



Premises Licence Number – Prem40 11/000238/LAPRMV

Letter authorising the sale of alcohol in accordance with Licensing Act 2003

Dear ..... **The Licensing Act 2003**

This letter gives you OPHMC’s authorisation to sell alcohol at the following function at the Owslebury village Parish Hall, Main Road, Owslebury, SO21 1LU

**Date** ..... **(complete as appropriate)**  
**Event description** ..... **(complete as appropriate)**  
**Times** ..... **(complete as appropriate)**

The following responsibilities apply to those selling alcohol :-

- Awareness of the Licensing Act 2003 (mandatory licensing conditions ) Order 2003.
- No alcohol is to be sold to anyone under 18 years of age. You agree to operate a ‘Challenge 21’ policy that if someone appears under 21 years of age you will ask them to prove that they are over 18. A ‘PASS’ proof of age card, photo driving license or a passport can be accepted as proof of age. A soft or non-alcoholic drink may be provided, but not a low alcohol drink. You must also ensure that an adult is not buying alcohol for any individual under 18. However, an adult may purchase wine, beer, or cider for someone aged 16 and over, but only for drinking with a table meal taken with the adult.
- No alcohol is to be sold to anyone who appears to be intoxicated or drunk or who is buying alcohol for someone who appears drunk. (Slurred speech, clumsy movements, and loud aggressive behaviour are all signs of drunken behaviour).
- No alcohol can be served after the agreed time shown above.
- Drunk and disorderly behaviour must not be permitted. (If someone refuses to leave when asked politely to do so, warn them that they are committing a criminal offence. If they still refuse to leave call the Police for assistance but do not attempt to re move them, yourself, for safety reasons).
- Smuggled goods, or goods that have avoided Customs & Excise duty must not be sold or kept on the premises.
- You will ensure that alcohol is not sold or served by anyone under 18 years of age, unless each sale is specifically authorised by you or the following adults(s) who I have authorised to give such approval : -  
..... name(s)
- If you suspect that anyone is taking or supplying drugs you must inform the Police

These responsibilities apply where sale is carried out under the authority of a Temporary Event Notice, as well as sales under a Premises License.

Please note that the maximum penalty for breaking the law in these respects is a fine of £20,000.00 or 6 months in jail. Those attempting to purchase alcohol who are under 18 years of age, buying for someone under 18years of age, or who are drunk, or buying for a drunk, are also guilty of an offence.

For any question or comments that you may have, please contact :-

**Owslebury Parish Hall Management Committee, Main Road, Owslebury, WINCHESTER Hampshire SO21 1LU**  
phone 01962 777343 (Caretaker) or 01962 777898 when the caretaker is unavailable.

**Signed on behalf of the OPHMC**  
**Print name**

**Date**

I hereby agree to fully comply with these requirements for the sale of alcohol.

**Signed**  
**Print name**

**Date**