

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
13th FEBRUARY 2023
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

- Present:** Parish Councillor John Chapman (in the Chair).
Parish Councillors John Foster, and Astrea Hurlock
- In Attendance:** Juanita Madgwick (Clerk), District Cllr Neil Bolton and ACSO Gary McCulloch
- Also in Attendance:** 7 Members of the public were present.

132/23 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Cllrs Egerton, Grinstead, Martin and Mahmood

133/23 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

134/23 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 16 JANUARY

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 16 January 2022, and the Council **Resolved**, unanimously, that they were a true record.

135/23 PUBLIC QUESTIONS AND COMMENTS

A resident asked the Council how they plan to conduct the Climate Change meeting on Monday 13 March, what outcomes they are expecting, what the format would be and what other bodies would be involved. They also wanted to know what is the Parish Councils ambitions on Climate Change.

They volunteered to help with the planning of the meeting and how it would run.

The Chairman advised that the Council would like for a group to be organised with residents and Cllrs and for the Council to give support to the group, but for the group to organise itself.

136/23 PLANNING

a) PLANNING APPLICATIONS

None

b) PLANNING DECISIONS

The Council received and noted the planning decisions.

SDNP/22/05638/FUL	Ratcliffe Orchids Ltd Pitcot Lane Owslebury Hampshire SO21 1LR
Proposal	Alterations to the external appearance of existing building
Decision	Approved

65. 2022/ 2023

FC. 08.02.23

137/23 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District and County Councillors Reports to all prior to the meeting, which were received and noted (Appendix 1).

District Cllr Bolton spoke on the problems with septic tanks on the environment if they are not managed correctly. Faulty systems can harm the chalk streams such as the river Itchen and harm rare habitats and their biodiversity. Cllr Bolton noted that there was a link in his report on the septic tank smart project.

The Council asked the Clerk to send this information to the Newsletter and put it out on an OIS.

District Councillor Bolton also spoke on some of the motions that have been discussed at Winchester City Council meetings such as traffic and the 20 is plenty scheme and Climate Change.

Action:	By Whom
To send out information on Septic Tanks to the Newsletter and on OIS	The Clerk

138/23 RECEIVE AN UPDATE ON CLIMATE CHANGE

The Clerk had circulated a report on Climate Change to all prior to the meeting, which included when the residents meeting will be held, speakers at the meeting and information on Food Action week (Appendix 2).

The Council **Resolved** unanimously to agree to set up a climate change group, which would include Cllrs and residents. Cllr Hurlock volunteered to be part of the climate change group. The Clerk will email all the Cllrs to ask if they would like to be part of this group and if so to contact Cllr Hurlock.

a) Consideration if the Council would like to participate in Food Action Week 6-12 March

The Council asked the Clerk to find out more about Food Action so that the Council could participate next year and ask them to attend the Climate Change meeting on Monday 13 March 2023.

Action:	By Whom:
To find out more about Food Action week To invite Winchester Food Partnership to the Climate Change meeting	The Clerk Cllr Hurlock

139/23 RECEIVE A REPORT ON SOUTHAMPTON AIRPORT AIRSPACE CHANGE PROPOSAL

The Clerk had circulated a report on the Southampton Airport Airspace change proposal and to set up an advisory group to understand the proposal, so the Council are ready to comment on the next consultation (Appendix 3).

The Council **Resolved** unanimously to setting up an advisory group. Cllrs Mahmood and Foster volunteered to organise the group.

140/23 RECEIVE A REPORT ON THE KINGS CORONATION

66. 2022/ 2023

FC. 08.02.23

The Clerk had circulated a report on the Kings Coronation and ideas for the Council to consider to all prior to the meeting (Appendix 4).

The Council asked the Clerk to contact the school and ask if they would be receptive to the Council buying all the children a commemorative mug. The Council asked the Clerk to cost out buying a mug for all the children at the school for the Council to agree on at the next meeting.

The Council asked the Clerk to find out what the school, OMCA and the Church had planned for the coronation so that a list of events could be organised and displayed in the notice boards, on the website and sent out via the OIS system.

Action:	By Whom:
To contact the school on commemorative mugs for the Kings coronation To contact all local groups and the school to find out what their plans are for the Kings coronation	The Clerk

141/23 TO SUPPORT CUDRIDGE PARISH COUNCILS AMENDMENTS OF HALC'S PROPOSAL ARTICLES OF ASSOCIATION

The Clerk had circulated Cudridge Parish Councils suggested amendments of HALC's Proposed Articles of Association to all prior to the meeting (Appendix 5).

Councillor Chapman agreed to attend HALC's EGM on Thursday 23 February and vote on behalf of Owslebury Parish Council.

The Council **Resolved** unanimously to support Cudridge's suggested amendments to HALC's proposed Articles of Association and to vote against HALC's proposed Articles of Association.

142/23 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk gave a verbal update on the Beech Grove pathway improvements, she advised that she had contacted Havant Highways for an update on the quotes for the works and Hampshire Legal Services on the quote to prepare a s278 dedication of land to the highways. The Clerk advised that she had not received a response from either party before the meeting.

143/22 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) RECEIVE AN UPDATE ON THE PAVILION/ SPORTS GROUND COMMITTEE

The Clerk advised that the Pavilion/ Sport Ground committee were meeting on Wednesday 22 February and would give an update at the next meeting.

b) GENERAL MATTERS

None

144/23 RIGHTS OF WAY**a) CONSIDERATION AND AGREEMENT TO REMAINING PART OF THE LENGTHSMAN SCHEME FOR 2023/24**

The Clerk had circulated a report on the Lengthsman scheme for 2023/24 which included an explanation of the Lengthsman and how the scheme would work for the next year to all prior to the meeting (Appendix 6).

The Council **Resolved** unanimously to agree to remain part of the Lengthsman scheme for 2023/24 and to have three ten-hour visits over the year.

b) AGREEMENT TO A MEETING WITH THE COMMUNITY ENGAGEMENT RANGER

The Clerk had circulated a report on her correspondence with the Community Engagement Ranger to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to meet with the community engagement ranger on Thursday 2 March at 2:30pm. Cllrs Chapman and Hurlock agreed to meet with the ranger with the Clerk.

c) GENERAL MATTERS

None

145/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS**a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS**

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman and Councillor Martin to finish the payment process.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
124	195.00	WCC (Dog Bin Oct - Dec 22)	
125	16.00	3 (Phone)	DD
126	16.87	IONOS Website	DD
127	21.25	OPMC - Hall Hire Jan	
128	438.40	Clerks Salary - Jan	
129	109.60	HMRC	
130	562.50	CiLCA - Clerk Training Cost	Paid
131	875.34	Swanmore PC (ACSO) - Jan	

Receipts:

Voucher	Amount (£)	Payee	
RECEIPTS			
11	50,025.14	Fixed Term Deposit & Interest.	

b) TO APPROVE THE SIGNING OF DECEMBERS BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign Januarys Bank Reconciliation.

c) AGREEMENT ON WHICH FIXED TERM INVESTMENT ACCOUNT TO INVEST IN FOR 2023/24

The Clerk had circulated a report on the fixed term investment accounts available for the Council to invest in, to all prior to the meeting (Appendix 8).

There was some discussion on investing in CCLA Public Sector Deposit Fund and how it worked and if it would be safer to stay with Lloyds. The Council asked the Clerk to send over all the Terms and Conditions of the CCLA Public Sector Deposit Fund to all Cllrs and to defer this item to the next meeting.

d) ADOPT THE DISCIPLINARY AND GRIEVANCE POLICY

The Clerk had circulated the Disciplinary and Grievance Policy to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to adopt the Disciplinary and Grievance Policy and place a copy on the website.

e) REVIEW AND APPROVE THE DEALING WITH ABUSIVE, PERSISTENT OR VEXATIOUS COMPLAINTS POLICY

The Clerk had circulated the Dealing with Abusive, Persistent and Grievance Policy to all prior to the meeting (Appendix 14).

The Council **Resolved** unanimously to approve the Dealing with Abusive, Persistent and Grievance Policy and place a copy on the website.

f) REVIEW AND APPROVE THE PRESS AND MEDIA POLICY

The Clerk had circulated the Press and Media Policy to all prior to the meeting (Appendix 14).

The Council **Resolved** unanimously to approve the Press and Media Policy and place a copy on the website.

146/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

None

69. 2022/ 2023
FC. 08.02.23

147/23 TO AGREE A DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 13 March at 7:30pm.

There being no further business the meeting closed at 8.40pm

Chairman:

Date:

DRAFT