible to give their feedback particularly those residents in villages such as Kilmeston and Beauworth, for example, where we know speeding is a real problem and where currently the national speed limit applies. It can only help our case.

Here is the link <u>https://www.hants.gov.uk/transport/transportschemes/20mph-speed-limits-consultation</u>

#### **Southampton International Airport**

I have to thank the good people of Owslebury parish council for drawing this more to my attention and On further reading realise this is something that could easily affect the whole ward.

The Civil Aviation Authority (CAA) has published its Airspace Modernisation Strategy.

This requires airports, such as Southampton International Airport (SIA), and 20 other airports in the UK, along with National Air Traffic Service (NATS), to look at redesigning airspace. The process for doing this, including stakeholder engagement and wider community consultation, is prescribed by the CAA in document CAP 1616.

Consultants for the airport have recently held stakeholder engagement meetings which have looked at Design Principles for the redesign of controlled airspace following which the airport has identified four redesign options. They stress that the next stage in the process (Stage 3) will involve detailed quantitative and qualitative analysis of how the options meet the Design Principles, one of which is to minimise adverse noise impacts, and full public consultation will be held allowing any interested parties to comment.

The City Council has been asked to provide feedback on the process so far but, at this point, stakeholders are not expected to comment on the impacts or merits of the options. That will come at a later stage of the redesign process. Officers are intending to arrange a briefing session for members whose wards are most directly affected by flights to and from SIA.

If you would like to learn more about this, or become a stakeholder in the engagement process, please contact <u>airspace.change@southamptonairport.com</u>

Further information is available here <u>https://www.southamptonairport.com/about-us/airspace-change-programme</u>

### Water for life – a Southern Water major infrastructure project

Last week we had a members briefing regarding a major infrastructure project being undertaken by Southern Water to improve the resilience of water supplies in southern Hampshire.

The Hampshire water transfer and water recycling project involves plans to:Build a new water recycling plant south of Havant to turn treated wastewater into recycled water.

- Transfer this recycled water via a new underground pipeline to the reservoir.
- Build a new pipeline to transfer water from the reservoir in Havant to the Otterbourne Water Supply Works, where it will be treated further to become drinking water.

The Project makes use of the existing long sea outfall from Budds Farm to release the reject water stream, produced by the water recycling plant, safely out into the sea.

Water recycling plants use advanced treatment techniques to convert treated wastewater into highly purified water that can be used as a source for supply. The following link gives much more detail about the project and in particular more detail about the route of the new pipeline from Havant to Otterbourne.

#### www.southernwater.co.uk/water-for-life-hampshire

There are two rounds of public consultation one that began on the 5<sup>th</sup> July ending 16<sup>th</sup> August 2022. This specifically looks at the preferred pipeline corridor, preferred zones for plant and proposed sites for Water Recycling Plant. Early 2023 the public consultation will open to consider the proposed pipeline route, proposed sites for plant and Water Recycling Plant likely environmental effects.

People can have their say at drop-in sessions held along the potential route of the pipeline, at one of a series of webinars or at:

https://hampshirewtwrp.commonplace.is

Councillor Neil Bolton, Upper Meon Valley ward Nbolton@winchester.gov.uk

Councillor Hugh Lumby, Upper Meon Valley ward Hlumby@winchester.gov.uk

## COUNTY COUNCILLOR ROB HUMBY'S REPORT SEPTEMBER 2022

## Have your say on 20mph speed limits across Hampshire

Hampshire County Council is seeking the views of Residents about 20mph limits within Hampshire

Have your say on 20mph speed limits across Hampshire | Hampshire County Council (hants.gov.uk)

### Pizza in the park! New restaurant now open at historic Royal Victoria Country Park

Visitors to Royal Victoria Country Park can tuck into delicious handmade pizzas in a brand-new restaurant following the refurbishment of an historic space on the former Netley Hospital site

Pizza in the park! New restaurant now open at historic Royal Victoria Country Park | Hampshire County Council (hants.gov.uk)

### Coveted Green Flags awarded again to Hampshire's 'world-class' Country Parks

Hampshire residents have access to world-class green spaces following the news that all five of the County Council's Country Parks are officially still among the best – each have been awarded an internationally recognised Green Flag for 2022

Coveted Green Flags awarded again to Hampshire's 'world-class' Country Parks | Hampshire County Council (hants.gov.uk)

### Hampshire's Youth Forum – a direct line to the County's decision makers

A new forum to give a voice to the county's young people has met in person for the first time

Hampshire's Youth Forum – a direct line to the county's decision makers | Hampshire County Council (hants.gov.uk)

### County Council tackling climate change with carbon reduction initiatives

Pilot initiatives by Hampshire County Council are proving successful in significantly reducing carbon emissions and setting a course for sustainable change

<u>County Council tackling climate change with carbon reduction initiatives | Hampshire</u> <u>County Council (hants.gov.uk)</u>

## More Treatment for drug and alcohol dependence thanks to funding boost

Hampshire County Council is investing an extra £802,715 into projects to help people dependent on alcohol and drugs to access much needed support

More treatment for drug and alcohol dependency thanks to funding boost | Hampshire County Council (hants.gov.uk)

# More than £130,000 in grants for Hampshire projects to reduce isolation and improve wellbeing

Hampshire County Council's Executive Member for Adult Services and Public Health, Councillor Liz Fairhurst, has approved grants of £131,509 to community and voluntary organisations across Hampshire, to support their work helping vulnerable people to maintain their independence and reduce isolation

# Hampshire school children flex their creative muscles in fight against climate change

Through the power of the visual arts, Hampshire children and young people are using their creative talents to bring the climate change issues that matter to them to the attention of visitors to 13 public spaces across the county

Hampshire school children flex their creative muscles in fight against climate change Hampshire County Council (hants.gov.uk)

# Hampshire County Council-run nursery in Eastleigh retains outstanding rating for third time

The Aviary Nursery, on the Nightingale Primary School campus, is celebrating further confirmation of its 'Outstanding' OFSTED rating, after its first full inspection in seven years

Hampshire County Council-run nursery in Eastleigh retains outstanding rating for third time | Hampshire County Council (hants.gov.uk)

### More funding to support victims of domestic abuse

Hampshire County Council has awarded over £1.5million of funding to projects that aim to ensure more families escaping domestic abuse have a safe place to go

More funding to support victims of domestic abuse | Hampshire County Council (hants.gov.uk)

## Tell us your thoughts on Hampshire's highways and transport

Hampshire residents are being asked for their views on Hampshire County Council's range of highways and transport services – including the condition of roads, provision for cyclists, public transport and how utilities' works, such as gas and water for example, are managed on the road network

Tell us your thoughts on Hampshire's highways and transport | Hampshire County Council (hants.gov.uk)

### Help improve services for people with autism

Hampshire residents are being asked for their views on how to improve support services for people with autism

Help improve services for people with autism | Hampshire County Council (hants.gov.uk)

### Congratulating Hampshire's post-16 learners

Hampshire County Council is congratulating the thousands of students who have worked hard to achieve their A-level, Technical, Vocational and Apprenticeship qualifications this year. These results, published on Thursday 18 August are for the first formal national post-16 exams held since 2019

Congratulating Hampshire's post-16 learners | Hampshire County Council (hants.gov.uk)

#### Food Vouchers to support rising grocery costs

Food vouchers are now one part of the support to help Hampshire residents who may be struggling with the rising cost of living

Food vouchers to support rising grocery costs | Hampshire County Council (hants.gov.uk)

# <u>Calling all Hampshire residents – could you open your door to a Hampshire child?</u>

Hampshire households are being urged to open the doors of their loving, safe and stable homes to help transform the lives of vulnerable children in need in the county

Calling all Hampshire residents – could you open your door to a Hampshire child? | Hampshire County Council (hants.gov.uk)

# County Council Leader calls on Government to do more to address cost of living crisis this autumn and winter

Hampshire County Council Leader, Cllr Rob Humby has today called for more crucial Government support for struggling families and communities this autumn and winter – who are facing rising fuel bills and potential hardship from the ongoing cost of living crisis

County Council Leader calls on Government to do more to address cost of living crisis this autumn and winter | Hampshire County Council (hants.gov.uk)

# Hampshire residents offered another change to generate green energy and save on bills

Residents considering investing in solar panels for their homes can now, once again, sigh=up to generate greener energy and reduce their energy bills through the Hampshire County Council support solar panel scheme, Solar Together

Hampshire residents offered another chance to generate green energy and save on bills | Hampshire County Council (hants.gov.uk)

## Congratulations to GCSE students

Congratulations to all GCSE students across Hampshire. The is the first year since the pandemic that students have returned to classroom based, face-to-face learning. They have had to cope with learning in challenging circumstances due the Covid-19 pandemic.

### **Reporting Highway Problems**

Links to report road issues are here:

Potholes: https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes

Tree/hedge problems: https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge

Flooding/drainage issues: https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding



**Owslebury Parish** 

# Housing Needs Survey 2022

Hampshire Homes Hub have been commissioned by Owslebury Parish Council, South Downs National Park Authority and Winchester City Council to find out if there is a need for affordable housing within your parish.

This survey is for completion by, <u>or</u> on behalf of households/individuals with a local connection to Owslebury who need an affordable home to rent or purchase in the Parish.

The deadline to complete this survey is Monday XX XX 2022

Please return the survey in the enclosed prepaid envelope

Alternatively you can complete this survey online at:

www.surveymonkey.co.uk/r/ XXXX

If you live with other people who also need a separate affordable home they should complete a separate survey. If a close family member has left the Parish and is in need of affordable housing please ask them to complete this survey or complete the survey on their behalf.

By <u>local connection</u> we mean that you either have lived, currently live or work in the Parish or need to live in the Parish to support or be supported by a close family member who lives there.

By close family member we mean, spouse, civil partner, mother, father, sister, brother, daughter or son.

By <u>affordable housing</u> we mean, housing for sale or rent, for those whose needs are not met by the market (including housing that provides a route to affordable home ownership). Affordable housing is typically provided by a housing association, council or community led housing organisation.

Confidentiality and Data Protection Statement:

We are currently using a third party tool, Survey Monkey to collect the data. The information you provide will remain confidential. The information will only be used to produce a report for the Parish and District Council summarising the housing need, affordability and the number and types of homes that are needed in the Parish. No names will be included within the report, the data will be anonymised and will only be seen in summary or generalised statistical form. Contact details will only be used to advise about registering for affordable housing and to contact those interested in a home.

For more information, see the Survey Monkey privacy notice at:

https://www.surveymonkey.com/mp/policy/privacypolicy and the Action Hampshire privacy policy at http://actionhampshire.org/privacy

If you have any questions, require help to complete the survey, or need an additional copy of the survey, please contact: Catherine Kirkham, Hampshire Homes Hub, 01962 857387, catherine.kirkham@actionhampshire.org Action Hampshire, Westgate Chambers, Staple Gardens, Winchester, SO23 8SR

# Households in need of affordable housing

## **Current Accommodation**

This survey is for completion by <u>or</u> on behalf of households/individuals with a local connection to Owslebury who need an affordable home to rent or purchase in the Parish.

Please answer the following questions about the household/individual who needs to move.

## Q1 Where is the household/individual currently living?

Living with family or friends
Renting privately
Renting from a housing association
Renting from the Council
Homeowner
Living in accommodation tied to a job
Lodger (living with a landlord)
Other (please specify)

## Q2 When will the household/individual need to move?

-		
_		

In less than 2 years



In 2-5 years



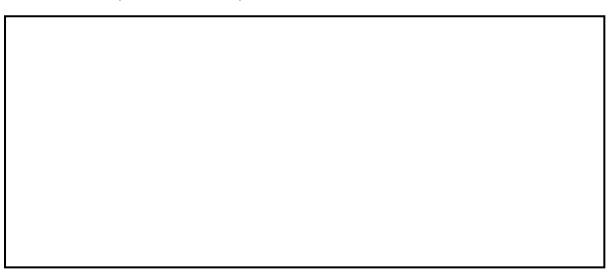
In more than 5 years

## Q3 How is the household/individual connected to the Parish? (Please

tick all that apply)

	0-2 years	3-5 years	6-10 years	11-20 years	21+ years
Currently live in the parish and have done for					
Previously lived in the parish for					
Have close family currently living in the parish and have done for					
Have been working in the parish for					

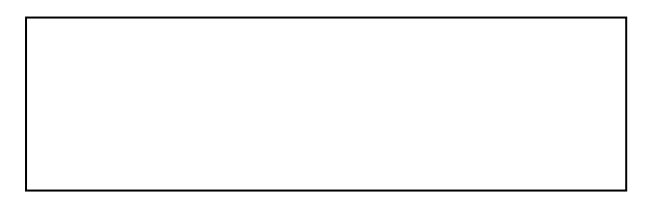
Please use the space below to explain their local connection in more detail.



# Q4 What are the reasons for the household/individual needing to move from their current home? (Please tick all that apply)

Want to start first home	To be near work
Divorce/separation	Need larger home
Need smaller home e.g. downsizing	Retiring
Overcrowding	Cannot afford mortgage/rent
To be near family	To provide support to family member
Home in need of repair	To be independent
Disability/health problem	Other
Current tenure insecure	

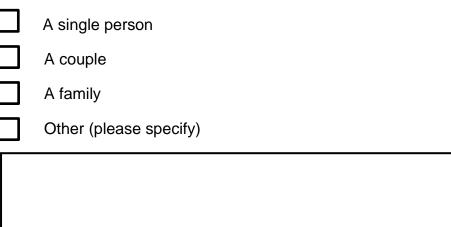
Please use the space below to explain the current housing situation of the household in more detail.



# The new home

Please tell us about who will be living in the new home

## Q5 What type of household is needing to move?



Q6 How many people of each age group and gender would live in the new home? (Please write the number in each box).

Age	0-15	16-24	25-34	35-44	45-54	55-64	65-74	75+
Male								
Female								

Q7 How many bedrooms does the household need? (Please choose one)

One
Two
Three
Four or more

# Q8 Do any of the people needing a new home have a specialist housing need? (For example requiring ground floor accommodation)



Yes

No

If yes, please specify

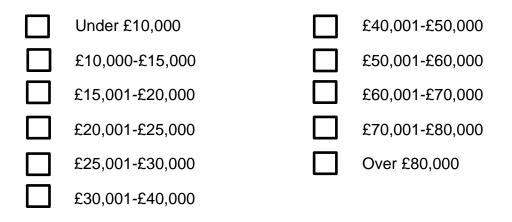
# **Q9 What type of housing is the household interested in?** (Please tick all that apply)

Renting from a housing association, local authority or community led housing organisation (Affordable rents are usually set at no more than 80% of the local market rent)
Shared Ownership (Part rent/part buy scheme, usually provided by a housing association, local authority or community led housing organisation)
Other forms of affordable home ownership (usually sold below open market price levels, such as discount market sale)
Other (please specify)

# Finance: Paying for the new home

To ensure that the new home is affordable for the household/individual in need, we need to find out their gross annual earned income (before deductions). This would be the combined income for couples. We also need to know whether the household has any savings to help pay for housing costs. Please note that all of the personal information you provide below will remain strictly confidential and will only be seen in generalised statistical form.

# Q10 What is the household's combined gross annual income (before deductions i.e. tax and national insurance)?



**Q11 Other than salary, please confirm any other sources of income** (Tick all that apply)

Pension



Family credit/benefits



Investment



No other income

Other (please specify)

Q12 What is the maximum amount, per month, that the household can afford to pay on rent or a mortgage? (rent or mortgage costs should typically be no more than 30% of gross household annual income)

Less than £500	£901-£1000
£500-£600	£1001-£1100
£601-£700	£1101-£1200
£701-£800	Over £1200
£801-£900	

Q13 If interested in home ownership options (i.e. shared ownership, discount market sale), does the household have any savings to help with a deposit and legal costs?

Under £1,000	£30,001-£40,000
£1,000-£5,000	Over £40,000
£5,001-£10,000	No savings
£10,001-£20,000	Not applicable
£20,001-£30,000	Other (Please specify)

# Registering for affordable housing

Please note: Completing this form does <u>not</u> register you on a housing waiting list. In order to be considered for an affordable home, the household in need must be registered. <u>It is in your interests to register as soon as possible.</u>

For further information and assistance in registering please use the contact details below:

https://www.hampshirehomechoice.org.uk Tel: 01962 848400

(for affordable rented homes)

Help to Buy South www.helptobuyagent3.org.uk Tel: 0800 456 11 88

(for shared ownership and other forms of affordable home ownership)

Q14 Is the household/individual in housing need already registered on the Council's Housing Register and/or Help to Buy South Register? (Please tick all that apply)



Yes, Local Council's housing register (for affordable rented homes)

Yes, Help to Buy South Housing Register (for shared ownership)

No

# Q15 Please provide contact details for the household needing to move

This information will only be used to contact those interested in affordable housing and to provide advice about registering for an affordable home. Contact details will <u>not</u> be included in the housing need survey report.

Name	
Address	
Address 2	
City/Town	
Postcode	
Email	
Telephone	

Q16 Do any other members of your household/close family members require a separate affordable home in Owslebury?



Yes

No

If yes please contact us to request an additional copy of this survey (01962 857387, Catherine.kirkham@actionhampshire.org)

## Q17 Any other comments....

Thank you very much for completing this survey

MEETING REPORT:	Report on dropped curb
DATE:	12/09/22
WRITTEN BY:	The Clerk
AGENDA ITEM:	55/b

The Clerk received a phone call from a highways consultant regarding a resident wishing to drop the curb on Main Road by the Bus Stop in the turning circle so the resident can gain access to their field. They wished to consult the Parish Council as the Parish Council own the Bus Stop.

#### Please see map below:



When researching dropped curbs on Hampshire County Councils website it states the following:

## Before you apply

To enable us to process your application quickly you will be asked to provide any information that supports your application. This might include:

- Photographs of the location
- Consent from property owner (if different from applicant)
- Proof of planning permission being granted. If you do not have the required planning permission in place your application will be refused. Refer to the pre-application checklist for more detail.
- Letter or e-mail from a utility company affected confirming they are happy to move / adjust their apparatus

Please review the <u>Pre-application checklist</u> to determine whether your property may be suitable for installing, or widening an access and to ensure you have all the supporting documentation required for an application.

# Dropped kerb application checklist

Things to consider before raising an application

## Core pre-conditions

- 1. Do you have sufficient room on your property to park a vehicle?
- 2. Is the location of the proposed access more than 10m (15m on a classified road) away from a junction, traffic signals or a roundabout?
- 3. Will you be able to see pedestrians and vehicles well enough to drive out of the driveway without causing danger to either yourself or other highway users?
- 4. Is the width of the proposed crossing within acceptable size limits?
- 5. Is the area of the proposed crossing free of any parking restrictions, such as pedestrian crossing, disabled bay, pay and display, etc?
- 6. Is the area of the proposed crossing free of trees, shrubs or other planting features?
- 7. Is your property free of a designated flood defence feature under the Flood Water Management Act 2010?

## Permissions

- 1. Are you the owner of the property?
- 2. Is the proposed vehicle crossing on a classified road?
- 3. Does the proposed site fall within any planning permission requirements?
- 4. Is there any covenant or restriction on parking a vehicle within the boundaries of your property?
- 5. Will an 'ordinary water course' need to be bridged or piped to enable vehicle access to the property?

## Site suitability

- 1. Is the area of the proposed crossing free of road signs, street lights, bus stops/shelters or any other street furniture?
- 2. Is the area of the proposed crossing free of inspection chambers, cabinets, telegraph poles or other utility apparatus?
- 3. Is the area free of traffic calming measures such as speed bumps, pedestrian crossings, footway build-outs etc?
- 4. Is the area of the proposed crossing soft verge owned by highways?

## Crossing details

- 1. Do you wish to extend an existing crossing that is currently shared with your neighbour?
- 2. Are you applying for a second crossing to your property?
- 3. Do you need to remove a boundary fence or wall to accommodate vehicle access to your property?
- 4. Do you need to undertake building or other works within your property?
- 5. Will loose material (e.g. gravel) be placed within 1m of the road or footway?
- 6. Will surface water run off from your property to anywhere other than drains/soakaways within your property?
- 7. Does the road or footway at the site of the proposed vehicle crossing have a high degree of camber or gradient?

The Council have not received a planning application for the dropped curb.

Please be aware that this dropped curb is next to the bus stop which also is used for Westgate school pick up and drop off and the site lines are not great, and it is situated on a corner.

The gate to the field was allegedly given planning permission in 2005.

# **Basketball Backboards and Hoops**

#### Amazon

Sports > Basketball > Backboards > Portable Boards

FORZA Basketball Backboards [Practice đ £9999 Or Match] | Wall Mounted Basketball £9.99 delivery August 12 - 15. Backboard - Universal Fit Any Basketball Hoops | Suitable For Indoor & Outdoor Or fastest delivery **Thursday**, **August 11**. Order within 17 hrs 43 mins. Details Use Visit the FORZA Store Deliver to Owslebury - Southampton SO32 2 £9999 In stock. Size Name Quantity: 1 🗸 Practice (47in x 35in) 🗸 Add to Basket Style Name: 10mm Thickness 10mm Thickness 20mm Thickness Buy now FORZA Secure transaction Brand Material Wood Dispatches from Net World Sports Sold by Style 10mm Thickness Net World Sports Mounting type Wall Mount Return Policy: Returnable within 30 days of receipt ~ About this item FORZA About this item
PRACTICE BACKBOARD - Measuring 47in x 35in, these practice basketball backboards are available in two thicknesses; 10mm or 20mm. Perfect for schools & home use.
MATCH REGULATION BACKBOARD - Designed to conform with official NBA regulations, the match backboard measures 72in x 42in & is 20ULATION BACKBOARD - Designed to conform with atom thick. The ideal choice for backetball clubs.
PREMIUM WOOD DESIGN - Both styles have been experity crafted using laminate marine plywood giving them exceptional longevity. Suitable for indoor & outdoor basketball courts.
NO PRE-DRILLED HOLES - These boards don't come pre-drilled, Add to List Have one to sell? Sell on Amazon SKLZ> Roll over image to zoom in Ή - ... vo Basketball > Backboard Acce FORZA Basketball Heavy-Duty Flex ₫ £10999 Hoop - Basketball Hoop Indoor & £9.99 delivery October 4 - 5. Outdoor | Flex Rim Basketball Ring and Detail Net | Flex Basketball Hoop with Or fastest delivery Monday, October 3. Order within 17 hrs 28 mins. Details 0 Standard Wall Mount Visit the FORZA Store Deliver to Owslebury
 Southampton SO32 2 £10999 From £18.92 x 6 months with 10.9% APR Quantity: 1 🗸 Use Instalments at checkout to spread the cost. Subject to financial status. Amazon is the credit broker. Add to Basket Representative example: Credit limit £1200, Annual interest rate 12.2% variable, Rep APR 12 7% vari Buy now Learn more about Instalments by Barclays Secure transaction Brand FORZA Dispatches from Net World Sports Sold by Net World Sports Material Nylon, Alloy Steel Assembly Yes Return Policy: Returnable within 30 days of receipt ~ required Frame material Alloy Steel Mounting type Wall Mount Add to List About this item Have one to sell?

 FLEX BASKETBALL RIM - This excellent slam dunk hoop basketball rim has a heavy duty net, spring mechanism and durable powder coating. Backboard NOT included, hoop & net ONLY. • PROFESSIONAL BASKETBALL NET - A professional tube-tie attachment offers increased player safety and the heavy duty anti-whip basketball net prevents the net becoming tangled

Sell on Amazon

SKLZ>

Shoot with

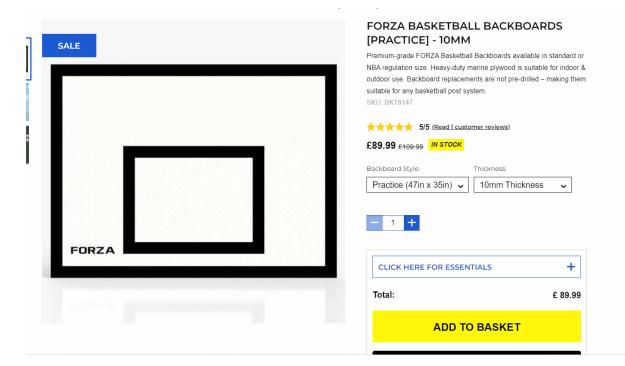
during play. • WEATHER-PROTECTED SPRINGS - This indoor basketball hoop can

# + £20 Postage

Total = £229.98

Roll over image to zoom in

#### Networldsports.co.uk





#### BASKETBALL RING & NET (HEAVY DUTY) - SINGLE

Single Basketball Rim endorsed by the FIBA with a high-quality 5mm braided nylon net. Rim is manufactured from solid steel and finished with orange weather resistant paint. Rim has a diameter of 45cm. Mounting plate provided. SKU: BK18298

£37.99 <sub>£51.99</sub> IN STOCK		
Package:	Single or Pair:	
Hoop & Net 🗸	Single	~
- 1 +	NTIALS	+
Total:		£ 37.99
ADD T	O BASKET	
(	<b>G</b> Pay	

+ £9.95 Postage

Total = £137.93

scheldesports.com

Basketball backboar	d, 120x90 cm
	<ul> <li>White fibreglass board, no drill holes</li> <li>white fibreglass board</li> <li>120x90 cm</li> <li>no drill holes</li> </ul> Highlights <ul> <li>For recreational use</li> </ul> Width: 120 cm
and age	Show specifications
	Code 1611873 Request Quote
	Add to wishlist
Specifications	Print page: 🚔 Share: 📑 匡 🛅

£504.30 including postage

https://www.continentalsports.co.uk/fiba-pro-action-180-dunk-ring

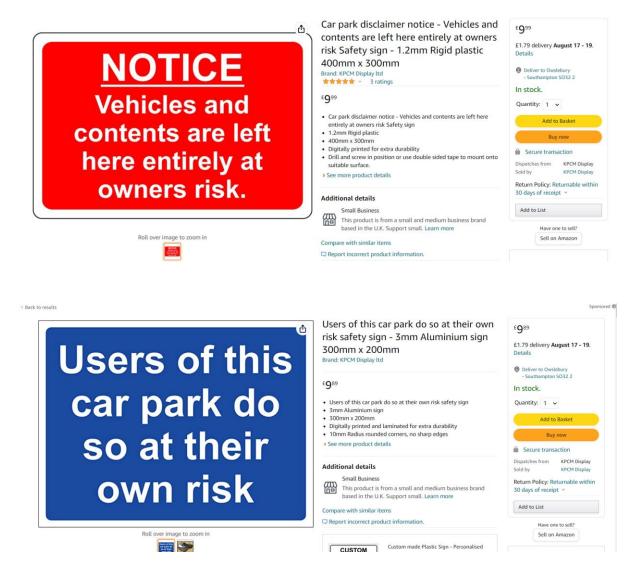


FIBA Pro 180 equal force dunk ring 21810A50AB
FIBA approved 180 Degree Equal Force Dunk Ring with net
Price from: £633.00
£633.00
- 1 + ADD TO CART
T BROCHURE

INDOOR SPORTS > BASKETBALL

+ £30 Postage Total = £1,167.30

#### Amazon



#### https://www.safetysigns4less.co.uk/

## Cars Parked at Owners Risk Sign Rigid Plastic 400 x 300mm (7540)

#### SSP No: 1736



Made from semi-rigid plastic, this car park disclaimer is a must for any business with an unmanned car park. Whilst serving as a disclaimer, it is also a helpful reminder to motorists to ensure that all valuables are either taken from their cars or hidden away.

1mm thick semi-rigid plastic 400mm wide x 300mm high

Users of this car park do so at their own risk.

The management will not accept responsibility for any damage, accidents or losses.

> Hard wearing screen printed graphics give sign greater lifespan

## Quotes to Cut down Tree/ Bush by Sports Gorund

 Quote 1
 Quote 2

 £275.00
 £150.00

MEETING REPORT:	Playground Inspection
DATE:	12/09/22
WRITTEN BY:	The Clerk
AGENDA ITEM:	56/d

The Council had its regular 6 monthly playground inspection carried out in August. There was a number of Low Risk findings on the report along with 1 Moderate Risk finding.

I have asked the ACSO to rope off the climbing frame spinney seat, to stop people from using it as the finding was moderate for this item on the climbing frame.

The basketball backboard and hoop are already being dealt with in this meeting as 3 quotes have been gathered and will be discussed at this meeting.

My recommendations are as follows:

Get 3 quotes to fix the following:

Replace the bearing on the climbing frame Tighten all fixing on the climbing frame Lift and relay the mats by the climbing frame Lift and relay the mats by the Multi play (junior) Replace the seat on the roundabout Replace the bearing on the roundabout Lift and relay the mats by the see-saw Lift and relay the mats by the Multi play (toddler) Lift and relay the mats by the basket swing Replace the basket swing Reconnect shackles on swing Replace the bushes on the swing

Ask our contractors to fix the following:

Clear the leaves from the entrance gate Replace the fixing on the maintenance gate Remove the excess thread from the maintenance gate Cut back all the vegetation to the fence Remove the bin by the entrance gate Re-stain the climbing frame wooden posts Remove the bird poo Remove the vegetation from underneath the see saw Remove the damaged plaque from the bench

# Owslebury Parish Council 2022/23

PAYMENTS	Amount (£)	Payee	Payment Type
43	16.00	3 (Phone)	DD
44	16.87	IONOS Website	DD
45		ICO Data Protection	DD
46	57.60	HALC - Training	
47	7,560.00	SDC Demolition Ltd	
48	556.12	Vita - Roundabout Reparis	
49	21.25	OPMC - Hall Hire July	
50	406.40	Clerks Salary - Jul	
51	7.20	Clerks Expenses - Jul	
52	101.60	HMRC	
53	46.39	SSE - Streetlights	DD

Voucher	Amount (£)	Payee	
RECEIPTS			

Chairman:

Date:

RFO:

Date:

#### Bank and short term deposit balances/bank reconciliaton

1. BANK BALANCES

31/07/2022

CASH BOOK BALANCE		£	
	Balances 1st April 2022		23,938.5
	income		16,268.3
	expenses		-18,415.3
	CASH BOOK BALANCE		21,791.6
	add u/p cheques		, 8,772.5
	less o/s receipts		-45.0
	Control total		30,519.1
BANK STATEMENTS	Treasurers account	30,519.16	
	Business 30 Day notice	0.00	
	Business Instant access	0.00	
	Per bank statements		30,519.1
	Difference		-0.0
2. SHORT TERM DEPOSIT			
loyds 1 year (start 27/01/22)			50,000.0
3. TOTAL OF BANK AND SH			71,791.6

# Owslebury Parish Council 2022/23

PAYMENTS	Amount (£)	Payee	Payment Type
54	1,102.68	Swanmore PC (ACSO) - July	
55	16.00	3 (Phone)	DD
56	80.00	Akismet	CC
57	28.86	IONOS Website	DD
58	406.40	Clerks Salary - Aug	
59	9.00	Clerks Expenses - Aug	
60	101.60	HMRC	
61	96.00	Play Area Inspection (AVA Recreation)	
62	3.80	Stamps x 4	CC
63	225.00	S Comley - Grass Cutting	
64	378.00	Royal Mail - PO Box	
65	36.00	CPRE - Membership	
66	46.39	SSE - Streetlights	DD
67	868.59	Swanmore PC (ACSO) - August	
68	240.00	PKF Littlejohn	
69	1,628.00	The Parish Notice Board Co Notice Board Glebe Field	
70	48.09	Book of Condolance	CC

Voucher	Amount (£)	Payee	
RECEIPTS			

Chairman:

Date:

RFO:

Date:

#### Bank and short term deposit balances/bank reconciliaton

1. BANK BALANCES

31/08/2022

CASH BOOK BALANCE		£	£
	Balances 1st April 2022		23,938.59
	income		16,268.33
	expenses		-23,729.73
	CASH BOOK BALANCE		16,477.19
	add u/p cheques		5,285.55
	less o/s receipts		-45.00
BANK STATEMENTS	Control total		21,717.74
DANK STATEMENTS	Treasurers account	21,717.74	
	Business 30 Day notice	0.00	
	Business Instant access	0.00	
	Per bank statements		21,717.74
	Difference		-0.00

Lloyds 1 year (start 27/01/22)

50,000.00

3. TOTAL OF BANK AND SHORT TERM DEPOSITS

66,477.19



**Winchester Office** 

City Offices Colebrook Street Winchester, SO23 9LJ Tel: 01962 848008 advice@cawinchesterdistrict.org.uk

18 July 2022

Owslebury Parish Council PO BOX 783 WINCHESTER SO23 3RD

Dear Ms Madgwick

#### Grant request from Citizens Advice Winchester District

Our charity has been delivering free advice to the people of Winchester District for 70 years now, and while much as changed in that time, our service is still a lifeline to thousands of local people in need every year.

Sadly the cost of living crisis means the year ahead will be incredibly challenging for many households, but especially those on low incomes.

Our advisers have already seen a worrying increase in the number of residents needing help with benefits support and debt advice and we've seen more people who need emergency support such as access to food banks and fuel grants.

While we have a strong team of experienced staff and trained volunteers in place who deliver a highly professional service, as ever, securing enough funding to provide our core service, and develop it to meet the changing needs of our community is an ongoing challenge.

Funding from local groups and organisations such as yourselves is vital to us and will help us to deliver the best service possible at a time when many families and households are in financial instability and having to make some very difficult choices.

# We're enormously grateful to Owslebury Parish Council for supporting us with a grant over the past four years and we'd like to ask if the council would consider a grant of £250 again this year.

I've included a copy of our Impact Report for 2021/22 which I hope demonstrates why your funding is so important, but if you'd like to talk to us in more detail or ask us to attend a meeting then please don't hesitate to get in touch.

With very best wishes

Sue Campbell

Sue Campbell Chief Executive Citizens Advice Winchester District



SAINT ANDREW'S CHURCH, OWSLEBURY PAROCHIAL CHURCH COUNCIL

> GRADE II LISTING NUMBER 145497 A WINCHESTER DIOCESE CHARITY – NUMBER 249276



Juanita Madgwick Owslebury Parish Council PO Box 783 Winchester SO23 3RD Liz Manship St Andrew's Church C/of The Old Shop, Main Road Owslebury, Winchester SO21 1LU

4<sup>th</sup> September 2022

Dear Juanita

#### Re: Grant Request – For the consideration of Owslebury Parish Council

Further to our recent communication, I am writing to request Council's kind consideration of a grant to St Andrew's to support the ongoing work required in Owslebury Churchyard. If I can ask you please to kindly forward this request and supporting information to Council, thank you.

#### Background

Over the last 10 years the Council has generously provided the Parochial Church Council (PCC) with an annual grant to support work in the churchyard. As I am aware you have a number of new councillors I include figures for their information. We thank you for your ongoing support in this way, it is genuinely appreciated.

- 2013, 2014, 2015: £300 per annum
- 2016, 2017: £400 per annum
- 2018: £0.00, though you kindly purchased the Dunford gate (£600).
- 2019, 2020: £400 per annum
- 2021: £0.00 application accidentally overlooked in handover from Paul Bowes.

#### Reason for approaching you at this time

You may be aware that a couple of months back there were a number of complaints from residents via Facebook, upset at the long grass in the churchyard, specifically in area 6, the location of the newest graves. I apologised, explained that one of our two grass cutting volunteers had needed to step back and whilst doing our best, it was taking longer than ideal.

We asked via Facebook, the Newsletter and OIS, whether anyone would consider assisting us, e.g. to adopt an area of churchyard around a family grave as has happened in the past, or to offer 'one-off' assistance with the long grass. I received a few lovely comments, thanking us for all that we did, supporting us in regard to 'No Mow May' for the bees and insects. But in respect to additional support, the only response received was that "we should pay someone to cut the grass". No additional grass-cutting volunteers came forward.

Complaints have also received regarding the height of the hedge between the churchyard and the Glebe Field, as residents like to be able to enjoy the view across to Portsmouth from the benches on the Glebe. For many years a contractor has cut this for us bi-annually for the nominal cost of £200. With the end of the bird nesting season approaching I made contact, to find he had retired. Seeking quotations, it appears we are now looking at a ball-park of around £600. I am seeking further quotes.

#### The churchyard – an important community resource.

One of the fundamental rights of a parishioner, whether a member of the Church of England (CofE) or not, is to be buried in the churchyard. This is borne out in Owslebury.

Whilst the churchyard is the responsibility St Andrew's Church PCC, it is managed on behalf of all residents in the Parish of Owslebury, not solely members of the CofE or church attendees. Indeed, over the last 10 years only 8% of those interred attended St Andrew's regularly and only 5% occasionally. 87% of those interred, chose to be interred in Owslebury because of the importance of this place to them and their families.

And if we needed anything further to understand the importance of this facility to the community, I noted that none of the residents who expressed their concerns via Facebook attend Sunday services at St Andrew's. This is not a criticism, rather it is a reminder to me as Churchwarden of the importance of the upkeep of the churchyard to residents. Similar to cemeteries managed by a parish councils, it is open for all and valued by the community.

#### **Churchyard Annual Management Specification and Costs**

Further to the above concerns the PCC has recently updated its annual management specification. You will note from the attached that the churchyard is divided into seven areas, each with its own cutting specification in consideration of need and use. Influencing factors are the needs of residents – visiting the graves of loved ones, taking a quiet 10 minutes, weddings and funerals etc. And our responsibility towards the wildlife, enjoyed by the community. Preserving the wild flowers (Wild Orchids, Primroses and Cowslips), encouraging the bees and insects, providing a safe haven for the Glow Worms and nesting birds.

We have approached respected local contractors, to ascertain costs. We are advised that should we contract out all the work in the specification (which excludes the trees) we would be looking in the region of £5,300 plus. Around £3,000 for grass cutting, around £750 for bi-annual hedge cutting, around £300 for pruning, and around £1,300 plus (an hour a week) for ongoing maintenance such as the weeding, removal of ivy from the walls, removal of sycamore and elder saplings, clearance works and fence maintenance etc.

We knew of course that this would not be affordable, so whilst obtaining these costs asked contractors of their interest in undertaking one-off jobs on an as-needs basis alongside our volunteers. This approach was received well.

#### **Tree Works**

From discussions with an arboriculturist and tree surgeons we have been made aware we are looking at a sum in the region of £5,500 to undertake much needed tree works. Further guidance and quotations are being sought.

#### Future of Owslebury Churchyard

In consideration that this is the only burial ground for our community within the Parish, we have recently cleared some ground to make space for around 20 new interments. It may be that when we are forced to close the churchyard due to lack of space we have to ask the Parish Council to take over the annual management costs. But we feel it is important to keep the churchyard open for residents as long as possible and are seeking to do so.

St Andrew's Church remains open to working with the Parish Council, as opportunities arise, to identify / obtain additional ground within the Parish for this purpose long term.

#### **Details of Request**

Our request is in three areas for your kind consideration:

1) A grant to support churchyard works in 2022/23, as per the specification.

The Parish Council has in recent years kindly provided a grant in the region of £400 - £600. If able to provide a grant within this ball-park we would be most grateful. With the unintentional oversight of 2020/21, if able to stretch to a little more, that would be incredibly helpful, but we are aware that as ourselves you work to a tight budget.

#### 2) A review of the your annual grant to support annual churchyard works from 2023/24.

The work required to keep the churchyard at a high standard of upkeep is too much for our existing volunteers and the lack of volunteers able to help in the churchyard, also experienced by Paul Philips

when he led this work, is long-term. Residents have voiced the importance of churchyard upkeep. An average hourly rate for works within the specification is around £25.

As a Locum Clerk to a neighbouring Parish Council I recently wrote two cheques of £1,200 to each of two churches within the Parish. Whilst I would not presume, if Owslebury Parish Council, when considering its 2023/24 budget and precept, is able to kindly consider an increase to its annual grant, enabling us to contract more of the annual management works on an as-needs basis, alongside our volunteers, this would be very much appreciated. Thank you.

#### 3) Tree Works

As mentioned, we are aware that we are probably looking in the region of £5,500 as a one-off cost for much-needed tree works. If the Council is in a position to support this, it would of course be appreciated. I raise now for openness and transparency, as I didn't want to thank you for an increase to our annual grant and then ask you for support towards our trees! However, I am aware that we do not as yet have firm quotations that we wish to accept.

Your kind consideration, either at this time, as part of, or alongside the above, **or**, when we have firm quotations, is very much appreciated. We are grateful.

#### Legislation

After the concerning debate over the last few years as to whether it is or is not lawful to provide a grant for churchyard management works to the local church, I was thankful, for us all, to note HALC's most recent Key Topic Note (attached for reference) confirming that:

"Hampshire ALC is of the opinion that parish and town councils have powers to provide financial contributions to their local church, but we recommend that the purposes of the grant are clearly specified and demonstrate a benefit to all or some of the community.

#### Example of purposes:

- General maintenance of the fabric of the church, but not the goods or ornaments within.
- General maintenance of the churchyard (open or closed)."

I hope that I have sufficiently demonstrated that the churchyard is not only very much for the community, it is managed with the whole community in mind, both now and for years to come. And that I have been clear of the need and how we will spend any grant you are kindly able to offer.

Thank you for your consideration, it is appreciated.

Líz

Liz Manship, Churchwarden

# Station Approach Consultation

## Good morning,

On 19 July 2022, the Council agreed to restart the Station Approach project and launch a comprehensive and active engagement process working with the community and adjacent landowners.

Regeneration of the Station Approach area with a sustainable mixed-use development has potential to contribute to a vibrant, green economy that revitalises the urban environment with the aim to create welcoming space for those that live locally, travel from the station or visit our City.

The engagement and consultation process has been launched today (1<sup>st</sup> August) to allow the public, local businesses and stakeholders the opportunity to share their opinions to help shape the future development of Station Approach. The initial stage of engagement will run for 12 weeks up until 21 October.

A website has been created <u>www.winchesterstationapproach.co.uk</u> – which features an interactive map for comments as well an online survey for people to tell us what they think. Paper copies of the survey are also available by emailing <u>info@winchesterstationapproach.co.uk</u> or calling 0800 148 8911.

Two consultation events are also planned in the Autumn. The first is on Thursday 15<sup>th</sup> September from 14:00 to 19:00, outside the main entrance to the station, and the second on Saturday 24<sup>th</sup> September from 10am to 14:00 in a market stall on the High Street.

From the Website:

# Welcome to our local engagement hub for Station Approach – a place where we will capture your ideas for the future of this part of our beautiful city.

Winchester City Council, Network Rail, and London & Continental Railways (LCR) are currently exploring potential opportunities for regeneration in the area around Winchester Railway Station and whether a viable, local and community driven vision can be developed on their respective surrounding sites.

Environmental, economic, and social wellbeing all lie at the heart of what we want to create. This is an opportunity to explore transforming a key gateway to Winchester and protecting what makes the city special. With your help we're keen to deliver:

An exciting, sustainable and financially viable development,

A safe user-focused transport hub

Enhanced public realm

A mix of uses for the benefit of existing and future generations.

At this stage, we are exploring all the options and we need our community to help us to shape a vision.

# South Central Probation UPW Consultation Survey

Unpaid work (UPW), also known as 'community payback', is often added to community orders and suspended sentence orders in England and Wales.

The main purpose of unpaid work is to provide punishment and reparation – with individuals working on projects that benefit the community. There are also potential rehabilitative benefits, as unpaid work can develop life and vocational skills which reduce reoffending.

We are keen to gather the views of local partners to understand how UPW could deliver more effectively for our communities and would be grateful if you could complete the short survey below.

Please Click Here to Access Survey

More information about UPW is given below. You may find it useful to read this prior to responding.

A summary of Unpaid Work in the South-Central Region:

- a. More than 250,000 hrs of UPW were delivered across the South-Central region in the past 12 months
- b. Of these, approximately 60,000 hours were supervised by external partners
- c. All individuals on UPW are risk assessed prior to being placed to work in the community.
- d. Those engaged in one of our work groups are supervised at all times by our trained staff
- e. UPW encourages participants to complete some hours by undertaking education and training activities to improve their employability.
- f. We monitor progress of each individual and provide support should any issues arise.
- g. We draw up agreements with partners who provide placements, stating clearly what you can expect from the UPW team.
- h. Our IOSH trained team will conduct Risk Assessments of worksites and tasks before delivery commences.

What work do we do?

- Painting and decorating
- Grounds work mowing, strimming, clearance.
- Small construction projects such as shed building, water systems for allotments (where mains water is present already)
- Environmental and sustainability support, including flood defence, litter picking, dealing with fly tipping and recycling.
- Charity/Community Shop work
- Clerical tasks.

If your required activity falls outside of these tasks, we would be happy to discuss it with you to see if we can accommodate your request.

We already work in partnership with NHS, Local and County Councils, Zoos, National Trust, Regional park authorities, schools, safer neighbourhood groups, major national and local charities and groups supporting minorities, faith, health issues, and those in need.

SURVEY:

1. What is your organisation name? \*

		 <b>A</b>
		 -

2. Before this survey, where you aware of Unpaid Work in your area?

- 🗆 No
- 🗖 Aware but not used
- $\square$  Aware and have previously used

## 3. If you have previously used UPW, was your experience

- 🗆 Positive
- 🗆 No View
- 4. Please provide more detail below to support your answer



5. What strategic priorities does your organisation/local area have that UPW might support?



6. What specific projects in your organisation/local area might UPW support?

<u></u>

7. Are there any barriers and/or concerns about using UPW in these activities?

- 🗆 Yes
- 🗆 No

8. If yes, please give details below

	<u>▼</u>

9. Would you be interested in exploring more formal arrangements with UPW, such as commissioning delivery from us, or supervising your own placements?

- 🗆 Yes
- 🗆 No
- 🗖 Maybe in the future

10. If you would like a member of UPW staff to contact you to discuss UPW in more detail, please provide your contact details below.

Contact Name Email Telephone

MEETING REPORT:	Call for Sites
DATE:	12 September 2022
WRITTEN BY:	The Clerk
AGENDA ITEM:	58 (f)

Owslebury currently has no housing allocation in the SDNP Local Plan nor any sites for development. Would the Council like to put forward any sites for development or offsetting carbon neutrality? Would the Council like to put out the Call for Sites to all the residents so they can put forward sites in consultation with the Parish Council.

Currently the Parish Council currently own part of the glebe field along with the Church I am not sure if there is any protection on this land so it maybe prudent to put this for as a Local Green Space. The Playing field is already registered as a village green which already holds certain protection, so I would recommend that this is not registered as a Local Green Space. The Play Area is owned by WCC so again maybe prudent to put this for as a Local Green Space.

## Message from South Downs National Park Authority

# South Downs Local Plan Review – Launch of Call for Sites and Local Green Space nominations

The South Downs National Park Authority launched two Calls for Sites today Wednesday 10 August as follows:

- Call for Sites for development and offsetting
- Call for Local Green Spaces

The **Call for Sites** is an early opportunity to suggest sites within the National Park for development and offsetting for now and up to 2040. The site suggestions received by us will be used to inform the preparation of the Local Plan Review. The Call for Sites exercise will not determine whether a site should be allocated for development. However, it will help identify a potential pool of sites for further consideration through a range of technical work that will help to inform future decisions on allocations in the Local Plan Review.

The **Call for Local Green Spaces** is an opportunity to put forward sites for Local Green Space designation, which provides special protection against development for green areas that are of particular importance to local communities. The Local Plan and neighbourhood plans already have a number of designated Local Green Spaces. This Call for Local Green Spaces is seeking new sites which have not previously been submitted for consideration.

Please note, that as well as holding the Call for Sites, we will also be looking for allocation sites through a number of other means. This will include a review of all allocations in the Local Plan and Neighbourhood Plans that have not yet received planning permission.

# If you have a site or indeed more than one site to suggest we would like to hear from you.

#### How to Respond

Further information about the launch, including details of the types of sites being sought, key criteria, and how your suggestions will be considered, is available to view on the SDNPA website for the Call for

Sites <u>www.southdowns.gov.uk/CallforSites2022</u> and for the Call for Local Green Spaces <u>www.southdowns.gov.uk/CallforLGS2022</u>

# Suggested sites must be submitted by midnight on Wednesday 28 September 2022.

## Call for Sites 2022

As part of the Local Plan Review, we have launched a new "Call for Sites".

# The Call for Sites will run from Wednesday 10 August until 23:59 on Wednesday 28 September.

This is an early opportunity for individuals, landowners, town and parish councils and developers to suggest sites within the National Park for development and offsetting up to 2040.

The site suggestions received by us will be used to inform the preparation of the Local Plan Review.

The Call for Sites will help to identify sites to be considered in the Land Availability Assessment (LAA). The LAA will not determine whether a site should be allocated for development.

However, it will help to identify a potential pool of sites for further consideration.

This will help to inform future decisions on allocations in the Local Plan Review or in Neighbourhood Development Plans.

## What type of sites are being sought in this Call for Sites?

This call for sites is different from previous ones in that we are asking for a much wider range of sites as follows:

- New homes
- 100% affordable homes
- Specialised care (C2) for example for older persons
- Self and custom build homes
- Permanent and transit accommodation for Gypsies & Travellers and travelling showpeople
- Economic development including offices, manufacturing and warehousing

- Renewable energy (non-domestic scale)
- Biodiversity Net Gain offsetting
- Nutrient offsetting

### How will the sites be assessed?

Sites will be considered in the Land Availability Assessment For more information, please see the LAA Methodology below.

## Call for Local Green Spaces 2022

As part of the Local Plan Review we are inviting proposals for potential designation as Local Green Spaces (LGS).

# The Call for LGS Sites will run from Wednesday 10 August until 23:59 on Wednesday 28 September.

Local Green Spaces are areas of particular importance to local communities that can be identified and protected through the planning process. The designation should only be used:

- Where the green space is in reasonably close proximity to the community it serves;
- Where the green area is demonstrably special to a local community and holds a particular local significance, for example, because of its beauty, historic significance, recreational value (including as a playing field), tranquility or richness of its wildlife; and
- Where the green area concerned is local in character and is not an extensive tract of land.

The SDNPA will assess these nominations in line with the criteria set out in paragraphs 101-103 of the National Planning Policy Framework (NPPF) and the Local Green Space section of the Planning Practice Guidance.



Southern Water Services Limited Water for Life Consultation Southern House Yeoman Road Worthing West Sussex BN13 3NX

Our ref: 22/01519/NSIP Contact: Robert Green Direct Line: 01962 848 583 Email: rgreen@winchester.gov.uk

16<sup>th</sup> August 2022 By e-mail

Dear Sir/Madam,

#### Southern Water – Hampshire Water Transfer and Water Recycling Project

Thank you for your consultation regarding the above proposal.

The proposal has been considered and consultations have been undertaken with the council's specialist officers.

An introduction is made to highlight the priorities of the council and to discuss the general principles of the project.

The report is then separated into city council wards to discuss potential impacts based on the maps provided in the consultation.

Finally, the report concludes by discussing specialist areas including Landscape, Ecology and Climate Change amongst others.

Winchester City Council seek to work proactively with Southern Water and all other stakeholders during consideration of the project.

If you have any queries, please do not hesitate to contact Robert Green, whose details are at the top of this letter.

Yours faithfully,

#### CIIr Jackie Porter

Cabinet Member for Place and the Local Plan

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#### **1.0 Introduction**

1.1 Winchester City Council (WCC) is a host authority with regard to the proposed location of the scheme, with the majority of the pipeline passing through the district. WCC remain committed to working with Southern Water in a proactive manner.

1.2 It is important to highlight that WCC declared a climate emergency in June 2019. The council is committed to becoming a carbon neutral council by 2024 and is aiming for the wider district to be carbon neutral by 2030.

The declaration is a common thread through all council decisions and actions, including how we consider and respond to Nationally Significant Infrastructure Projects.

Southern Water must take this declaration into account throughout development of the scheme and must be able to demonstrate how the scheme being developed is consistent with the objectives of making this declaration.

It is important to stress climate impact is an interrelated issue and the city council expect climate impact to be a key consideration throughout.

1.3 Water quality is a key consideration for the city council and I draw your attention to a motion passed in July 2022 which sets out the council's plan to improve water quality in rivers and waterbodies. Further information can be found here - <a href="https://democracy.winchester.gov.uk/mgAi.aspx?ID=9349">https://democracy.winchester.gov.uk/mgAi.aspx?ID=9349</a>

1.4 The need for the project is understood and the Council appreciates the existing and future pressures to ensure a continued secure supply of fresh water. The principle of the project is supported and the council will continue to assess the technical aspects of the scheme to ensure it can be completed without adverse harm to the environment, local residents and special interests of the District.

#### 2.0 Potential Impacts by City Council Ward

This section of the response is separated by council wards along the length of the route from east to west. Sections outside of this area fall under the jurisdiction of neighbouring authorities and I defer to their expertise in these areas.

#### 2.1 Southwick and Wickham

2.1.1 Pipeline Option R runs to the far south of the district boundary. Key features in this area includes the Portsdown Hill forts which are designated Scheduled Monuments. The forts either sit within Portsmouth City Council's jurisdiction or are divided between councils. It is important that the setting and importance of the features are not undermined by temporary works and I note from the documents that

the position has been moved further north to lower the impact which is a supported amendment.

Archaeological potential is a key consideration in this area and should be subject to thorough review.

2.1.2 There are a high number of Ancient Woodlands in the area to the south of North Boarhunt and it is positive to see Option R excludes these areas. The pipeline could potentially sit close to woodlands at Stroud Coppice, Ashleydown Coppice and Moor Coppice and the final positioning of the pipeline should sit as far as possible from these areas.

2.1.3 The pipeline then enters Fareham Borough Council's jurisdiction, this is close to the strategic development of Welborne and I defer to colleagues at Fareham to comment on any potential impacts. Part of the open space for Welborne, known as Dashwood, does however sit within Winchester's jurisdiction and the city council will seek to ensure the delivery of this open space is not impacted by pipeline development.

The pipeline returns into the district as Option V. Southern Water should be aware of an application for 200 homes on land north of Ravenswood House (18/01612/OUT). The pipeline must not conflict with the delivery of this scheme if it is approved. The council are happy to put Southern Water in contact with the applicant to discuss.

2.1.4 The pipeline, turning north, sits close to the west of Wickham. It is noted the pipeline enters Park Place, which is on the Hampshire Inventory of Historic Parks and Gardens. Long-term impacts are therefore a key consideration in this area and the removal of hedgerows and features to create a visible 'scar' on the landscape above the pipeline must be avoided.

2.1.5 It is noted that the pipeline passes the A334. This is a key and extremely well used road which connects Wickham to surrounding villages. The road is often subject to delay due to busy cross-roads and construction must be completed sensitively to keep traffic disruption to the absolute minimum. Clarification is sought on whether the construction via the A334 will be open trench or tunnelled.

#### 2.2 Whiteley and Shedfield

2.2.1 The pipeline enters the ward just to the east of Shedfield, close to Turkey Island. The option route narrows and sits close to Long Copse and Shirrell Copse Ancient Woodlands. The exact positioning of the pipeline in this area will be reviewed closely by the council in this area to ensure there is no significant ecological impact.

2.2.2 The pipeline moves closer to New Place (Hampshire Inventory of Historic Gardens) and the Grade I listed New Place. It is important that the impact on the setting of the building is demonstrated and any long-term visual changes must be avoided in this area.

#### 2.3 Central Meon Valley

2.3.1 The pipeline changes to Option Y in this area, entering the Central Meon Valley ward for a short distance. The pipeline appears to cross the Shedfield : 6 Public Right of Way and necessary consents must be secured from Hampshire County Council as Rights of Way Authority

2.3.2 The pipeline also crosses an area of land clearly subdivided for equestrian use into small parcels which increases the level of disruption compared to open agricultural land. Southern Water must work with the owners of the land in this regard.

The pipeline then returns to the Whiteley and Shedfield ward.

#### 2.4 Whiteley and Shedfield (2)

2.4.1 Close to Woodmans Farm, mapping shows the presence of a Roman Road and Option Y appears to overlap this area. Careful archaeological investigation is therefore required in this area.

#### 2.5 Bishops Waltham

2.5.1 The boundary of the ward also forms part of the Park Lug, a historic boundary of the Bishop's Palace within Bishops Waltham. This is a historic feature which must not be dissected or disturbed by the pipeline and the city council expects an assessment to be made on the impact. The pipeline then appears to run parallel with the lug for some distance, increasing the level of disturbance. This area of the route must be considered carefully.

2.5.2 The pipeline then crosses the B3035 (Botley Road). This is a key route for Bishops Waltham connecting the town to Botley, Whiteley and Southampton. Traffic disturbance must be kept to a minimum and clarification is sought on whether open trenching or tunnelling is proposed in this area.

2.5.3 The crossing of the River Hamble also requires sensitive construction. The River flows to the Solent, a highly protected area and any accidental harm could have significant consequences. It is assumed tunnelling is proposed here to prevent a long-term visual impact and to minimise construction risks.

2.5.4 Where the pipeline changes to Option Z, it is noted it is highly likely to dissect the Pilgrims Trail which is an important walking route in the area. Consultation and consent with the Right of Way Authority is required.

2.5.5 The pipeline enters the Wintershill Hall area (on the Hampshire Inventory for Historic Gardens) and it is noted an above ground permanent feature is proposed here (BPT4). This must be designed and landscape sensitively to protect the features of this garden or relocated outside of the area.

#### 2.6 Upper Meon Valley

2.6.1 Continuing as Option Z, the pipeline enters the ward for a short distance. It is highlighted that the South Downs National Park contains an outshoot in this area to include Torbay Farm (to the south of Lower Upham). This results in the pipeline bordering the National Park boundary which must be considered during construction and the council will work alongside colleagues at the National Park Authority in this regard.

The pipeline then enters Eastleigh Borough Council's jurisdiction for a short distance before re-joining the district at Park Hills wood.

2.6.2 It is noted that the ancient woodland has been avoided in this area which is supported and the exact proximity of the pipeline to the woodland will be assessed at a later stage.

2.6.3 The pipeline moves closer to the separated Park Pale at Marwell Scheduled Monuments and an assessment will be required on the impact on their setting due to the proximity.

#### 2.7 Colden Common and Twyford

2.7.1 The pipeline appears to straddle the boundary between Winchester and Eastleigh in this location and both authorities will collaborate on this section during future consultations.

2.7.2 A number of public right of ways are crossed in the area to the south of Colden Common and disruption must be kept to a minimum. The Brambridge Lodge Tree Preservation Order Area must also be avoided.

2.7.3 The pipeline crosses the B3335 which is a busy and well-used route connecting the area to Eastleigh. Traffic disturbance must be kept to a minimum and

clarification on whether an open trench or tunnelled route is being used in this area is required.

2.7.4 To the west of Colden Common, the northern option enters Brambridge Park which is a Historic Garden containing a Grade II\* listed property. This is also in close proximity to the National Park boundary. Together, this results in this option being a highly sensitive route with multiple constraints. The city council will work with colleagues at the National Park authority in this regard.

2.7.5 Both options enter the River Itchen SSSI. This is a highly sensitive area which flows to the Solent, a nationally designated site. The risk of accidental construction impacts must be prevented in this area and the city council will need to be assured that thorough mechanisms are in place to protect this area.

It is noted that the route is tunnelled beneath the watercourse which is welcomed to prevent long-term visual impact to this attractive area. The city council will be seeking further details on the methods of construction in this area at future consultations.

#### 2.8 Badger Farm and Olivers Battery

2.8.1 The pipeline runs in close proximity to Otterbourne Manor (Grade II), Manor House Barn (Grade II) and the Moated Site at Otterbourne Manor Scheduled Monument. The setting assessment is key in this location and it is vital the long-term visual appearance of the pipeline (considering above ground infrastructure and scarring of the landscape through hedgerow removal) is avoided.

2.8.2 The route then moves north to connect to the Otterbourne Water Works. An understanding of the additional infrastructure required at the Works will be required at later stages of the project.

#### **3.0 General Comments**

#### 3.1 Landscape

For future consultations, it is requested that a plan showing only sections of the pipeline within the Winchester district are submitted with greater detail provided to allow a thorough assessment by the council's Landscape specialists.

The council requires confirmation on the amount of land that will be required for the pipeline post-construction to allow for maintenance access. If any form of permanent maintenance tracks are required this must be demonstrated and assessed for its impact on the landscape character of the area.

Whilst it is acknowledged that the majority of the pipeline will be under ground and therefore not visible in the long-term, there is potential for an evident line or scar to be created across the landscape through the removal of hedgerows, landscaping and any future planting restrictions to protect the pipeline. It is therefore important that the restrictions for planting and development above and in close proximity to the pipeline are understood to ensure this is avoided.

#### 3.2 Ecology

The council's Ecological specialists will require further details in the future to provide a detailed response.

Future consultations must include clear detail on designated habitats and areas of ecological importance, including protected species, alongside details of how these could be impacted by the proposals during the construction and operational phases.

The mitigation hierarchy must be followed in designed and developing the proposals further.

Measureable Biodiversity Net Gain must be achieved and evidenced in line with imminent law set out in the Environment Act and in line with the National Planning Policy Framework, the Natural Environment and Rural Communities Act and Winchester Local Policy.

#### 3.3 Historic Environment

The pipeline runs close to a number of listed properties, historic gardens and potentially non-designated heritage assets. The assessment of setting is a key consideration to the council and long-term negative impacts will not be supported. The distance between the pipeline and listed features should be maximised and designed-out to prevent impacts during construction.

A number of scheduled monuments may also be impacted and Historic England will advise Southern Water on the requirements for development in close proximity to these features.

#### 3.4 Archaeology

Discussions are currently ongoing with Southern Water's archaeological consultant regarding this project and the submission of draft archaeological and geoarchaeological assessments of the identified potential corridors for the pipeline route are awaited, together with the results of initial survey / investigations to be carried out later this year.

These assessments and reports will inform further dialogue on additional archaeological investigations as part of an Environmental Impact Assessment and help to inform decisions on the identification of a preferred route corridor.

#### 3.5 Climate Change and Sustainability

The project aims to ensure the district has sufficient water resources for the future as the climate warms and droughts and prolonged dry spells become more frequent. In doing so, it relieves pressure on the River Itchen. In terms of vulnerability to climate change, the project makes a valuable contribution to the district.

Alongside this project, it is critical that the widespread issues of water leakage and wastage are resolved.

The council would appreciate further updates on other measures being taken in parallel to this significant project and would like to discuss general measures being taken (both related to this project and outside including the roll-out of water saving technology to properties across the district).

Transport emissions during construction will be significant and the council requires a Sustainable Transport Plan to see how Southern Water and its contractors are mitigating emissions from deliveries and workers commuting to the construction sites as well as on-site fuel use (e.g. HVO or hydrogen fuelled construction equipment).

It is understood a preliminary assessment of the embedded carbon emissions from the project has been undertaken and it is requested this is shared with the council. It is necessary for Southern Water to indicate how it has mitigated emissions (e.g. through local sourcing or through use of low carbon materials and fuels throughout the build process).

Turning to operational costs, an understanding of the energy required for the pumping of the pipeline is requested including design details of the pumps. The council would like to be assured that the pumps are electric and powered through renewable sources.

The council's climate and sustainability specialists look forward to working with Southern Water in the future development of the scheme.

#### 3.6 Public Protection and Contaminated Land

In construction, it is expected the submission will be supported by assessments and mitigation measures to minimise disruption to local residents through means of noise, air quality (from dust) and other construction impacts.

In operation, any above ground equipment such as pumping stations which are in close proximity to residential dwellings or places of work will need to be supported by relevant noise assessments.

It is noted Southern Water have contacted the council's Environmental Protection service for data on contaminated land and this has been provided. It is expected that the project will be supported by relevant supporting documents and the council's specialists will review these when they are available.

#### **4.0 Other Comments**

#### 4.1 Wildlife Corridors

The development has the potential to interrupt established wildlife corridors which rely on hedgerows or natural features which could be dissected by the route. It is important this is thoroughly assessed as part of the future surveys and mitigation assessments in the future.

There is also an opportunity to improve corridors as part of the project's Biodiversity Net Gain requirements. Additional landscaping, hedgerow planting and habitat creation should be looked at on a wider scale to support connecting habitats and areas of interest.

#### 4.2 Leakage Prevention

It is noted by recent events across the district and in discussion with local residents there is frustration in the amount of water wasted through leakage.

This project must form part of a wider strategy to reduce and remove the current leakage in the existing system and the council request further discussions with Southern Water to discuss these measures further.

Turning to the proposed infrastructure, the risk of leakage must be designed-out at this stage and the council requests details on how water leakage will be prevented in the upgraded system.

#### 4.3 Population Projections

It is noted the project forms part of a strategic vision to prepare for population growth in the region. Within the future submission the council wish to see how population projection has been considered alongside a demonstration of how the project meets this need. This must also consider the further unexpected movement of people into the Hampshire area during and after the pandemic from surrounding cities.

#### 4.4 Opportunities for Alternative Development

The project is a large infrastructure scheme with significant disruption likely during construction. It is therefore important to assess whether other community infrastructure improvements could be completed in-line with the programme. Such examples include potential use of the land above-ground (disturbed by the construction of the trench) as cycle routes to connect settlements in the south of the district. The city council wishes to work with Southern Water further on this matter to discuss feasibility.

#### **5.0 Conclusion**

The City Council acknowledges the importance of the scheme and supports the principle of development as it ensures the delivery of safe drinking water to residents and also protects the habitats and species of the district's rivers which is important to the Council.

The scale of the project is significant and there are a number of constraints along the route which require careful consideration and mitigation.

The City Council and its specialist officers look forward to working closely with Southern Water and our partners on the project.



#### PLAY AREA POLICY DOCUMENT AND RISK ASSESSMENT

Adopted by the Council: 10 June 2019 Reviewed by the Council: 12 September 2022

#### Foreword

Owslebury and Morestead Parish Council believes that play is a vital component of growing up and is how children develop skills, physical, social and intellectual.

This document is intended to guide Owslebury and Morestead Parish Council in its role of the play area known as Hilly Close Playground. This policy applies only to play equipment upon the Hilly Close playground and is not applicable beyond this, such as equipment on private land.

The Management of Health and Safety at Work Regulations 1999 recommends that owners and managers of premises should undertake a risk assessment of their facilities – this includes the children's playground. This document defines and makes clear the duties and responsibilities of Owslebury and Morestead Parish Council as the owners of the play equipment within its boundaries. This also includes a risk assessment setting out the key hazards and the Council's risk mitigation process.

#### **Owslebury and Morestead Parish Council Play Area Management Policy Document – Risk Assessment**

The purpose of the document is to:

- Assess the risks relating to the play area in the Recreation Ground
- Provide a formal way for the Parish Council to identify and be notified of potentially dangerous equipment within the play area
- Ensure the Council has sufficient information to make decisions on play equipment condition
- Ensure that play equipment damage can be detected in a reasonable time
- Ensure that potentially dangerous equipment is properly dealt with and appropriate action taken



Control measures are then applied to the significant risks where the remaining residual risks are re-scored to ensure all risks are suitably managed and controlled.

Hazardous Event	Consequence	Affected	Management Controls	Residual Risk and Further Measures
Equipment which is dangerous is not identified	Play area condition deteriorates and is not recognised	Public	The ACSO will confirm that he has undertaken inspections to identify any problems/hazards that have been created by use, abuse, weather and age. <b>ROUTINE INSPECTIONS:</b> An inspection will to be carried out every two weeks, by the ACSO All routine inspections will be recorded on the Play Area inspection sheets whether or not there are problems or hazards identified and sent to the Clerk	Tolerable No further action needed
			<b>INSPECTIONS:</b> An inspection will be undertaken twice a year by an accredited independent Inspector and will be arranged by the Parish Council. These reports will determine any	



			action that needs taking	
Equipment	People are	Public	All items within the	Tolerable No further action
which is	injured whilst		Recreation Ground,	needed
damaged is	using the play		whether or not shown on	
not dealt with	equipment		the Asset Register, will be	
correctly	correctly		inspected by the ACSO.	
			All routine inspections will	
			be recorded on the sheets	
			provided by the Parish	
			Council.	
			All inspection reports will	
			be retained by the Parish	
			Council within its records.	
		They will be available for		
			inspection by request.	
			Any issues raised by any	
			inspection will be brought	
			immediately to the Parish	
		Council's attention.		
		Any questions will be		
		raised with the Annual		
		Inspecting Body, and in		
		the event of immediate		
		remedial action needing to		
			be taken the Chair or Vice	
			Chair of the Parish Council	
			will have delegated	
			powers to close any piece	



of play equipment by either its removal, isolation
or rendering harmless any dangers found.

The person responsible for play equipment inspections is as nominated by the Parish Council as the owner of Hilly Close play area

# OWSLEBURY

# Health and Safety Policy

#### Adopted by the Parish Council: 12 June 2017 Reviewed on 26 July 2021

Health and Safety Policy

- 1. Owslebury Parish Council recognises and accepts its responsibilities as an employer for providing a safe and healthy working environment for its employee, contractors, voluntary helpers and others who may be affected by the activities of the Parish Council.
- The Parish Council will meet its responsibilities under Health and Safety <u>at work Act 1974</u> legislation, and will provide, as far as is reasonably practicable, the resources necessary to fulfill this commitment.
- 3. The Parish Council will seek as and when appropriate, expert technical advice on Health and Safety to assist the Clerk in fulfilling the Parish Council's responsibilities for ensuring safe working conditions and the wearing of personal protective clothing by contractors and othersworking with the Council.

#### AIMS OF THE HEALTH AND SAFETY AT WORK POLICY

#### To provide as far as is reasonably practicable:

- 1. A safe place of work and a safe working environment.
- 2. Arrangements for considering, reporting and reviewing matters of Health and Safety at work, including regular risk assessments of working activities.
- 3. Systems of work that are safe and without risks to health.
- 4. Obtaining specialist technical advice and assistance on matters of Health and Safety when necessary.
- 5. <u>Providing Ssufficient information</u>, instruction and training for employee, contractors and voluntary helpers to carry out their work safely.
- Care and attention to the health, safety and welfare of its employee, contractors, voluntary helpers and members of the public who may be affected by the council's activities.

### ARRANGEMENTS AND RESPONSIBILITIES FOR CARRYING OUT THE HEALTH AND SAFETY POLICY AT WORK

#### As the Council's Safety Officer, the Clerk will:

- 1. Keep informed of relevant Health and Safety policy legislation and inform the Council accordingly.
- Advise the Parish Council on the resources and arrangements necessary to fulfill the Parish Council's responsibilities under the Health and Safety at Work <u>Policy legislation</u>.
- 3. Make effective arrangements to implement the Health and Safety at Work Policy.
- 4. Ensure that matters of Health and Safety are brought to the attention of the Parish Council as and when necessary.

5. Ensure that regular risk assessments are carried out of working practices, with subsequent consideration and review of any necessary corrective/protective measures.

5. Ensure that employees are provided with and use the necessary personal protective equipment

- 6. Make effective arrangements to ensure contractors or voluntary helpers working for the Parish Council comply with all reasonable Health and Safety at Work requirements.
- 7. Ensure that work activities by the Parish Council do not unreasonably jeopardise the health and safety of members of the public.
- 8. Maintain a central record of notified accidents.
- When an accident or hazardous incident occurs, take immediate action to prevent a recurrence or further accident and to complete the necessary accident reporting

Health and Safety Policy

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procedure.

10. Act as the contact and liaison point for the Health and Safety Inspectorate.

#### All employees, contractors and voluntary helpers will:

- 1. Cooperate fully with the aims and requirements of the Health and Safety at Work Policy and comply with Codes of Practice or work instructions for Health and Safety.
- Take reasonable care for their own Health and Safety, to use appropriate personal protective clothing and, where appropriate, ensure that appropriate First Aid materials are available.
- 3. Take reasonable care for the Health and Safety of other people who may be affected by their activities.
- 4. Not intentionally interfere with or remove safety guards, safety devices or other equipment provided for Health and Safety.
- Not misuse any plant, equipment tools or materials so as to cause risks to Health and Safety.
- Report any accidents or hazardous incidents to the Clerk.
- 7. 7. Prepare a risk assessment for the activity and ensure that it is sent to the Clerk for filing. The risk assessment should include details of the activity, minimisation/elimination of risk to be taken and who will be carrying out the activity.
   6.8. 8. Report any defective equipment or materials, accidents or hazardous
  - 8. 8. Report any defective equipment or materials, accidents or hazardous ← incidents to the Clerk.

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# GRANTS AND DONATIONS POLICY (Section 137 (1) LGA 1072)

Adopted by Council on 9 September 2014

Re-confirmed on 16 August 2021 Re-confirmed 12 September 2022



Owslebury Parish Council has a small budget for the award of grants and donations to provide support to community organisations. The Council will consider applications for grants from voluntary groups or charitable organisations, which are not-for-profit and which can demonstrate that any funding received will directly benefit the Parish, or residents of the Parish. <u>Grants can only be awarded by resolution of the Council, which depends on the availability of funds and the suitability of the application.</u>

Grant applications will be dealt with by the Full Council.

#### Eligibility:

Unless otherwise determined by the Council:

- Grants or donations will only be awarded to voluntary groups or charitable organisations with governance procedures acceptable to the Council, and with separate bank accounts. Under no circumstances will grants or donations be awarded to individuals.
- 2. Grants will not be awarded to regional or national organisations, unless they are for a specific project in the Owslebury and Morestead area.
- 3. Additional applications within a 12 month period will not normally be considered.

#### Conditions:

Unless otherwise agreed by the Council, the following conditions will apply to all grants and donations:

- 1. The grant or donation must be used for the purpose for which the application was made.
  - 2. If the organisation/group is unable to use the grant or donation for the stated purpose, all monies must be returned to the Parish Council.
  - 3. All awards must be properly accounted for and, if requested by the Clerk, evidence of expenditure must be provided. If the Council is not satisfied with the arrangements, the grant/donation must be refunded to the Council without undue delay.

#### Applications:

Applications should be made in writing to the Clerk, giving details of the charitable organisation or voluntary group, full details of the request and how a grant or donation would benefit local residents, and confirming acceptance of the above grant or donation conditions.

#### Successful applications:

A grant award must only be used for the purpose stated on the application. If the organisation is unable to use the money, or any part of it, for the purpose stated, then all monies, or unexpended part of such monies, must be returned to the Parish Council.

The Parish Council may request proof of expenditure and reserve the right to call for accounts from specific organisations requesting a grant. The Parish Council may request a report from the applicant on the benefits achieved as a result of the grant.

Grants must be spent within 1 year of award. Any unspent monies left after this time must be returned.

Recognition of the grant from Owslebury Parish Council must be made in any publicity

**Commented [JM1]:** Do you want to keep this as the Council has awarded the Xmas lights committee money and they do not have a separate bank account

Commented [JM2]: Do you want to keep this as the Council has awarded a grant to CAB. Or do the Council want to see what the CAB use the money for in Owsletbury

# Option to opt out of the SAAA central external auditor appointment arrangements

Dear Clerk/RFO/Chairman, Owslebury and Morestead Parish Council,

Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is **less than £6.5 million**.

The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, this is to advise you of the option to opt-out of the next round of 5-year audit appointments.

All authorities require an appointed external auditor even if the authority meets the criteria to qualify for exemption, as a Certificate of Exemption is required to be submitted to the external auditor and the auditor must be in place in case of objections from local electors

During the previous 5-year period **all** smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. If you wish to continue as part of the SAAA sector led auditor appointment regime then no action is required, you will remain part of central scheme.

However, all authorities must be given the option to opt-out of the central procurement and appointment scheme and appoint their own external auditor for the next 5-year period, although the process is onerous for smaller authorities.

This communication is to advise that whilst all smaller authorities are opted into the central procurement of external auditors by default, any authorities who do not wish to be part of the SAAA arrangements must formally notify SAAA that they wish to opt out within **8 weeks** of this communication but no later than **28 October 2022;** this decision must be communicated to SAAA via e mail to <u>admin@saaa.co.uk</u>.

If notification of your decision to opt out is not received within this 8-week period, then your authority will be regarded as opted-in for the next five-year period beginning on 1 April 2022 and ending on 31 March 2027.

#### **Opting-out**

Opting out is a significant decision which requires careful consideration; to assist authorities considering opting out further guidance has been developed to clarify what opting out means in practice. This detailed information can be found at <a href="http://www.saaa.co.uk">www.saaa.co.uk</a>

An authority that wishes to opt out must formally reach and record that decision in a way that meets the requirements of its own governance framework, by convening a full council meeting or an extraordinary council meeting.

Key implications are:

• an opted-out authority regardless of size (including exempt authorities) **MUST** appoint an appropriate external auditor;

- the appointed auditor **must** be a registered auditor as defined by the Companies Act and a member of Institute of Chartered Accountants (England and Wales).
- an opted-out authority **must** convene an appropriate independent auditor panel which meets the requirements of the Local Audit and Accountability Act 2014 (LAAA). Detailed guidance on auditor panels is available in Schedule 4 of the LAAA Act and from CIPFA;
- an opted-out authority will need to develop its own specification for its external audit contract, will need to negotiate the price for this work on an individual basis and will need to manage the contract, including any disputes, and any independence issues that may arise;
- an opted-out authority must ensure full compliance with the relevant requirements of the Local Audit and Accountability Act and supporting Regulations;
- any opted-out authority that does not successfully appoint an appropriate external auditor in the correct manner and notify SAAA who their external auditor is by **30 November 2022** will have an external auditor appointed for it by the Secretary of State through SAAA. This will result in additional costs of £300 which will have to be met by the authority.

#### Regards, admin@saaa.co.uk

If the council wish to remain as part of the SAAA sector led appointment scheme then no further action by the council is required but all councils must be given the opportunity to opt out and appoint their own external auditor. This must be done by 28<sup>th</sup> October at the latest.

Opting out and appointing an external auditor is a significant decision and it is important the council understand the implications of doing this. The Council should carefully read the implications and advice contained in the email above or go to the website here: <a href="http://www.saaa.co.uk">www.saaa.co.uk</a>