

70. 2022/ 2023

FC. 13.03.23

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
13th MARCH 2023
COMMENCING AT 7:30 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor John Chapman (in the Chair).
Parish Councillors Mark Egerton, John Foster, Simon Grinstead, Astrea Hurlock, and Yassir Mahmood

In Attendance: Juanita Madgwick (Clerk), District Cllr Bolton

Also in Attendance: 6 Members of the public were present.

148/23 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Cllr Martin and District Cllr Lumby

149/23 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

**150/23 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 8 & 13
FEBRUARY 2023**

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 8 & 13 February 2023, and the Council **Resolved**, unanimously, that they were a true record.

151/23 PUBLIC QUESTIONS AND COMMENTS

Planning:

The applicant of planning application: SDNP/23/00741/HOUS, 2 Hyde Cottages Fawley Lane Morestead Hampshire SO21 1NA, advised that they needed an extension for family reasons. Cllrs asked the following questions: Are there any plans for sustainable energy? The applicant advised that they could potentially put in solar panels when they can. Is the existing sewage system new? The applicant advised that the system is relatively modern but was not sure how old it was.

Other Agenda Items:

A member of OMCA advised that at a recent meeting on the Kings Coronation they had come up with the following ideas but would like to hear from residents if they had any other ideas they would like to share.

Saturday 6 May – Prosecco in the village hall in the afternoon to toast the King.

Sunday 7 May – The Pavilion/ Sport Committee to host a community Sports afternoon.

Monday 8 May – The government have suggested the 'Big Help Out' which could be a litter pick or recycling event. Any ideas are welcome.

152/23 PLANNING

a) PLANNING APPLICATIONS

SDNP/23/00741/HOUS	2 Hyde Cottages Fawley Lane Morestead Hampshire SO21 1NA
Proposal	2 storey side extension and single storey porch along with associated works to the existing house
PC Comment	The Council have no comment to make on this planning application. The Council would however like to see some conditions for the future on environmental grounds such as installing solar panels.

b) PLANNING DECISIONS

The Council received and noted the planning decisions.

SDNP/22/05448/LIS	Marwell Wildlife, Thompsons Lane, Owslebury, Hampshire, SO21 1JH
Proposal	Formation of 11 new holes through the listed brick garden wall of the lemur enclosure (Amended - 17/1/23)
Decision	Approved

SDNP/22/04974/HOUS	Downlands, Main Road, Owslebury, Hampshire, SO21 1LU
Proposal	Ground floor rear extension, first floor dormer windows, internal remodelling and erect garage with garden store
Decision	Approved

c) Consideration if the Council would like planning application SDNP/22/05744/CND to go to the planning committee

There was a lot of discussion on the response from Winchester City Council on the information that the Council had asked for. The Council felt that Winchester had not answered the questions properly and had suggested that they had already made the decision to approve the application regardless of the application going to the planning committee or not. The Council felt very frustrated by this. They asked the Clerk to put the response from Winchester City Council on the website.

The Council **Resolved** unanimously not to ask for planning application SDNP/22/05744/CND to go to the planning committee.

There was also discussion on the very recent approval of planning application SDNP/22/05927/PA3R - Barn at Old Green Farm Whites Hill Owslebury Hampshire SO21 1LT. The Council were concerned that their reasons for objections were not investigated correctly. They felt that an officer should have made a site visit to check all the information that was provided in the application, such as the size of the barn. They discussed being given clarification on what part of the Barn had been given change of use and if this included the 150 sq meter that had already been given change of use to an office.

There was discussion on the enforcement case that had been opened on the site and when this would be concluded as the Council would like to understand what is going on at the site. It was advised that the applicant had a month to come up with a response. The Council asked the Clerk to write to the enforcement officer for an update.

The Council **Resolved** unanimously to formally write to the planning department at Winchester with their detailed concerns on the approval of the application and to copy in District Cllr Bolton.

72. 2022/ 2023

FC. 13.03.23

Action:	By Whom:
Write to the planning department at WCC on the Councils concerns of the Barn at Old Green Farm.	The Clerk

153/23 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District and County Councillors Reports to all prior to the meeting, which were received and noted (Appendix 1).

District Cllr Bolton advised that a representative from Southern Water was at a recent WCC committee meeting. He advised that a report would soon be coming out on plans within the district. Unfortunately, they were unable to give reason for the water shortages recently and only apologised. It was apparent that Southern Water need to get better at emergency response.

154/23 AGREEMENT TO DECLARE A CLIMATE CHANGE EMERGENCY IN THE PARISH OF OWSLEBURY AND MORESTEAD AND AGREEMENT TO SET UP A CLIMATE CHANGE COMMITTEE

Owslebury Parish Council **Resolved** unanimously to declare a Climate Emergency and set up a Climate Change working group. The group will report back to the Parish Council once a month. The next meeting will be on 7 April which will be a follow-up from the Climate Café that was held this evening and to set up subgroups if necessary.

155/23 AGREEMENT TO PURCHASING A COMMEMORATIVE MUG FOR ALL THE CHILDREN AT OWSLEBURY SCHOOL FOR THE KINGS CORONATION

The Clerk had circulated a report on purchasing mugs for Owslebury School and the costs involved to all prior to the meeting (Appendix 2).

The Council **Resolved**, unanimously, to use part of the £500 in the budget to purchase a mug for all the children at Owslebury School and chose Hotline at the cost of £382.58.

Action:	By Whom:
Buy the commemorative mugs	The Clerk

156/23 AGREEMENT TO THE PARISH COUNCIL ACTION PLAN 2023/24

The Clerk had circulated the draft Parish Council Action Plan 2023/24 to all prior to the meeting (Appendix 3).

There was some discussion on the social media platforms that the Council should use, the Council felt that the Owslebury Neighbours Facebook page was well used, and the village did not need another Facebook page, but felt that Instagram could appeal to the younger members of the village.

The Council **Resolved**, unanimously, to agree to the Parish Council Action Plan 2023/24 with the removal of setting up a Facebook page.

73. 2022/ 2023

FC. 13.03.23

157/23 AGREEMENT TO WRITE OF NICK ADAMS-KING TO URGE HIM TO CREATE A POLICY FOR ALL RURAL ROADS TO HAVE A 20 MPH SPEED LIMIT AND AGREEMENT ON SENDING AN EMAIL TO CLLR HUMBY FOR HAMPSHIRE COUNTY COUNCIL TO PASS A MOTION TO PUT A 20 MPH SPEED LIMIT IN THE VILLAGE

The Clerk had circulated the correspondence that the Clerk had received from the 20 is plenty campaign to all prior to the meeting (Appendix 4).

There was a lot of discussion on this subject, the Council felt that a blanket 20mph speed limit for all rural roads would not be a good idea, they felt that some single lane roads would benefit from a 20mph and the centre of the village but all other roads with a white line down the middle of the road should be 30mph or higher depending on where in the village the road was.

They felt that a bespoke policy for Owslebury would be more beneficial than a single policy for all rural roads. The Council felt that the community should be consulted on this. The Council felt that if a policy was created to take advice from other Parish Councils in the area were appropriate.

The Council would like to write their own policy to take to Hampshire County Council, with consultation from the residents and use the data from the Speed Indicator Sign.

District Cllr Bolton advised that Hampshire County Council had consulted on 20mph speed limits, but the data had not been published yet.

The Council **Resolved** unanimously not to write to Nick Adams King to create a policy for all rural roads to have a 20mph or to send an email to Cllr Humby for Hampshire County Council to pass a motion to put a 20mpg speed limit in the village.

158/23 AGREEMENT TO FILL OUT THE SDNP OPEN GREEN SPACES AND SETTLEMENT FACILITIES SURVEY

The Clerk had circulated the letter received from the SDNP on Open Green Spaces and the Settlement Facilities survey to all prior to the meeting (Appendix 5).

The Council **Resolved** unanimously to agree to fill out the SDNP Open Green Spaces and Settlement Facilities Survey.

Action:	By Whom:
To fill out the SDNP Open Green Spaces and Settlement Facilities survey	The Clerk

159/23 AGREEMENT TO OWSLEBURY PARISH COUNCIL TO WRITE A PARISH PRIORITY STATEMENT

The Clerk had circulated the letter received from the SDNP on the Parish Priority Statement to all prior to the meeting (Appendix 5).

The Council **Resolved** unanimously not to write a Parish Priority Statement.

74. 2022/ 2023

FC. 13.03.23

160/23 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk gave a verbal update on the Beech Grove pathway improvements, she advised that Havant Highways had sent in 2 quotes for the works to be carried out. Contractor 1 quoted £9,500.00 plus VAT and Contractor 2 quoted £11,640.00 plus VAT. There was no update from Hampshire Legal Services.

The Council **Resolved** unanimously to accept quote 1 – Rocon Contractors for £9,500.00. The Council asked the Clerk to check with Havant highways when the contractor can start and if there is a difference between the two companies.

Action:	By Whom:
To contact Havant Highways to advise that the Council would like to use Rocom Contractors and to ask when they can start.	The Clerk

161/22 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) RECEIVE AN UPDATE ON THE PAVILION/ SPORTS GROUND COMMITTEE

The Clerk had circulated a report on the recent meeting of the Pavilion committee, which included buying a container on the sports field and hosting a family event on 7 May to all prior to the meeting (Appendix 6).

b) AGREEMENT ON A COMMUNITY SPORTS AFTERNOON ON THE SPORTS FIELD ON SUNDAY 7 MAY.

The Council **Resolved** unanimously to agree to holding a community sports afternoon on the sports field on Sunday 7 May.

c) AGREEMENT ON THE SPORTS CLUB PLAYING CRICKET ON THE SPORTS PITCH THIS SEASON

The Council **Resolved** unanimously to agree to the Sports Club playing cricket on the sports field this season.

The Council **Resolved** unanimously for the Sports club to pay £200.00 to play at the sports for the season.

d) AGREEMENT ON THE COSTS ASSOCIATED WITH BUYING AND MOVING THE CONTAINER

The Council **Resolved** unanimously to agree to the costs associated with buying and moving the container on the sports field. The costs are £800 for the Container, £300 Delivery, £300 to fit secondary roof and £305.82 for the Green Paint a total of £1,705.82.

The Council asked the Clerk to contact the Sports Club to ask if they would pay for half of the cost of the container.

Action:	By Whom:
To contact the Sports Club to ask if they would contribute half of the costs of the container.	The Clerk

e) GENERAL MATTERS

None

162/23 RIGHTS OF WAY

a) TO RECEIVE A REPORT ON THE RECENT MEETING WITH THE COMMUNITY ENGAGEMENT RANGER

The Clerk had circulated a report on the recent meeting with the community engagement ranger to all prior to the meeting (Appendix 7).

The Council asked the Clerk to advertise for Path Wardens.

163/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman and Councillor Martin to finish the payment process.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
132	90.00	S Comley - Cutting back the hedge in the playground	Paid with Jans payments
133	16.00	3 (Phone)	DD
134	16.87	IONOS Website	DD
135	2.40	IONOS Website - New Website	DD
136	1,038.15	Swanmore PC (ACSO) - Feb	
137	438.40	Clerks Salary - Feb	
138	7.20	Clerks Expenses - Feb	
139	109.60	HMRC	
140	73.60	OPMC - Hall Hire Feb	
141	36.00	HALC - Training	

Receipts:

Voucher	Amount (£)	Payee	

RECEIPTS			
12	1,201.39	VAT Reclaim	

b) TO APPROVE THE SIGNING OF FEBRUARYS BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign Februarys Bank Reconciliation.

c) AGREEMENT ON WHICH FIXED TERM INVESTMENT ACCOUNT TO INVEST IN FOR 2023/24

The Clerk had circulated a report on the fixed term investment accounts available for the Council to invest in, to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously to invest £25,000.00 in the CCLA Public Sector Deposit Fund.

Action:	By Whom:
To invest £25,000.00 into the CCLA Public Sector Deposit Fund	The Clerk

d) CONFIRMATION OF A DATE FOR THE ANNUAL PARISH ASSEMBLY

The Council **Resolved** unanimously to hold the Annual Parish Assembly and Annual Parish Council meeting on Monday 15 May at 7pm.

The Council asked the Clerk to invite the Community Engagement Ranger to the meeting.

Action:	By Whom:
To invite the community engagement officer to the annual parish assembly	The Clerk

e) REVIEW AND APPROVE THE SPORTS GROUND RISK ASSESSMENT

The Clerk had circulated the Sports Ground Risk Assessment to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to approve the Sports Ground Risk Assessment and place a copy on the website.

f) REVIEW AND APPROVE THE RECRUITMENT POLICY

The Clerk had circulated the Recruitment Policy to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously to approve the Recruitment Policy with the discussed changes and place a copy on the website.

g) REVIEW AND APPROVE THE STAFF APPRAISAL POLICY

The Clerk had circulated the Staff Appraisal Policy to all prior to the meeting (Appendix 11).

77. 2022/ 2023

FC. 13.03.23

The Council **Resolved** unanimously to approve the Staff Appraisal Policy and place a copy on the website.

h) RECEIVE HAMPSHIRE COUNTY COUNCILS NEW DRAFT GUIDANCE ON PLANNING OBLIGATIONS AND INFRASTRUCTURE GUIDANCE CONSULTATION AND AGREE ON THE COUNCILS RESPONSE

The Clerk had circulated Hampshire County Councils New Draft Guidance on Planning Obligations and Infrastructure Guidance consultation to all prior to the meeting (Appendix 12).

The Council **Resolved** unanimously not to comment on Hampshire County Councils new draft guidance on planning obligations and infrastructure guidance consultation.

164/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

The following items the Council would like on the next agenda:

- An update on the Kings Coronation celebrations
- The Climate Change Group update
- An update on Southampton Airport plans
- A look at the new Website

165/23 TO AGREE A DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 17 April at 7:00pm.

There being no further business the meeting closed at 9:43pm

Chairman:

Date: