

45. 2022/2023  
FC 12.12.22

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH MEETING HELD ON  
12th DECEMBER 2022  
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL COMMITTEE ROOM**

**Present:** Parish Councillor John Chapman (in the Chair).  
Parish Councillors John Foster, Simon Grinstead, Astrea Hurlock, Yassir Mahmood and Will Martin

**In Attendance:** Juanita Madgwick (Clerk) and District Cllr Neil Bolton

**Also in Attendance:** 5 Members of the public were present

**97/22 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Egerton and District Councillor Lumby

**98/22 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

None

**99/22 APPROVAL OF MINUTES.**

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 14 November 2022, and the Council **Resolved**, unanimously, that they were a true record.

**100/22 PUBLIC QUESTIONS AND COMMENTS.**

**a) Planning**

**Bottom Cottage**

The applicant spoke on their local connection to the village and why they wanted to move back to the village and build a house.

A resident spoke on the potential entrance to the proposed house at Bottom Cottage and how this could be dangerous and that the entrance should be moved.

**Land East of Hatchley Lane**

The applicant was unable to attend the meeting they asked the Clerk to read out a statement. The Clerk read out the statement which outlined the planning application and that they already have 12 sites across Hampshire and would only allow 4 dogs per booking and maximum of 2 cars at the site.

**b) Other items**

PSCO Owen Reeves was present at the meeting and advised that he had 12 Parishes under him and also that he had been out with the ACSO on patrol.

He advised that in recent months there had been a theft of a vehicle at Marwell and criminal damage to a car in Owslebury. He advised that the main crimes that are reported in the local areas were sheds and outbuildings being broken into to steal high end bicycles. He advised that people who are cycling that use cycling apps not to stop them at your home at the end of the ride as criminals hack into these apps to target people's houses.

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He advised that if a crime is happening to call 999 and if the crime had already happened to call 111 or report it online.

A Cllr asked how often he was in the village patrolling, PSCO Reeves advised that he didn't have a set time when he came to the village, it all depended on what reports had been received.

A Cllr asked if there was much Hare Coursing in the village currently. He advised that they had not received many reports on this recently.

A Cllr asked if fly-tipping had become better or worse recently. PSCO Reeves advised that the local police didn't get too involved in fly-tipping.

The Chairman thanked PSCO Reeves for coming to the meeting.

## 101/22 PLANNING

### a) Planning applications

SDNP/22/05226/FUL	Land East of Hatchley Lane, Upham, Hampshire
Proposal	Change of use of agricultural land to use for exercising of dogs including a perimeter fence, pathway, shelter and associated parking
PC Comments	Owslebury Parish Council do not wish to comment on this planning application

SDNP/22/05301/FUL	Bottom Cottage, Owslebury Bottom, Owslebury, Hampshire, SO21 1LY
Proposal	Proposed erection of Two storey Timber Lodge and two Bay Timber Garage and associated driveway and Landscaping Change of use from Paddock to Domestic Curtilage to new dwelling
PC Comments	The Parish Council feels unable to comment on this planning application due to a lack of information on the planning portal.  The PC are sympathetic to the applicant on their local connection to the Parish.  The PC would like to see reports on the following:  Highways - On the safety of the entrance/ exit of the site An Ecology and Biodiversity survey to be carried out on the site  The PC would like guidance from SDNP on whether the application meets relevant SDNP policies and guidelines.

SDNP/22/05448/LIS	Marwell Wildlife, Thompson Lane, Owslebury, SO21 1JH
Proposal	Formation of 7 new holes through the listed brick garden wall of the lemire enclosure
PC Comments	Owslebury Parish Council do not wish to comment on this planning application

### b) Planning Decisions

SDNP/22/03814/FUL	White Lodge, Hensting Lane, Owslebury, Hampshire, SO21 1LE
Proposal	Demolition of an incongruous 20th Century bungalow and garage constructed in machine brick and concrete tiles with a replacement dwelling that draws its design from local and traditional or vernacular forms of design. An appropriate landscaping scheme will complement and

	link the formality of the house with natural meadow land, garden planting and wild grasses, interspersed with existing and new trees.
Decision	Approved

SDNP/22/03690/CND	Morestead Hill Cottages, Morestead Hill, Morestead, Hampshire, SO21 1NB
Proposal	Variation of condition 3 of permission SDNP/21/02599/FUL-Demolition of the existing dwelling and erection of a replacement dwelling with associated access and parking. This application seeks to allow the retention of the original dwelling on the site for the purposes of providing an annexe for dependent relatives and for purposes incidental to the occupation of the new house.
Decision	Refused

#### **102/22 RECEIVE THE DISTRICT AND COUNTY COUNCILLORS REPORT**

The Clerk had circulated the District and County Councillors Reports to all prior to the meeting, which were received and noted (Appendix 1).

#### **103/22 RECEIVE A REPORT ON WILDFLOWER VERGES FROM THE ACSO**

The Clerk had circulated a report on Wildflowers to all prior to the meeting (Appendix 2). This item is deferred to January's meeting as the ACSO was unable to attend the meeting.

#### **104/22 CONSIDERATION OF THE PARISH COUNCILS NEXT STEPS TO TACKLE CLIMATE CHANGE**

The Clerk had circulated a report on Climate Change to all prior to the meeting (Appendix 3).

The Chairman invited a member of the public to speak on the work that they had been doing at St Andrews Church. They explained that they were working towards the Eco Church award where there are five areas that a church must demonstrate environmental engagement with to receive an award: Worship and teaching, Management of church buildings, Management of church land, Community and global engagement and lifestyle.

There was some discussion on Climate Change, the Council would like to see a wider joint effort from the residents of the village. The Council would like to ask the village to take a lead on this. A resident offered to take the lead on Climate Change the Council thanked the residents but felt that a village meeting should be called first before a decision can be made in the New Year and representatives from all the local groups, the Church and the School should attend so that all aspects of community life is represented.

#### **105/22 RECEIVE A REPORT ON THE RECENT ADD MEETING FROM THE CHAIRMAN**

The Chairman gave a verbal report on the recent ADD meeting. He advised that there were 2 issues, firstly ADD currently have £30,000.00 of the donations left in the kitty as they had not used it all and secondly the outstanding issue of Eastleigh's Local Plan being looked at again next year.

It was decided at the ADD meeting to keep the money for the moment in case Eastleigh decide to re-submit this planning application or something similar next year.

#### **106/22 RECEIVE A REPORT ON THE WATER FOR LIFE PILOT AT BUDDS FARM TREATMENT WORKS FROM CLLR HURLOCK**

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The Clerk had circulated a report from Cllr Hurlock on the Water for Life Pilot at Budds Farm Treatment Works to all prior to the meeting (Appendix 4).

Cllr Hurlock advised that she had recently attended a water for life tour at Budds Farm Treatment works and that it was a really interesting day, Southern Water had planning in place to build a new reservoir and the next stage was water regeneration plant. They are hoping to recycle water and turn it into drinking water. This will be stored at the reservoir. This clean/recycled water will then be pumped to Otterbourne via the pipeline where it will be treated again before it is sent out to Winchester.

A Cllr asked if the proposed pipeline will be as the current plans show, Cllr Hurlock advised the currently the pipeline will stay as it currently is. All the environmental assessments will be carried out next year on the proposed route.

The Council asked the Clerk to put Cllr Hurlock's report on OIS for the residents to read.

Action:  
To put Cllr Hurlock's report on OIS

By Whom:  
The Clerk

#### **107/22 AGREEMENT FOR A RESIDENT TO STICK, STICKERS ON THE DOG BINS TO ADVERTISE THEIR DOG GROOMING BUSINESS**

The Clerk had circulated the email from the resident to all prior to the meeting (Appendix 5).

The Council **Resolved** by unanimous vote not to allow the resident to advertise to stick stickers on the Dog bins to advertise their Dog Grooming business. The Council suggested the resident contacts the Newsletter or Owslebury Market Place Facebook page to advertise their business.

#### **108/21 HIGHWAYS**

##### **a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS**

The Clerk gave a verbal update on the Beech Grove pathway improvement. The Clerk advised that the concept design that was undertaken last year has been forwarded to the Asset Management team at Hampshire and Havant Highways are awaiting their comments. They are also awaiting the returns from statutory undertakers to determine if any of their equipment might need to be relocated as part of the works. The Road Safety Audit team at Hampshire have confirmed they have found no issues with the design.

The Clerk advised that she had applied for £15,000.00 SDNP CiL funding as the deadline is at the end of January.

##### **b) RECEIVE A REPORT ON VILLAGE ENTRANCE GATES TO OWSLEBURY**

The Clerk had circulated a report on the village entrance gates to all prior to the meeting which contained the cost, agreement and licence that needed to be entered into with Hampshire Highways and that the Parish council would need to buy the gates and maintain them (Appendix 6).

The Clerk advised that Hampshire Highways would not pay for the gates, and this would have to be funded by the Parish Council along with any future maintenance. The PC would also need to enter into a S171 agreement with Hampshire Highways and Hampshire Highways would need to agree the locations of the gates. The Clerk advised that the total cost of the project would be around £5,000.00 - £6,000.00 plus installation.

The Clerk recommended that this could be a project for future years after the Beech Grove pathway improved have been completed.

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The Council **Resolved** unanimously not to go ahead with the entrance gates in 2023/24 but to look at it again in 2024/25.

#### **109/22 OPENS SPACES, RECREATION AND PLAYGROUNDS**

##### **a) CONSIDERATION OF ANY GENERAL MATTERS**

The Chairman asked if the Pavilion committee had met since the last Parish Council meeting. The Clerk advised that the committee had not met since the last meeting and there were no updates. The next meeting is scheduled for the new year.

#### **110/22 RIGHTS OF WAY**

##### **a) CONSIDERATION OF ANY GENERAL MATTERS**

None

#### **11/22 FINANCE, ADMINISTRATION AND STATUTORY**

##### **a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS**

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman and Councillor Martin to finish the payment process.

##### **Payments:**

<b>PAYMENTS</b>	<b>Amount (£)</b>	<b>Payee</b>	<b>Payment Type</b>
100	35.00	Wickham Parish Council - Local Plan Training	JC/WM
101	200.00	Seinor Club Grant	
102	16.00	3 (Phone)	DD
103	16.87	IONOS Website	DD
104	119.99	McAfee	CC
105	144.00	Vita - General Repairs	
106	1,024.65	Swanmore PC (ACSO) - Nov	
107	662.40	Clerks Salary - Nov	
108	7.20	Clerks Expenses - Nov	
109	165.60	HMRC	
110	21.25	OPMC - Hall Hire Nov	
111	235.20	HALC - Training	

##### **Receipts:**

<b>Voucher</b>	<b>Amount (£)</b>	<b>Payee</b>	
<b>RECEIPTS</b>			
8	532.21	SSE - Refund	
9	974.57	Xmas Lights (Ring Fenced)	

##### **b) TO APPROVE THE SIGNING OF NOVEMBERS BANK RECONCILIATION BY THE CHAIRMAN**

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The Council **Resolved** unanimously for the Chairman to sign Novembers Bank Reconciliation.

**c) NOTE THE NEW PAY SCALES FOR 2022/23 HAVE BEEN AGREED AND WILL BE IMPLEMENTED FROM 1 APRIL 2022, THE CLERKS SALARY HAS BEEN ADJUSTED ACCORDINGLY AND THEY WILL RECEIVE BACK PAY WITH THE NOVEMBER 2022 SALARY PAYMENT**

The Council noted that the new pay scales for 2022/23 have been agreed and will be implemented from 1 April 2022. The Clerks salary will be adjusted accordingly, and will receive back pay with the November 2022 salary payment.

**d) CONSIDERATION OF A GRANT OF £100 FOR THE OWSLEBURY NEWSLETTER**

The Clerk had circulated the letter from the Owslebury newsletter requesting a grant of £100 to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to grant the Owslebury Newsletter £100.

**e) AGREEMENT OF THE DRAFT BUDGET FOR THE FINANCIAL YEAR 2023/24**

The Clerk had circulated the draft budget for the financial year 2023/24 to all Councillors prior to the meeting (Appendix 8).

The Clerk advised that she had added the cost of the entrance gates to the Budget for the Councils consideration. This would bring the budget for 2023/24 to £61,976.

This is an increase of £24,769 from 2021/22 this is due to the Beech Grove pathway improvements, the village entrance gates, green keeping, the playground repairs and staff costs.

The Council **Resolved** unanimously to remove the entrance gate costs.

**f) CONSIDERATION OF THE PRECEPT FOR 2023/24**

The Clerk had circulated the precept calculations, which included increasing the precept 10%, 20%, 30% and 35% to all prior to the meeting (Appendix 9).

The Clerk advised that the precept was based on last years tax base as the 2022/23 tax base had not been sent out yet. There was discussion around increasing the precept, but the Council could not make a decision until the 2022/23 tax base was received from Winchester and would be deferred to the January meeting.

**g) REVIEW AND ADOPT THE FILMING AND RECORDINGS OF MEETINGS HELD IN PUBLIC POLICY**

The Clerk had circulated the Filming and Recording of Meetings Held in Public policy and the HALC topic notes to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously to approve the Filming and Recording of Meetings Held in Public policy and place a copy on the website.

**h) REVIEW THE ACCESSIBILITY SCHEME**

The Clerk had circulated the Accessibility Scheme to all prior to the meeting (Appendix 11).

The Council **Resolved** unanimously to approve the Accessibility Scheme and place a copy on the website.

**i) REVIEW THE CHILDREN AND VULNERABLE ADULTS' POLICY**

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The Clerk had circulated the Children and Vulnerable Adults policy to all prior to the meeting (Appendix 12).

The Council **Resolved** unanimously to approve the Children and Vulnerable Adults policy and place a copy on the website.

**j) RECEIVE HAMPSHIRE COUNTY COUNCILS CONSULTATION ON THE DRAFT PARTIAL UPDATE TO HAMPSHIRE MINERAL AND WASTE PLAN AND CONSIDER THE COUNCILS RESPONSE**

The Clerk had circulated Hampshire County Councils consultation on the Draft Partial Update to Hampshire Mineral and Waste Plan to all prior to the meeting (Appendix 13).

The Council **Resolved** unanimously not to comment on Hampshire County Councils consultation on the draft partial update to Hampshire Mineral and Waste Plan.

**112/22 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.**

None

**113/22 AGREEMENT OF THE DATE OF THE NEXT COUNCIL MEETING**

The next meeting will take place on Monday 16 January at 7pm.

There being no further business the meeting closed at 9.20pm

Chairman:

Date: