

WCC June 2023 parish report copy _____	2
Hampshire County Councilors June Report _____	3
Affordable Housing Report _____	8
Affordable Housing Site Appraisal 2017 _____	10
Affordable Housing Planners Comments 29-8-17 _____	18
Staggs Gate Pond Letter _____	22
Beech Grove Report _____	23
Beech Grove S278 Minor Works Submission Checklist _____	24
Use of Sports Ground _____	29
ACSO - Path Warden _____	30
Payments and Receipts _____	31
Newsletter Grant to fund the inclusion of a GROWS page in each edition of the newsletter _____	32
Telephone Box Grant _____	33
CODE OF CONDUCT 2023 _____	34
Terms of Use for the Glebe Field (Proforma) 2023 _____	42
Terms of Use for the Sportsground (Proforma) 2023 _____	44

Winchester City Councillor report June 2023

UK Shared and Rural England Prosperity Fund

As part of the UK Government's Levelling Up agenda, Winchester District has been awarded almost £1.75 million by to spend on local investment through both the UK Shared Prosperity Fund and The Rural England Prosperity Fund.

Both funds have been designed to align with the levelling up agenda, and the council's local objectives of:

- Tackling the Climate Emergency and Creating a Greener District
- Vibrant Local Economy
- Living Well
- Your Service, Your Voice

Two drop-in sessions to support businesses and community groups with their REPF applications will take place next week:

Micheldever - 7 June - 09:30 - 11:30 - The Warren Centre

Bishops Waltham - 7 June - 13:00 - 15:00 - Jubilee Hall - Ruby Room

The UK shared prosperity fund is £1m to be spent over three years throughout the district on projects that focus on inspiring pride in place, helping the district to become greener faster and supporting a vibrant local economy.

In addition, Winchester City Council is announcing four grant funding calls in its rural areas under the Rural England prosperity fund. There is a total of £745,000 over two years to support capital projects for small businesses and community infrastructure projects.

Applications for the Rural England Prosperity Fund for Businesses and Community groups are now open and will close on 3rd July 2023.

Grants are for between £10k to £25k and cannot be subject to other grant funding and businesses have to contribute 50%.

Many of the projects discussed at the parish councils, from solar panels on the village hall with EV points to the improvement of green spaces for the community, on the face of it, fall squarely under this funding and so I wanted to bring this to everyone's attention. Also, it is important that we get this message out to local rural businesses as this could really help with capital projects and the creation of jobs.

We don't want our rural community to miss out on economic stimulus.

<https://www.winchester.gov.uk/business/uk-shared-prosperity-fund>

Councillor Neil Bolton, Upper Meon Valley ward
Nbolton@winchester.gov.uk

COUNTY COUNCILLOR ROB HUMBY'S REPORT JUNE 2023

[Keep updated at @hantsconnect](#)

[Hampshire County Council | Hampshire County Council \(hants.gov.uk\)](#)

[Subscribe to our resident newsletters | Hampshire County Council \(hants.gov.uk\)](#)

[Hampshire County Council | Winchester | Facebook](#)

[Hampshire County Council \(@hampshire_county_council\) • Instagram photos and videos](#)

New County Council Cabinet Portfolios

Adult's Health and Care:

- Executive Lead Member, Cllr Liz Fairhurst; and
- Executive Member, Cllr Jan Warwick

Children's Services:

- Executive Lead Member, Cllr Edward Heron; and
- Executive Member, Cllr Steve Forster

Universal Services:

- Executive Lead Member, Cllr Nick Adams-King; and
- Executive Member, Cllr Russell Oppenheimer

Hampshire 2050 and Corporate Services

- Leader, Cllr Rob Humby; and
- Deputy Leader, Cllr Roz Chadd

HR, Performance, Communications and Inclusion and Diversity

- Executive Member, Cllr Kirsty North

SERVING HAMPSHIRE – UPDATE FROM THE COUNTY COUNCIL LEADER

https://smc-seb.s4hana.ondemand.com/eu/elastic-access/sap/seb/?_L54AD1F204_=c2NlIbmFyaW89U0VCJnRlIbmFudD1teTMwMTI4MS5zNGhhbmEub25kZW1hbmQuY29tJkNhbXBhaWduT3V0Ym91bmQ9JzRDMEVBQjhGMTZGQTFfMDc3ODUwMUUYxMTBBQ0RGOERDOUJGRjgnJkxpbmtUcmFja2luZ0lzRGlzYWJsZWQ9ZmFsc2U&_K13_=243&_K14_=4947fc0392b04760831a72f83dacf05be5d9bb74b7cc29360ed651d09ad710f1

REDUCE WASTE AND SAVE MONEY WITH A VISIT TO A HAMPSHIRE REPAIR CAFÉ

With ‘The Big Fix’ campaign running throughout May, Hampshire residents are being encouraged to give old items, gathering dust or potentially destined for the bin, a new lease of life by visiting their local Repair Café, helping themselves to save money and reduce waste

[Reduce waste and save money with a visit to a Hampshire Repair Cafe | Hampshire County Council \(hants.gov.uk\)](#)

RISING COSTS LEAD TO UNAVOIDABLE INCREASE IN SCHOOL MEALS PRICE

Rising costs in the price of ingredients and continued underfunding from central Government will force up the price of a school meal in Hampshire schools, by 20p per day from 5 June 2023

[Rising costs lead to unavoidable increase in school meals price | Hampshire County Council \(hants.gov.uk\)](#)

SALE OF CAPITAL HOUSE, WINCHESTER

Hampshire County Council has agreed the sale of Capital House in Andover Road, Winchester, to the University of Southampton

[Sale of Capital House, Winchester | Hampshire County Council \(hants.gov.uk\)](#)

HAMPSHIRE COMMUNITIES RECEIVE CLIMATE CHANGE ACTION BOOST

More communities across Hampshire can be empowered to take positive action on climate change over the next three years, thanks to almost £0.5million of National Lottery funding awarded to the Greening Campaign, with support from Hampshire County Council

[Hampshire communities receive climate change action boost | Hampshire County Council \(hants.gov.uk\)](#)

PRICE CHANGES AGREED FOR TRANSPORT SERVICES FOR OVER 16s WITH SPECIAL NEEDS OR DISABILITIES

Families who pay for over-16s with special needs or disabilities to travel to education or training will see prices increase from September, after difficult conditions in the transport market have led to a steep rise in costs. A challenging mix of driver shortages, lack of transport operators, and higher fuel prices have driven 27.1% increase in the overall cost of running the service

[Price changes agreed for transport services for over 16s with special needs or disabilities | Hampshire County Council \(hants.gov.uk\)](#)

AN EXTRA £14 MILLION TO HELP SUPPORT HAMPSHIRE HOUSEHOLDS WITH THE COST OF LIVING

Hampshire County Council has announced plans for how £14.2million of additional funding will be used to help local households struggling with the cost of food and energy prices. The funding is an extension of Government's Household Support Fund (HSF) until the end of March 2024

[An extra £14 million to help support Hampshire households with the cost of living | Hampshire County Council \(hants.gov.uk\)](#)

COUNTY COUNCIL TO URGE MORE SUPPORT FOR HAMPSHIRE FAMILIES STRUGGLING WITH THE RISING COST OF LIVING

Hampshire County Council has pledged to further press Government for more support for Hampshire families with school-age children, in the face of escalating living costs

[County Council to urge more support for Hampshire families struggling with the rising cost of living | Hampshire County Council \(hants.gov.uk\)](#)

COUNTY COUNCIL ANTI-RACISM MOTION RECEIVES UNANIMOUS SUPPORT

Hampshire County Councillors have endorsed additional steps to help reinforce the Authority's ongoing commitment and duty to ensure that all people in Hampshire enjoy being part of strong, inclusive communities, and that the County Council continues to be an inclusive employer with a diverse workforce

[County Council anti-racism Motion receives unanimous support | Hampshire County Council \(hants.gov.uk\)](#)

COUNCILLOR PATRICIA STALLARD ELECTED CHAIRMAN OF HAMPSHIRE COUNTY COUNCIL

The County Council's chain of office has passed to Councillor Patricia Stallard who has been elected as Hampshire County Council's new Chairman

[Councillor Patricia Stallard elected Chairman of Hampshire County Council | Hampshire County Council \(hants.gov.uk\)](#)

LEARN AS YOU GROW – NEW COURSES TO SUPPORT HAMPSHIRE FAMILIES THROUGHOUT THE YEARS

Families in Hampshire can now access free online courses to help parents and guardians build their confidence and better understand the behaviour, development and mental health of the child or young person they are supporting

[Learn as you grow - new courses to support Hampshire families throughout the years | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/learn-as-you-grow)

TRIBUTES PAID TO HAMPSHIRE'S HISTORIC ROLE PROVIDING SAFE HAVEN TO BASQUE REFUGEE CHILDREN

During a commemorative event at Sir Harold Hillier Gardens, tributes have been paid to Hampshire residents who in 1937 welcomed 3,862 Basque child refugees from the Spanish Civil War

[Tributes paid to Hampshire's historic role providing safe haven to Basque refugee children | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/tributes)

HISTORIC HAMPSHIRE RECORDS GO ONLINE IN NEXT PHASE OF ANCESTRY® PARTNERSHIP WITH COUNTY COUNCIL

Baptism, burial and marriage records spanning 400 years of history are now available online due to a partnership between Hampshire County Council and Ancestry®. The records will be available to Hampshire residents for free via public libraries and Winchester's Record Office. Prominent Hampshire residents featured in the collection include Florence Nightingale, Jane Austen and Thomas Lord

[Historic Hampshire records go online in next phase of Ancestry® partnership with County Council | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/historic-records)

CALLING ALL VOLUNTEERS – SMALL ACTS OF KINDNESS MAKE A BIG DIFFERENCE!

Hampshire residents looking to make a positive difference in their local communities are being encouraged to volunteer some of their time to support a vulnerable child

[Calling all volunteers - small acts of kindness make a big difference! | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/calling-all-volunteers)

Services provided by Hampshire County Council include:

- [Education and Learning](#) including supporting Hampshire schools. (excluding privately run Academy Schools)
- [Services for children and families](#) including adoption and fostering, safeguarding, and support for young people.
- [Maintenance of Hampshire's roads](#) (except motorways and trunk roads which are the responsibility of National Highways), [licensing](#) for providers who need to work on the highway, and support for operators of [public transport](#).
- [Planning](#) applications for mineral extraction, waste management and public buildings.
- Provision of [social care and health](#) in Hampshire.
- The [Hampshire Library Service](#).
- The [Countryside Service](#), looking after [rights of way](#), and many of the county's [important green spaces](#)
- [Household Waste Recycling Centres](#) where residents can dispose of unwanted items. (District, borough or city councils manage kerbside household waste collections)
- [Trading Standards](#), ensuring fair trading in Hampshire, by supporting the county's businesses and protecting Hampshire consumers.

District, borough and city councils

District, borough and city councils provide services such as:

- Household waste collection
- Domestic planning applications
- Council Tax collection
- Housing

[Find your local district or borough council](#)

Parish, community and town councils

These councils operate at a level below district and borough councils and in some cases, unitary authorities.

They are elected and can help on a number of local issues, like providing:

- allotments
- public clocks
- bus shelters
- community centres
- play areas and play equipment
- grants to help local organisations
- consultation on neighbourhood planning

MEETING REPORT: Affordable Housing

DATE: 12 June 2023

WRITTEN BY: The Clerk

AGENDA ITEM: 25

At the October 2021 meeting Hampshire Homes Hub gave a presentation on affordable housing.

At the November 2021 meeting the Council agreed to start the affordable housing process.

It was agreed at the December 2021 meeting for Hampshire Homes Hub to carry out an affordable housing survey.

In the September 2022 meeting the Council agreed to the draft affordable housing survey and to pay £300.00 towards the printing costs.

This survey took place in January 2023.

The survey results were reported in the April 2023 meeting and only 8 responses of the 12 received were taken into account in the survey results. The survey was sent to 355 households in Owslebury.

The survey was designed to identify households in need of affordable housing with a local connection to the Parish of Owslebury, who cannot currently afford to rent or buy in the Parish. The report on the survey provides an independent assessment of the housing need in the Parish.

The recommendations from Hampshire Homes Hub that the Parish Council:

- Considers and accepts the findings of this report that there is a need for a new affordable housing scheme in the Parish. The survey has identified the need for a mix of new homes across a range of tenure to meet the needs of local residents of the Parish. This is evidenced in the results of the survey and by those with a local connection currently registered for affordable rented housing or affordable home ownership options such as shared ownership on the Hampshire Home Choice Housing Register and the Help to Buy Register.
- A small scheme of 10 affordable homes for local people is recommended. The scheme should meet a proportion of the identified local need within the Parish. The homes to remain as affordable homes for local people in perpetuity.
- Support a policy to ensure that the proposed rents and mortgage costs of any affordable housing scheme developed, reflect the price levels that residents can afford. This may mean supporting the need for social rent levels for the homes.

In the April meeting the Council asked me to follow up with Hampshire Homes Hub on what the next steps are in the process to provide Affordable Housing.

I was informed that this would be to identify a suitable site and bring all the stakeholders together (WCC, SDNP and/or Housing Associations) to begin to build a working group, alongside a representative from the Parish Council to take this forward.

Hampshire Homes Hub informed me that they have already done a lot of work on potential sites after the last Housing Need Survey in 2016/2017. South Downs National Park provided a lot of information on the suitability of the sites at the time. They felt that this would be a good start.

I have attached these as separate documents.

I can see that site 1 would no longer be viable as it has recently been sold and has planning permission for change of use. I cannot comment on the other 6 sites.

FAO Debbie Rhodes
Project Manager, New Homes
City Offices
Colebrook Street
Winchester
Hampshire,
SO23 9LJ

20th January 2017

Dear Debbie,

**Appraisal of potential rural exception sites for affordable housing in:
Owslebury Parish.**

I would be grateful if you could pass this site appraisal onto the planning department for a report on the potential suitability of the sites for a rural exception affordable housing scheme for local people

Hampshire Alliance for Rural Affordable Housing (HARAH) has been working with Owslebury Parish Council for the past year to try to bring forward a rural exception affordable housing scheme in the parish for local people.

As of June 2016 there were 13 applicants on the WCC Housing Register administered by Hampshire Home Choice who have indicated a local connection to Owslebury Parish. This is broken down into bedroom size as follows:

Size of Accommodation Required	Number
1 bedroom	12
2 bedroom	1
3 bedroom	0
4 bedroom	0
Total	13

I have attached an initial appraisal of 7 sites which are marked in red. Two sites have already been put forward for a rural exception scheme by a local landowner these are sites 1 and 2. The availability status of the other sites is unknown at this stage.

The sites have been discussed with a representative from the parish council. Sites 1 and 2 have the support of the parish council. The Rural Housing Enabler has suggested the other sites to allow for comparison.

The sites that have been explored lie outside the settlement policy boundary in order to comply with exception site policy - sites which provide homes for local people and can be purchased at an exception site value. The main

criteria are that the sites; are located adjacent to existing development or settlement boundaries, offer potential for access to an existing highway, are considered in terms of their impact on the landscape, neighbouring properties and location to amenities.

The comments below are from the Rural Housing Enabler and represent initial thoughts on the suitability of the site and any potential constraints that may be apparent. It is important to stress these comments are not coming from a planning perspective, so further guidance from yourself and other consultees including highways and landscape officers will be valuable to the Parish Council and the community to progress this scheme.

I would be grateful to receive informal comments from the planning department on whether any of the sites presented are suitable in planning terms for a rural exceptions affordable housing scheme for local people in the parish.

I look forward to receiving your response within the agreed time response period.

Kind regards,

Mags Wylie
Senior Rural Housing Enabler

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Hampshire SO23 8SR

Owslebury and Morestead Parish

A number of sites have been presented for consideration on suitability for an affordable housing scheme for local people. The size of site would be in the region of 1 acre to build a small scheme of around 10 affordable homes for local people. The majority of services for the parish are located in the village of Owslebury and this is where all the sites for consideration are located. The village has a church, pub, parish hall and primary school located within a short distance from all the sites. An infrequent bus service to Winchester stops in the village 3 times a week.

As stated earlier, the comments in this appraisal are initial thoughts on suitability from a lay perspective, they are not comments from a planning perspective, so further guidance from the planning department and other consultees including highways and landscape offers will be invaluable to the parish council and community in considering which site to progress.

At this stage sites are not within the public domain.

The attached map shows the sites in relation to listed buildings, flood river and natural England woodland and grassland categorisation.

Sites

Site 1 Land adjacent village pub, off Whites Hill, Owslebury

- The site is approximately 2 HA (5 acres), located on Whites Hill opposite the village pub, Owslebury. The site is an agricultural field with disused farm buildings located on it. Also appears to be used for storage of farm materials and other items. Only approx. 1 acre of the site would be required. Site is raised and well screened by a thick barrier of tree and hedgerow.
- An existing access is located on a narrow single track road off Whites Hill opposite the village pub car park. Access onto the highway may prove difficult, especially turning left due to the narrowness of the single track road. Highways guidance should be sought on suitability and any remedial work which would be required. The possibility of an alternative access further along could be considered. Some loss of tree and hedgerow likely.
- Site is not connected by footpath, however its location is within the centre of the village and close to village facilities.
- The site appears to lie outside flood zones 2 and 3.
- Listed buildings are located close to the northern edge of site off Whites Hill.
- The site is some distance from neighbouring properties. Site is well screened likely to reduce any impact on neighbouring properties. A well designed scheme may fit well with the character of the area and may improve the existing visual look of the site.
- Environmental impact of development would need to be assessed. In particular overgrown scrub land and the risk to protected species and ground nesting birds.
- An assessment of whether there is any risk of contamination from its old usage may be required. A scheme on this site could improve the look of the site
- Power cables and post are located on the site and may need to be re-sited
- The site is within walking distance to services in the village, which includes the village pub, primary school, village hall, church and bus stop.

Conclusion - The site has good potential for a scheme if constraints can be overcome.

Site 2 – Site at junction of Longwood Road and Owslebury Bottom, Owslebury.

- Site is located at the junction of Longwood Road and Owslebury Bottom. Site is approx. 4 acres in size. Only 1 acre would be required. The site is used for agricultural purposes and has old redundant buildings and farm machinery and other materials stored on it. Site slopes downwards away from road. Site is located on the edge of the settlement.
- Site is high up on the landscape but well screened on its boundaries by a bank of thick hedgerow and trees. Guidance from planning is recommended on any further measures necessary to reduce impact.
- which is likely to reduce impact on the landscape.
- An existing access is located at the Longwood Road and Owslebury Bottom junction. A national speed limit sign is located at the access to the site. An alternative access is located further along Longwood Road close to Baybridge Lane. Main Road/Longwood Road has 30mile speed limit but is a busy road used as cut through to the Morestead Road into Winchester .Highways advice recommended on achieving safe access and any highway improvement necessary.
- Site is not linked by footpath. The existing footpath begins approx. 200 metres west of site towards the village centre.
- A Southern water box/pumping station located near the access at the junction of Longwood Road and Owslebury Bottom. Electric cables running along the frontage may need to be resited.
- A mix of residential housing is located close to the site mainly detached or semi-detached housing in large plots, a small cluster of old council housing is located close by at Beech Grove and Hilly Close. A small housing scheme sensitively designed could sit well.
- Site is some way from neighbouring properties so its impact on neighbours would be limited.
- An environmental survey would be required to assess impact of development on the environment. An assessment of whether there is any risk of contamination from its old usage may be required. A scheme on this site could improve the look of the site
- Site is located close to the recreation ground and a short walk to the village hall, primary school and church. The bus stop is close by.
- Site does not appear to be within flood zone area
- Site not close to listed buildings

Conclusion site has potential if constraints can be overcome

Site 3 – Site at Gorsedown House, Longwood Road, Owslebury

- Site is large flat field used for agricultural purposes. Field appears to be attached to the house adjacent. The site is approx. 2 acres in size. Only 1 acre would be required to site a small development of 10 homes
- No existing access onto highway. Access to the field appears to be privately through Gorsedown House and Blacksmith Farm. A new access would need to be created on road frontage. Highways advice recommended to consider safest location and any remedial work required to make safe access. Some loss of hedgerow likely. Main Road/Longwood Road has 30mile speed limit but is a busy road used as cut through to the Morestead Road into Winchester.
- Partial footpath exists on the western edge of the site.
- A mix of residential housing is located close to the site mainly detached or semi-detached housing in large plots in linear style, alongside listed heritage buildings and farms. An old style small council estate in cluster style is also located close by at Beech Grove and Hilly Close. A small housing scheme sensitively designed could sit well here. Impact on neighbouring properties would need to be considered.
- The site is high up and opens out into the countryside on its south west boundaries. Some barrier screening is likely to be required to reduce its visible impact on the landscape. Planning would need to advise on its suitability re impact onto the landscape. Good barrier screening on boundary with the road.

- An environmental survey would be required to assess impact of development on the environment.
- Site is not within flood zone area.
- Site is adjacent listed buildings.
- Site is located a short walk to the village centre, which has a hall, primary school, pub and church. The bus stop is close by.

Conclusion: Site has potential if constraints can be overcome.

Site 4 Blacksmiths Farm Site

- Site is located on the edge of the village, at the junction of Baybridge Lane and Main Road. It is an open agricultural field; part of Blacksmith's Farm and is used as a pony paddock.
- The site is 3 acres in size and is raised by a bank containing trees and hedgerow acting as a barrier screening on its road boundaries to the north east. The site is high up and opens out into the countryside on its south west boundaries. Some barrier screening is likely to be required to reduce its visible impact on the landscape. Planning would need to advise on its suitability re impact onto the landscape
- An existing access is shared with part of the farm. Consultation with highways recommended to give advice on suitability re visibility. Main Road/Longwood Road has 30 mile speed limit but is a busy road used as cut through to the Morestead Road into Winchester
- Site is not linked by footpath. The existing footpath begins approx. 200 metres west of site towards the village centre.
- Site is a natural infill to the linear line of residential running along Main Road and Longwood Road where the housing is categorised as detached in large plots in linear style. A small housing scheme sensitively designed could sit well.
- The site is adjacent the recreation ground and opposite open sites so impact on neighbours is likely to be limited.
- An environmental survey would be required to assess impact of development on the environment.
- Site is located next to the recreation ground and a short walk to the village centre, which has a hall, primary school, pub and church. The bus stop is close by.
- Site is not within flood zone area
- Site not close to listed buildings

Conclusion: Site has potential if constraints can be overcome.

Site 5 Site on the corner of Owslebury Bottom/Longwood Rd junction. Opposite site 2

- Site currently used as a pony paddock. Approx. 0.75 acre. Site is fairly flat slopes to the road.
- Existing access onto the road very close to the junction. Bend in road reduces opportunity to access further along field. May be difficult to achieve safe access on and off highway. Advice from highways recommended. National speed limit sign is located adjacent to site.
- Site is not linked by footpath and village centre.
- Site has good screening on its road boundaries
- Site is close to listed buildings.
- Character of housing is linear along Main Road and Longwood Road. Residential development along Owslebury Bottom may be considered out of character. Advice from Planners is recommended.
- Site is somewhat away from neighbouring properties, so neighbour impact may be low.
- An environmental survey would be required to assess impact of development on the environment.
- Site does not appear to be within flood zone area
- Site is located close to recreation ground and a short walk to the village hall, primary school pub and church. The bus stop is close by.

Conclusion: Site has poor potential unless constraints can be overcome.

Site 6 Site to the rear of play area off Hilly Close

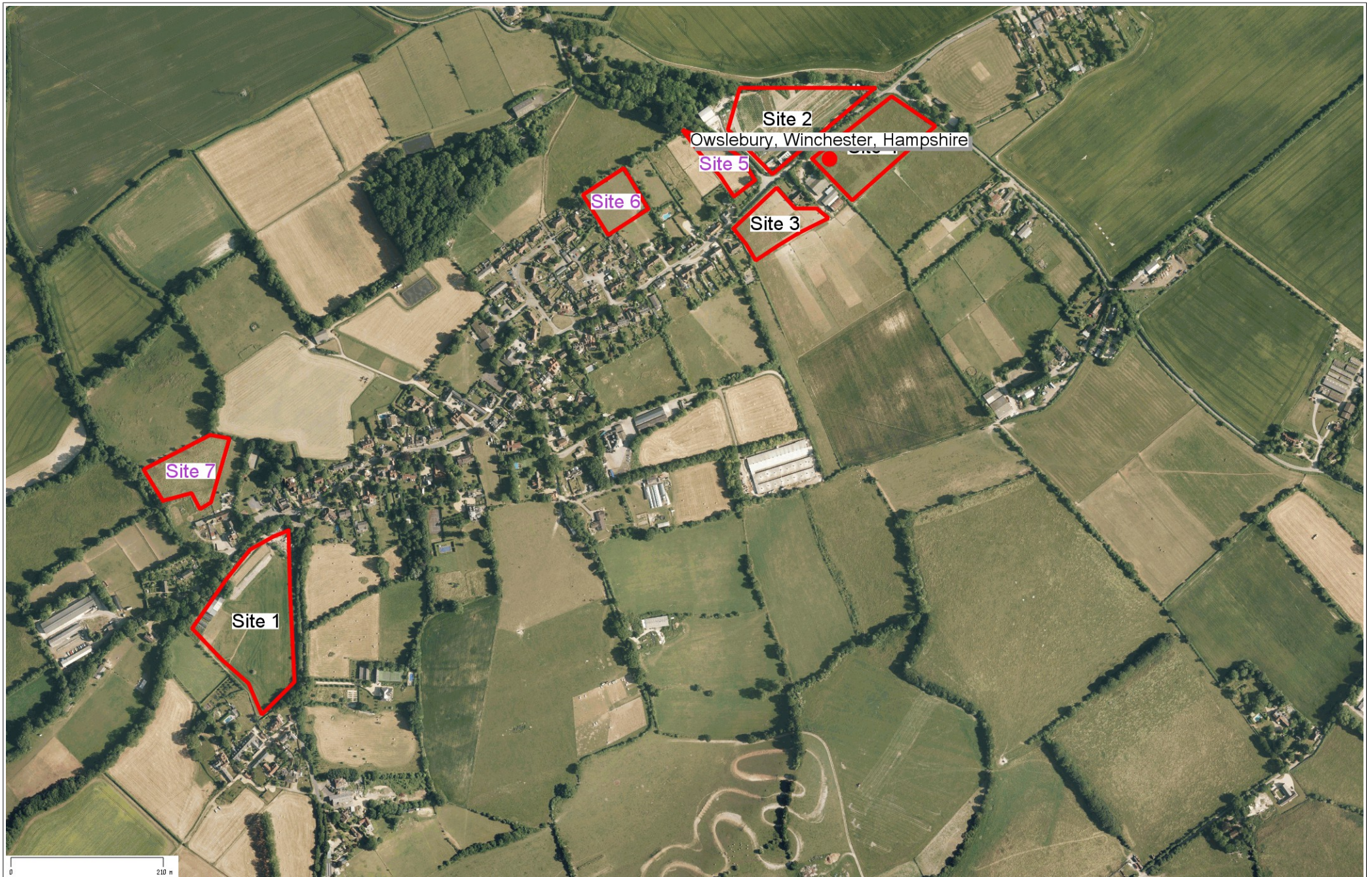
- Site is flat and is currently used as a pony paddock. It is approx. 1 acre in size.
- Site is landlocked. No existing access from highway, unless access achieved through single track road at the end of Beech Grove. This would involve crossing another landowners land. Alternatively access could be considered through play area, but this would likely involve either reducing the size of playground or resiting the play area which is likely to be controversial.
- A small housing scheme sensitively designed could fit in, as it would relate well to the residential housing close by, characterised by mainly social housing owned by WCC.
- Site could link to the existing footpath
- Site is not close to listed buildings.
- An environmental survey would be required to assess impact of development on the environment.
- Site does not appear to be within flood zone area
- Site is close to village centre, which has Primary school, village hall, pub and church. The bus stop is close by.

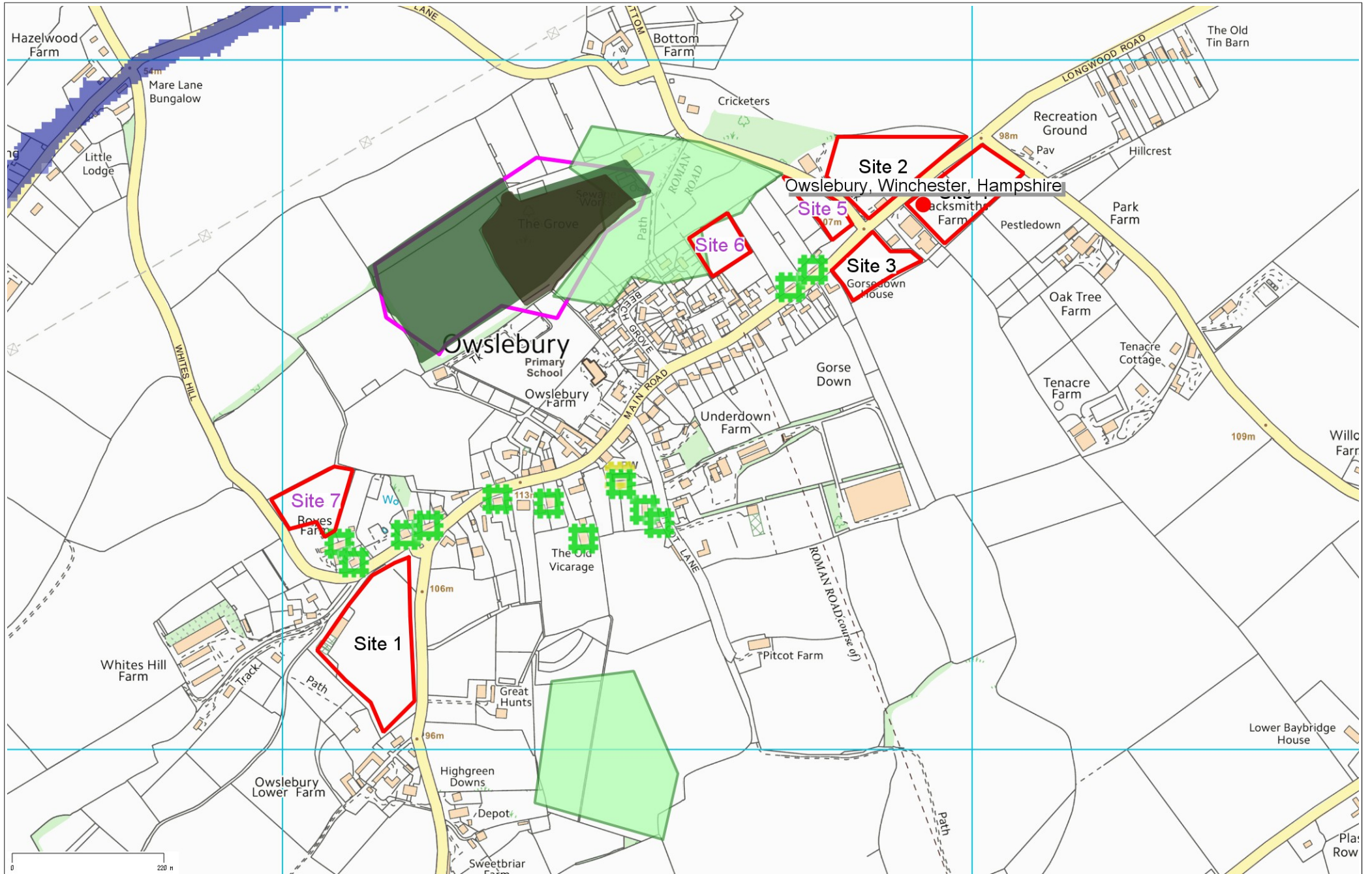
Conclusion: **Site has poor potential. Access constraints will be difficult to overcome.**

Site 7 Site adjacent Boyes Farm, Whites Hill

- Site is a raised open agricultural field approx. which slopes away. 1 acre in size. Site is field adjacent to Boyes Farm. Site appears well screened and enclosed from road boundary by steep embankment containing some mature trees and hedgerow. Site has some screening on the other boundaries which may need some improvement if a scheme were considered suitable. Site is on edge of settlement
- Site does not appear to have existing access onto the highway. A new access would need to be formed. This is likely to involve some removal of embankment containing tree and hedging. The environmental impact would need to be considered. Highways would need to give advice as to whether a safe access onto and off the highway is achievable and the works that would be required. Whites Hill road is a quiet single track road which bends and drops sharply which impacts on visibility. A warning sign of the 14% gradient drop is located further up the hill. Site is within national speed limit. The 30mph sign takes effect further up the hill closer to the village.
- Impact of site on landscape would need to be considered
- Site appears remote from the nearest residential housing located closer to the village. The nearest neighbour is Boyes farm which contains two large detached farm houses which are both listed. It is recommended planners advice be sought on suitability of a scheme in this location.
- Site is not connected by footpath to village amenities.
- Power cables run along road frontage.
- An environmental survey would be required to assess impact of development on the environment.
- Site does not appear to be within flood zone area.
- Site is close to village centre, which has Primary school, village hall, pub and church. The bus stop is close by.

Conclusion: **Site has poor potential. Constraints likely to be difficult to overcome.**





29 August 2017

Mags Wylie,
Senior Rural Housing Enabler,
Action Hampshire,
Westgate Chambers,
Staple Gardens,
Winchester,
SO23 8SR

Dear Ms Wylie,

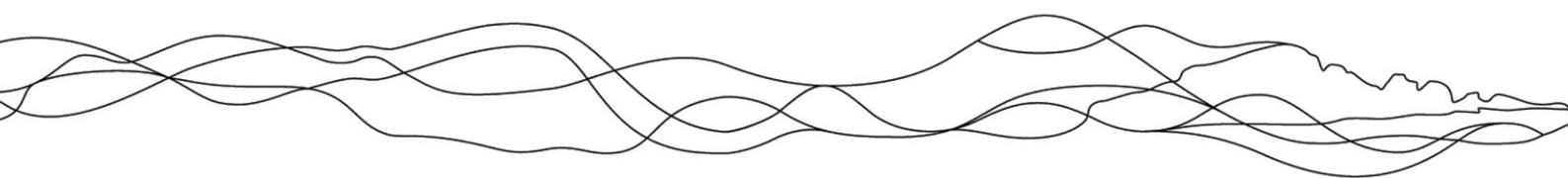
Re: Appraisal of potential rural exception sites for affordable housing in Owslebury Parish

I am responding to your query regarding potential exception affordable housing sites in Owslebury. I understand you have been in previous correspondence with SDNPA Link Officers Natalie Fellows and Roy Little but that you have been awaiting written comments which you require to progress your project. I have reviewed the information provided and also reviewed Natalie and Roy's previous correspondence.

Natalie and Roy had previously advised that site I may be suitable as a site for exception housing.

In my role as the SDNPA Assistant Link Officer for the Winchester area I would like to offer the following comments on the potential suitability of the various sites. I would emphasise that these are my informal officer comments only and that these are provided without prejudice on any future decision of the SDNPA or the agent host authority at Winchester City Council. Due to the length of time that you have been waiting for written comments, I have gone in to further detail that I would usually do for this type of early stage enquiry. Taking this forward, I would advise that pre-application advice should be sought through the Development Management team using our formal pre-application advice service. Please see our website for details: <https://www.southdowns.gov.uk/planning/making-an-application/pre-application/>. This would need to be submitted to the South Downs team at Winchester City Council initially, although this may be called-in to the National Park team at Midhurst once processed.

You have indicated that there are currently 13 applicants on the WCC Housing Register with a local connection to Owslebury Parish. If any affordable housing proposals were to come forward as an application, full evidence would need to be provided to demonstrate that the scheme had been informed by, and would meet, a local need. Full details would also need to be provided regarding the process of site search, and how a site was ultimately selected based on a full consideration of overall suitability and sustainability.



I would agree with the constraints identified in your site appraisals document which are very comprehensive. I have also carried out my own desk-top check on site constraints and I have viewed the sites from adjacent public roads and rights of way. I have noted any additional site constraints (above and beyond those you have already identified) below. I have not been able to access the sites in full or view them from all vantage points and therefore my comments carry a caveat in this regard. I would also note that a pre-application would enable other interested parties (e.g. the Highways Authority, Conservation Officer, Landscape Officer, Ecology Officer) to comment and it may be that a site initially considered to have potential may be discounted later once full considerations have been taken into account.

Site 1

The site appears to be flat and is surrounded on all sides by mature hedgerows and trees which provides screening from local views. A small scale residential development could therefore potentially sit relatively discretely on this site. Any development would need to be limited to the northern part of the site only. The site is located a fair distance from the local school and village hall, although is close to the local pub and also a bus stop.

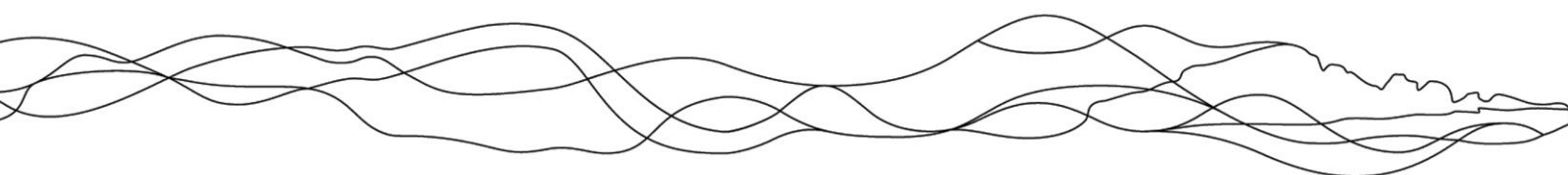
It would be important that the site boundary vegetation is retained and protected, and new hedge/tree planting to strengthen and improve the boundaries would be encouraged.

The boundary woodland habitat in the western corner of the site (near to the agricultural buildings) forms part of the Water Lane Local Wildlife Site (SINC). This SINC constitutes a linear belt of habitat which stretches approximately 1.3 km southwest where it links with Horsham Copse Ancient Woodland and SINC and Otter Copse SINC. Any development would therefore need to demonstrate that there would be no harmful effect on the SINC. Improved boundary planting along the north of the site could represent a biodiversity enhancement opportunity to support the SINC.

There is an existing site access onto to Whites Hill. Advice would need to be sought from the highways authority on the suitability of this access however. Upgrading works to the entrance may be required to improve the visibility of the entrance which currently meets Whites Hill at an acute angle. These improvement works might require bank excavation and removal of some trees/vegetation. This would need to be very carefully considered in order to prevent harm to the character of Whites Hill which is a historic rural lane and the setting of several grade II listed buildings (the Ship Inn, Boyes Farmhouse and barn to the north of Boyes Farmhouse). Works which would result in a large bell-mouth entrance with strong suburban influences (i.e. walls, pillars etc) are unlikely to be acceptable. I would note that both Whites Hill and Waddon Lane are both very narrow which could have implications for increased traffic movements.

Opportunities would be encouraged to enable safe pedestrian access to the main village and adjacent public rights of way. For example, a direct link to the bus stop could be provided from the site to enable people to get to the bus stop without having to walk along Whites Hill. A potential direct link from the site to Water Lane public bridleway would also be encouraged.

The site is located in a wider area identified as having groundwater vulnerability and as such proposals should demonstrate no significant harm to water resources.



Since any housing would be restricted to a small area of the field, it would be important to understand how the remainder of the field would operate i.e. what would happen to the agricultural buildings? Would these be retained or displaced elsewhere? How would the farmer access the rest of the field? Would the vehicle entrance be shared or would a new entrance point need to be created? This is an important consideration as the residential development could have knock-on consequences which could impact on the national park landscape.

In terms of layout and landscaping, any development would need to provide a suitable transition in terms of form and fabric between any new residential development in the north and the remaining agricultural field to the south. As a general rule, hard surfaced areas should be minimised and any landscaping kept as low key and informal as possible. Consideration would need to be given to open space requirements for residents and how these areas would be appropriately landscaped for the rural setting.

Building design, materials and site layout would need to respect the rural setting and distinctive character of Owslebury. The design would need to respect the proximity to nearby listed buildings.

Other sites

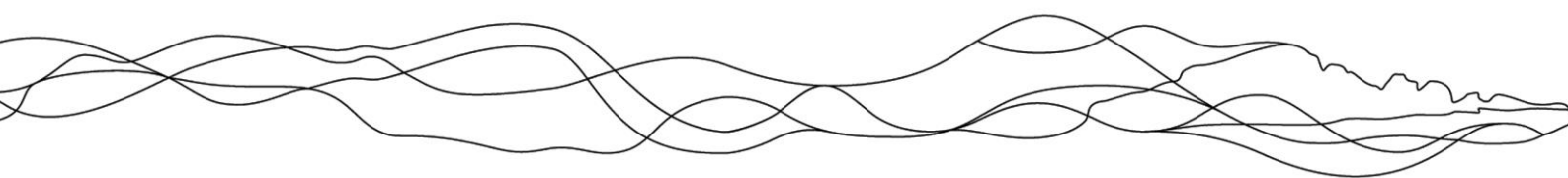
In terms of the other sites, these all also fall within a groundwater vulnerability zone.

I consider that sites 2, 4 and 5 are not ideal due to their detached location from the village. Exception sites should generally be relate more closely to the existing settlement pattern. Site 5 in particular is located outside of the 30mph zone and there is no footway to provide access for pedestrians along the narrow stretch of road that leads into the village. Although these sites are relatively well contained by boundary hedging, the sites sit within a wider tract of open fieldscapes and developing them could impact the rural character of the surrounding landscape.

Site 3 has a better relationship to the existing settlement pattern and could extend the existing linear development pattern between the Gorsedown House and Blacksmith Farm. The creation of a new entrance would impact on the character of this part of the rural lane which forms the entrance into the village, and is also within the setting of nearby listed buildings (Ivy Cottage and The Cottage). The existing hedgerow would need to be retained as much as possible. The site would fall within the 30mph zone and a site entrance in the western end of the site would be better for pedestrian access to the rest of the village. The site is open to the south, and the land slopes downhill which would need to be considered.

Site 6 occupies an elevated position in the landscape although appears to be relatively well screened by surrounding vegetation. Spatially a small development on this site may relate well to the existing village and would be in close proximity to the school and village hall. However, vehicular site access is a major constraint which I cannot see being overcome.

I consider that site 7 is not suitable due to its poor physical relationship to the existing settlement and constraints on access and potential landscape impacts.



Conclusion

I hope the above comments are of help. Again, I would emphasise that these are my informal comments and that, given the sensitivities of any site, pre-application advice should be sought at the earliest opportunity.

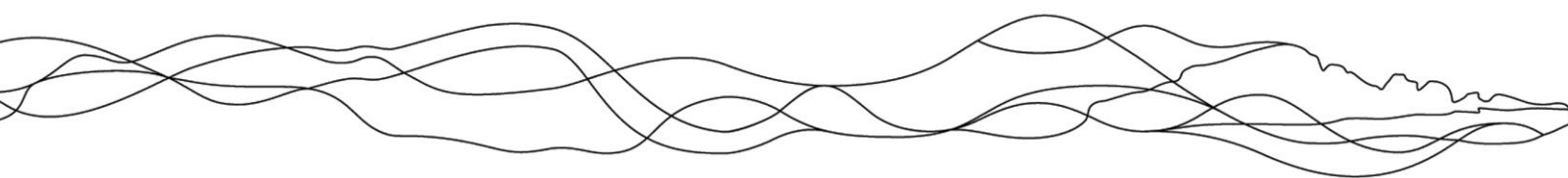
Yours sincerely,

Hannah Chapman
Assistant Planning Link Officer (Winchester, East Hampshire and Chichester)
01730 819270

South Downs Centre, North Street,
Midhurst, West Sussex, GU29 9DH

T: 01730 814810
E: info@southdowns.gov.uk
www.southdowns.gov.uk

Chief Executive: Trevor Beattie



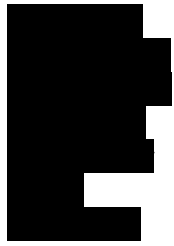
PO BOX 783
WINCHESTER
HAMPSHIRE
SO23 3RD



OWSLEBURY & MORESTEAD PARISH COUNCIL

Telephone: 07869 814452

Email: Owsleburyparishcouncil@gmail.com



13 June 2023

Dear [REDACTED],

Thank-you for coming to Aprils Council meeting and offering to maintain Staggs Gate Pond.

The Council agree to you carrying out general maintenance, gardening, strimming the area, digging out the culverts, trimming the hedges and introducing wildlife into the area.

The Council will insure you carrying out any of these duties as a volunteer. A copy of the summary of the Councils insurance policy has been attached to this letter.

The Council will be legally responsible for the land.

Please can you confirm in writing that you are happy with this arrangement.

Kind Regards

Juanita Madgwick
Parish Clerk
Owslebury Parish Council

MEETING REPORT: Beech Grove

DATE: 12 June 2023

WRITTEN BY: The Clerk

AGENDA ITEM: 27 (a)

I have successfully signed up to the Hampshire County Council s278 portal, where I have just about managed to negotiate the first few pages and was able to answer the questions and fill in the various questions. However, the portal now wants the following documents to be uploaded:

- CDM Letter *
- Planning Permission *
- Site Extent Plan *
- Consultation with Affected Landowners *
- Estimate of Construction Cost
- Location Plan *
- Existing Detail *
- General Arrangement Plan(s) *
- Land Plan *
- Horizontal Alignment Plan(s)
- Swept Path Plot(s) *
- Drainage Details
- Drainage Calculations
- Traffic Signs & Road Markings
- Vertical Alignment *
- Pavement Design and Details *
- Geotechnical Site Investigation
- Passenger Transport Facilities
- Cycle & Pedestrian Facilities
- Collision Risk Assessment *
- Walking, Cycling and Horse-Riding Assessment & Review *
- Works Contract Specification *
- Speed Check Data *
- Collision History Plot and Associated Analysis (previous five years) *
- Departures or Relaxation's from Standards
- Road Safety Audit (RSA) *
- Designers Response to RSA *
- Consultation with Statutory Undertakers and Utility Plans *
- Traffic Volumes (Existing & Proposed)
- Legal Agreement Proforma

All those with a star are mandatory and you must upload them before you can advance to the next page. The Council does not have many of these documents so currently I cannot proceed any further. I have attached what each of these documents are. I believe that some of these documents I can do but others I cannot.

The Council need to advise me how they would like to proceed.

S278 Minor Works Design Audit

Submission Requirements

A checklist has been provided to help guide the applicant regarding what documents and drawings are required to be submitted for this type of Design Audit. The table below provides additional information for each item and links to additional guidance where appropriate.

It is important for as many of the items as possible to be submitted at the start of the design check to ensure that Hampshire County Council can respond to your proposals fully and in detail. If elements of the submission are missing, this will prolong the Design Audit significantly as the details have to be revisited to review how additional information submitted later in the check may impact on other elements of the design. Providing only part submissions will only prolong the Design Audit.

Minor Works Design Checklist		
Document (Mandatory)	Description	Guidance Link
CDM Letter	A letter from the Developer (CDM Client) confirming who the Principal Designer is and that the Designer/Principal Designer undertaking the works has the appropriate skills, knowledge and experience to undertake their duties under CDM Regulations. This must be a letter from the Developer – a letter from the Principal Designer is not sufficient.	
Planning Permission	Copy of the Planning Permission and associated Conditions to include the approved planning drawings of the highway works. As part of the S278 Design Audit, we must review whether the works proposed and the methods of working are in accordance with the planning permission.	
Site Extent Plan	A plan showing the extent of the whole planning permission using a red line. This is not the same as the Land Plan for the Agreement.	
Consultation with Affected Landowners	Where adjoining/nearby landowners or properties are directly affected by the proposed works then evidence of consultation will need to be supplied, especially where land is being dedicated.	
Estimate of Construction Cost	This is an estimate of the construction costs of the highway elements of the scheme only, although the agreed Tender Sum will be used as the basis for calculating the Bond and Inspection Fees.	
Location Plan	1/2500 OS based with 250m coverage either side of site	
Existing Detail	This is a drawing showing the existing layout of the site and surrounding area including existing level information.	
General Arrangement Plan(s)	Throughout the design drawings, reference should be made directly to HCC's Standard Detail Drawings where appropriate rather than recreating HCC's details on the scheme drawings. When using HCC's Standard Details, ensure that you also read the associated Notes for Guidance for the respective	https://www.hants.gov.uk/transport/developers/standard-details

Minor Works Design Checklist

Document (Mandatory)	Description	Guidance Link
	details to ensure that you are applying the detail/options correctly.	
Land Plan	<p>Land Plan at 1/500 scale showing extent of existing Highway and development land for dedication (coloured orange for appending to Agreement) and any easements for drainage, lighting or structures. To include HCC colours featuring chainages, surface water drainage, street lighting, arboriculture and structures. Where third party land is required, particularly for visibility splays, this shall be clearly indicated on the plan and written proof supplied that the Developer has full control over land in question.</p> <p>Requests regarding the location of the Highway Boundary can be submitted using the online form at https://www.hants.gov.uk/transport/searchesrightscharges/highwayextent</p>	https://www.hants.gov.uk/transport/searchesrightscharges/highwayextent
Horizontal Alignment Plan(s)	To include radii, lane widths & dimensions and visibility splays/sight lines. Street Lighting and arboriculture features to be shown on this plan. Refer to the Technical Guidance Notes.	https://www.hants.gov.uk/transport/developers/technical-guidance
Swept Path Plot(s)	<p>Swept path plots are to include as appropriate the following vehicles. Vehicle tracking speeds MUST be annotated next to each vehicle manoeuvre. The tracking speed should be appropriate for the location, with a minimum tracking speed of 10mph. Drawings must clearly show the chassis and the wheel tracking.</p> <p>A, Articulated Lorry – 16.48m in length 2.55m in width B, Pantehnicon – 9.57m in length 2.52m in width C, Large Family Car – 4.89m in length 1.94m in width D, Single Decker Bus – 12.00m in length 2.55m in width (for bus routes only) E, Super Large Refuse Vehicle – 11.20m in length, 2.53m in width</p>	
Drainage Details	<p>Drawings required if not included on GA. To include gully positions and connections, pipe sizes, invert levels, cover levels, gradients, manhole and soakaway details & schedules, soakage/infiltration tests, hydrobrakes, petrol interceptors, attenuation, connections to outfalls and any other SuDS features. A separate drawing showing the impermeable areas used for the hydraulic model/calculations - including contours and gully positions.</p> <p>Also provide Calculation sheets of the drainage design or print outs from a Drainage Design Software Program (if WinDes then the model should be submitted with the printouts). This shall include assessment of the downstream network/outfall.</p> <p>Any licences or agreements should be submitted and consultations with Water Authorities or Environment Agency should also be submitted. Where drainage and/or utilities cross, calculations to demonstrate that a pipe clash check has been undertaken. Refer to Technical Guidance Note TG8 Drainage</p>	https://www.hants.gov.uk/transport/developers/technical-guidance
Drainage Calculations		
3 rd Party Drainage Agreements		

Minor Works Design Checklist

Document (Mandatory)	Description	Guidance Link
Traffic Signs & Road Markings	Required if not included on GA. To include sign face sizes, x-heights/dimensions, mounting heights, details of posts, lighting arrangements etc. Refer to Technical Guidance Note TG12 Signs and Bollards	https://www.hants.gov.uk/transport/developers/technical-guidance
Vertical Alignment	Long Sections with VA, transverse sections, vertical visibility sections, contour plots. Refer to the Technical Guidance Notes.	https://www.hants.gov.uk/transport/developers/technical-guidance
Street Lighting Design	Refer to Technical Guidance Note TG13 Street Lighting	https://www.hants.gov.uk/transport/developers/technical-guidance
Street Lighting RTMA File	Refer to Technical Guidance Note TG13 Street Lighting	https://documents.hants.gov.uk/transport/TG13TechnicalGuidanceNote-StreetLighting.pdf
Street Lighting Calculations (with designer's narrative/commentary and including calcs for any private cables)	Refer to Technical Guidance Note TG13 Street Lighting	https://documents.hants.gov.uk/transport/TG13TechnicalGuidanceNote-StreetLighting.pdf
Street Lighting Hazard Assessment	Refer to Technical Guidance Note TG13 Street Lighting	https://documents.hants.gov.uk/transport/TG13TechnicalGuidanceNote-StreetLighting.pdf
Street Lighting Report (including written confirmation that the design complies with the Accrual Required Standards)	Refer to Technical Guidance Note TG13 Street Lighting	https://documents.hants.gov.uk/transport/TG13TechnicalGuidanceNote-StreetLighting.pdf
Street Lighting Layout Drawings and Specification (including any illuminated signs and/or special columns).	Showing any existing and any proposed trees/planting. Refer to Technical Guidance Note TG13 Street Lighting	https://documents.hants.gov.uk/transport/TG13TechnicalGuidanceNote-StreetLighting.pdf
Street Lighting – Existing inventory information (including confirmation of LV supply network owner)	Refer to Technical Guidance Note TG13 Street Lighting	https://documents.hants.gov.uk/transport/TG13TechnicalGuidanceNote-StreetLighting.pdf
Pavement Design and Details	To include coring plan and results, skid tests, tie-in details, thicknesses and specification of the layers. Refer to Technical Guidance Note TG6 Pavement Design. If any High Friction Special Surfacing is proposed, the details shall be included (either on the GA or pavement drawings. A thorough justification for its use must also be provided.	https://www.hants.gov.uk/transport/developers/technical-guidance
Geotechnical Site Investigation	Refer to Technical Guidance Note TG5 Geotechnical Investigation and Testing Requirements	https://www.hants.gov.uk/transport/developers/technical-guidance
Passenger Transport Facilities	Where passenger transport facilities are affected then the passenger transport provider will need to be consulted and evidence of consultation will need to be supplied. Refer to Technical Guidance Note TG9 Public Transport Infrastructure (inc Bus Stops, Shelters, RTPI)	https://documents.hants.gov.uk/transport/TG9TechnicalGuidanceNote-PublicTransportInfrastructure.pdf
Cycle & Pedestrian Facilities	If not covered by GA and Horizontal Alignment. Refer to Technical Guidance Note TG10 Footways / Cycleways / Shared Surfaces	https://democracy.hants.gov.uk/documents/s25494/Report.pdf

Minor Works Design Checklist

Document (Mandatory)	Description	Guidance Link
Collision Risk Assessment	All schemes must be accompanied with a collision risk assessment to demonstrate that the proposed design addresses the collision risks adequately. Refer to Technical Guidance Note TG14 Collision Risk Assessment, VRS & Passive Street Furniture	https://www.hants.gov.uk/transport/developers/technical-guidance
Walking, Cycling and Horse-Riding Assessment & Review	Refer to GG 142 and Technical Guidance Note TG19 Walking, Cycling and Horse-Riding Assessment & Review	https://www.hants.gov.uk/transport/developers/technical-guidance
Works Contract Specification	HCC Model Specification available on request	
Arboricultural Report (All the information listed below is mandatory but can be packaged as one report)	If any highway trees or planting are affected by the proposals then an Arboriculture Report will be required along with protection methods to be undertaken during the Works. This includes any tress or planting adjacent to the Highway where the roots may be affected by the proposals Refer to Technical Guidance Note TG15 Trees, Landscape & Ecology	https://www.hants.gov.uk/transport/developers/technical-guidance
Arboricultural Impact Assessment		
Arboricultural Drawings including details of ground prep, planting specification and maintenance		
Tree Protection Plan(s)		
Arboricultural Method Statement		
Arboricultural Soil Assessment Report		
Speed Check Data	Measurement of 85%ile vehicle speed including evidence of weather (wet/dry) during the measurement period. Refer to Technical Guidance Note TG3.	https://documents.hants.gov.uk/highways/TG3TechnicalGuidanceNote-StoppingSightDistancesandVisibilitySplays.pdf
Accident Data and Associated Analysis (previous five years)	This is a location plot of accidents over the previous five-year period together with their type for a radius of 250m from the edges of the proposed works. Furthermore, an analysis of the accidents stating trends that are addressed by the proposals or that could be exacerbated shall be identified. To obtain accident statistics contact RPU IMU Records Analyst, Collision Records, Hampshire Constabulary, P.O. Box 421, Winchester, Hampshire, SO23 7WZ. Tel: 01962 / 871124. TraffWeb may be used to establish whether any accidents have occurred. However, if accidents have occurred then the full report from the police must be sought followed by the analysis of the accident types/location etc.	
Departures or Relaxation's from Standards	Any Departures from Standard must be submitted in Word format. Refer to Technical Guidance Note TG17 Departures from Standard. Please also provide a summary document detailing any relaxations that have been included within the design. The Road Safety Audit Brief should also include details of the relaxations and departures for the Auditor's information.	https://www.hants.gov.uk/transport/developers/technicalguidancenotes
Road Safety Audit (RSA) Designers Response to RSA	Combined Stage 1/2 RSA with Designers Responses together with a copy of the original drawings submitted for the RSA. Refer to Technical Guidance Note TG18.	https://documents.hants.gov.uk/transport/TG18TechnicalGuidanceN

Minor Works Design Checklist

Document (Mandatory)	Description	Guidance Link
		ote-RoadSafetyAudit.pdf
Consultation with Statutory Undertakers and Utility Plans	Confirmation that the Statutory Undertakers have been notified of the works and if any apparatus within the scheme are known and any diversionary/protection works planned. Refer to Technical Guidance Note TG20	https://documents.hants.gov.uk/transport/TG20-Technicalguidance-utilities.pdf
Traffic Volumes (Existing & Proposed)	These are from the Transport Assessment report and are to assist with understanding the nature of the carriageway and assist with pavement design. A full copy of the Traffic Impact Assessment along with modelling calculations maybe requested.	
Legal Agreement Proforma	Form detailing the minimum required details required by HCC to begin drafting the legal agreement. The form should be completed and uploaded along with all relevant documents with the submission.	https://www.hants.gov.uk/transport/developers/section-278

MEETING REPORT: Use of Sports Field

DATE: 12 June 2023

WRITTEN BY: The Clerk

AGENDA ITEM: 28 (b)

I have received the following email regarding using the Sports field car park or part of the sports field for storage for a contractor working on a local house.

Good afternoon, Juanita

A Resident put me in contact regarding a new build in the village. The site is quite tight so as I am the groundwork contractor I was enquiring if we could utilise part of the sports ground car park or field to use as a store etc.

Kind regards

MEETING REPORT: ACSO – Path Warden Training
DATE: 12 June 2023
WRITTEN BY: The Clerk
AGENDA ITEM: 29 (a)

I have received the following email from the ACSO asking if he could train to become a path warden. I would recommend that the Council agree to this request.

Hello everyone,

I hope you are all well.

I was at the Owslebury annual parish meeting the other evening and there was a talk from Ben Partridge of Hants Countryside Service about his role and also volunteer roles with his team.

One of these roles is [Volunteer Path Warden \(full details here\)](#).

After the meeting I discussed the role with Ben and asked if it would be a good fit with my current duties, he was a CSO in Bishops Waltham before taking up this role, and he said that it would.

From what he said the role is quite simple. A walker finds a problem with a footpath and reports it to HCS, HCS send a PW to assess the site, repair if able or to properly report the issue.

I think that this could greatly benefit our parishes for these reasons

The cost of training me (my time, the course is free) would be shared by all parishes that agree, potentially four.

With my ability to get to a site relatively quickly, any issues on our paths are dealt with swiftly.

This would give me direct access to the team thus if we have a problem, we get it sorted sooner eg broken or damaged finger posts springs to mind.

I won't go forward until I have had a response from each of you and will let you know how many allow me to join so you can make a final decision.

Kind regards.

*Gary McCulloch
Accredited Community Safety Officer
07442 156 124*

Owslebury Parish Council
2023/24

PAYMENTS	Amount (£)	Payee	Payment Type
17	2,116.55	Havant Highways	
18	278.71	Paint for Benches	
19	16.00	3 Phone	
20	20.47	IONOS - Extended Support	DD
21	548.57	BHIB - Insurance	JC/WM
22	117.60	HALC - Training	
23	2.40	IONOS - Webhosting	DD
24	290.00	S Comley - Green Keeper	
25	515.30	Clerk Salary - May	
26	128.60	HMRC	
27	17.10	Clerks Expenses	
28	8.99	Amazon Prime	CC
29	27.08	OPHMC - May	
30	1,126.44	Swamore (ACSO)	

Voucher	Amount (£)	Payee
RECEIPTS		
2	33.33	Donation from PNECC Cycle Race

Chairman:

Date:

RFO:

Date:

Bank and short term deposit balances/bank reconciliaton

1. BANK BALANCES

31/05/2023

CASH BOOK BALANCE		£	£
	Balances 1st April 2023		70,502.91
	income		20,095.83
	expenses		-8,591.45
	CASH BOOK BALANCE		82,007.29
	add u/p cheques		4,644.77
	less o/s receipts		0.00
	Control total		<u>86,652.06</u>
BANK STATEMENTS			
	Treasurers account	86,652.06	
	Business 30 Day notice	0.00	
	Business Instant access	0.00	
	Per bank statements		86,652.06
	Difference		<u>-0.00</u>

2. SHORT TERM DEPOSIT

3. TOTAL OF BANK AND SHORT TERM DEPOSITS

82,007.29

MEETING REPORT: Grant for Newsletter

DATE: 12 June 2023

WRITTEN BY: The Clerk

AGENDA ITEM: 30 (c)

I have received the following email from the Newsletter requesting a grant of £150.00 to fund the Newsletter printing costs to cover the GROWS in each Newsletter.

Dear Juanita

The village newsletter would like to apply to the Parish Council for a grant to cover the cost of printing a page dedicated to GROWS (Green Owslebury) in each edition. The newsletter is regularly delivered to a large number of local residents and several times a year to all households which means it is ideal for sharing initiatives, ideas, tips, and broader information about the imperative to combat climate change. The hope is that GROWS will become an established way of life in the village and the newsletter will be integral to developing a shared purpose and encourage us all to play our part in contributing to the overall effort this is going to require.

The grant requested is £150 which will cover the cost of including the GROWS information to the end of December 2023.

Kind regards,

Alison Hodges
Newsletter Treasurer

MEETING REPORT: Telephone Box Grant

DATE: 12 June 2023

WRITTEN BY: The Clerk

AGENDA ITEM: 30 (d)

I have received the following email from the resident who looks after the Telephone Box library, they would like a grant for more books. The Council have £300 in the budget for painting the Telephone Box the Council could consider using part of this budget for this request.

Hello,

Just an update on phone box, still going well and enjoying looking after the phone box.

The adult books are doing well people borrow and bring back and I managed to get hold of some book from friends. I did get some children's books from the Owslebury jumble sale and they have all gone some have come back.

Do you think the parish council could think about donating £10 or £20 for children's books.

Look forward to hearing from you.

The Telephone Box



CODE OF CONDUCT

Adopted by the Council on 6 May 2021
Reviewed by the Council on 17 May 2022
Reviewed by the Council on 12 June 2023



Joint statement

The role of councillor across all tiers of local government is a vital part of our country's system of democracy. It is important that as councillors we can be held accountable and all adopt the behaviours and responsibilities associated with the role. Our conduct as an individual councillor affects the reputation of all councillors. We want the role of councillor to be one that people aspire to. We also want individuals from a range of backgrounds and circumstances to be putting themselves forward to become councillors. As councillors, we represent local residents, work to develop better services and deliver local change. The public have high expectations of us and entrust us to represent our local area; taking decisions fairly, openly, and transparently. We have both an individual and collective responsibility to meet these expectations by maintaining high standards and demonstrating good conduct, and by challenging behaviour which falls below expectations. Importantly, we should be able to undertake our role as a councillor without being intimidated, abused, bullied or threatened by anyone, including the general public.

This Code has been designed to protect our democratic role, encourage good conduct and safeguard the public's trust in local government.

Purpose of the Code of Conduct

The purpose of this Code of Conduct is to assist you, as a councillor, in modelling the behaviour that is expected of you, to provide a personal check and balance, and to set out the type of conduct that could lead to action being taken against you. It is also to protect you, the public, fellow councillors, local authority officers and the reputation of local government. It sets out general principles of conduct expected of all councillors and your specific obligations in relation to standards of conduct. The LGA encourages the use of support, training and mediation prior to action being taken using the Code. The fundamental aim of the Code is to create and maintain public confidence in the role of councillor and local government.

General principles of councillor conduct

This Code applies to all members of the Parish Council including Co-opted members.

All Councillors should uphold the Seven Principles of Public Life, also known as the Nolan Principles.

In accordance with the public trust placed in me, on all occasions:

- I act with integrity and honesty
- I act lawfully
- I treat all persons fairly and with respect; and
- I lead by example and act in a way that secures public confidence in the role of councillor.

In undertaking my role:

- I impartially exercise my responsibilities in the interests of the local community



- I do not improperly seek to confer an advantage, or disadvantage, on any person
- I avoid conflicts of interest
- I exercise reasonable care and diligence; and
- I ensure that public resources are used prudently in accordance with my local authority's requirements and in the public interest.

Application of the Code of Conduct

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of councillor or attend your first meeting as a co-opted member and continues to apply to you until you cease to be a councillor.

This Code of Conduct applies to you when you are acting in your capacity as a councillor which may include when:

- you misuse your position as a councillor
- Your actions would give the impression to a reasonable member of the public with knowledge of all the facts that you are acting as a councillor;

The Code applies to all forms of communication and interaction, including:

- at face-to-face meetings
- at online or telephone meetings
- in written communication
- in verbal communication
- in non-verbal communication
- in electronic and social media communication, posts, statements and comments.

You are also expected to uphold high standards of conduct and show leadership at all times when acting as a councillor. Parish councillors are encouraged to seek advice from their Clerk, who may refer matters to the Monitoring Officer.

Standards of councillor conduct

This section sets out your obligations, which are the minimum standards of conduct required of you as a councillor. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

General Conduct

1. Respect

As a councillor:

- 1.1** I treat other councillors and members of the public with respect.
- 1.2** I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and respect the role they play.



2. Bullying, harassment and discrimination

As a councillor:

- 2.1 I do not bully any person.
- 2.2 I do not harass any person.
- 2.3 I promote equalities and do not discriminate unlawfully against any person.

3. Impartiality of officers of the council

As a councillor:

- 3.1 I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the local authority.

4. Confidentiality and access to information

As a councillor:

- 4.1 I do not disclose information:
 - a. given to me in confidence by anyone
 - b. acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless
 - i. I have received the consent of a person authorised to give it;
 - ii. I am required by law to do so;
 - iii. the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or
 - iv. the disclosure is:
 - 1. reasonable and in the public interest; and
 - 2. made in good faith and in compliance with the reasonable requirements of the local authority; and
 - 3. I have consulted the Clerk prior to its release.
- 4.2 I do not improperly use knowledge gained solely as a result of my role as a councillor for the advancement of myself, my friends, my family members, my employer or my business interests.
- 4.3 I do not prevent anyone from getting information that they are entitled to by law.

5. Disrepute

As a councillor:



5.1 I do not bring my role or local authority into disrepute.

6. Use of position

As a councillor:

6.1 I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.

7. Use of local authority resources and facilities

As a councillor

7.1 I do not misuse council resources.

7.2 I will, when using the resources of the local or authorising their use by others:

- a. act in accordance with the local authority's requirements; and
- b. ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the local authority or of the office to which I have been elected or appointed.

8. Complying with the Code of Conduct

As a Councillor:

8.1 I undertake Code of Conduct training provided by my local authority.

8.2 I cooperate with any Code of Conduct investigation and/or determination.

8.3 I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.

8.4 I comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.

9. Interests

As a councillor:

9.1 I register and disclose my interests.

10. Gifts and hospitality

As a councillor:



- 10.1** I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the local authority or from persons who may apply to the local authority for any permission, licence or other significant advantage.
- 10.2** I register with the Clerk any gift or hospitality with an estimated value of at least £50 within 28 days of its receipt.
- 10.3** I register with the Clerk any significant gift or hospitality that I have been offered but have refused to accept.

The Seven Principles of Public Life

The principles are:

Selflessness

Holders of public office should act solely in terms of the public interest.

Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must disclose and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Registering interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Clerk the interests which fall within the categories which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests. "Disclosable Pecuniary Interest" means an interest of yourself or of your partner if you are aware of your partner's interest, within the descriptions. "Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Clerk.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Clerk with the reasons why you believe it is a sensitive interest. If the Clerk agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

1. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.
2. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Clerk of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

Disclosure of Other Registerable Interests

1. Where a matter arises at a meeting which directly relates to one of your other Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

1. Where a matter arises at a meeting which directly relates to your financial interest or well-being (and is not a Disclosable Pecuniary Interest) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may



Speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise, you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

2. Where a matter arises at a meeting which affects –
 - a. your own financial interest or well-being.
 - b. a financial interest or well-being of a relative, close associate; or
 - c. a body included in those you need to disclose under Other Registrable Interests you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied.

3. Where a matter affects your financial interest or well-being:
 - a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
 - b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest you may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

4. Where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must make sure that any written statement of that decision records the existence and nature of your interest.



OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452

Email: Owsleburyparishcouncil@gmail.com

Owslebury Glebe Field: Terms of Use

Owslebury Glebe Field is jointly owned by the Owslebury Parish Council (the Council) and the St Andrew's, Owslebury Parochial Church Council (the Church).

~~Thank you for your request to use the field between xx xx xx hours and xx xx xx Hours on xx xx xx day~~

I would like to use the field on dd/mm/yy to dd/mm/yy for the purpose of:.....

The Council and the Church are prepared to authorise your request subject to the following Terms and Conditions:

1. The Hirer must be at least 18 years of age.
2. Neither the Church nor the Council gives any warranty as to the condition of the field and whether it is suitable for the parking of cars. We've had no problems in the past but as you will know, the field was not designed to be a car park and hence we do not warrant it is suitable for such a purpose.
3. Neither the Church nor the Council gives any warranty as to the condition of the field and whether it is suitable for the pitching of Tents or Gazebos.
4. Neither the Church nor the Council accepts any liability whatsoever for damage to, or theft from, cars parked or tents/ Gazebos pitched on the field;
5. Neither the Church nor the Council accepts no responsibility for any equipment brought to or left at the glebe Field.
6. Neither the Church nor the Council accept responsibility for any injury that is sustained whilst the event/activity is taking place.
7. The hirer is responsible for paying for any damage caused during use.
8. The Hirer must leave the Glebe Field in a clean and tidy state. All rubbish must be removed.
9. The Hirer will be responsible for keeping good order and decent behaviour.
10. No music should be played after 11pm.
11. The Hirer will be responsible for ensuring that adequate safeguards are in place to protect the well-being of the disabled, children and vulnerable adults.
12. The use of the far (South) end of the field for parking is allowed but must not in any way impede access to the Rights of Way across the field or to the entrance to the burial ground;
13. Cars must be parked in an orderly fashion, respectful of the rights of other users of the field, notably those the burial ground;
14. No more than 30 cars are to be parked on the field;
15. The Church and the Council reserve the right to withdraw permission at any time, most notably in the event the field becomes waterlogged.
16. Please read our Data Protection available from the Clerk or on the Website

Please note the public will continue to have access to the field throughout the day.

Adopted by the Parish Council on 13th May 2109

Reconfirmed 12 June 2023

PO BOX 783
WINCHESTER
HAMPSHIRE
SO23 3RD



OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452

Email: Owsleburyparishcouncil@gmail.com

Full Name (Block Capitals).....

I agree to the terms and conditions of Owslebury Parish Council and St Andrews Church when using the Glebe Field.

Signature.....

Address.....

Telephone..... E-mail.....

[If you would like to give a donation for the upkeep of the Glebe field, please pay it to Owslebury Parish Council Sort Code: 30-99-71 Account No. 00388062](#)

Please return the above form to:

Juanita Madgwick

PO Box 783

Winchester

Hampshire

SO23 7RD

Or email: owsleburyparishcouncil@gmail.com

OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452
Email: Owsleburyparishcouncil@gmail.com

Owslebury Sportsground: Terms of Use

We would be grateful if you would kindly read the following details carefully when considering the hire of the Sportsground and/or Sportsground Car Park.

Thank-you for your request to use the:

Sports Ground ~~and/or~~

Car Park

on dd/mm/yy for the purpose of

The following Terms and Conditions must be adhered to and so it is important that you understand all aspects of the agreed contract between yourself and Owslebury and Morestead Parish Council.

SPORTS GROUND

1. The Hirer must be at least 18 years of age.
2. The Parish Council accepts no responsibility for any equipment brought to or left at the Sportsground.
3. The Council does not accept responsibility for any injury that is sustained whilst the event/activity is taking place.
4. The hirer is responsible for paying for any damage caused during use.
5. The Hirer must leave the Sportsground in a clean and tidy state. All rubbish must be removed.
6. The Council does not give any warranty as to the condition of the sportsground and whether it is suitable for the event/activity taking place.
7. The Council reserve the right to withdraw permission of the use of the sportsground at any time.
8. The Hirer will be responsible for keeping good order and decent behaviour.
9. The Hirer will be responsible for ensuring that adequate safeguards are in place to protect the well-being of the disabled, children and vulnerable adults.
10. Please note the public will continue to have access to the sportsground whilst any event is taking place.
11. Please read our Data Protection Policy which is available from the Clerk or on the Website.

CAR PARK

1. The Hirer must be at least 18 years of age.
2. ~~Neither the Church nor the~~ Council does not accepts any liability whatsoever for damage to, or theft from, cars parked in the Car Park
3. The Hirer must leave the Car Park in a clean and tidy state. All rubbish must be removed.
4. Cars must be parked in an orderly fashion, respectful of the rights of other users of the Sport Ground.
5. No more than 40 cars are to be parked in the Car Park.

PO BOX 783
WINCHESTER
HAMPSHIRE
SO23 3RD

OWSLEBURY



OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452

Email: Owsleburyparishcouncil@gmail.com

~~Adopted by the Parish Council on 16 March 2022~~

Full Name (Block Capitals).....

I agree to the terms and conditions of Owslebury Parish Council for the use of the
Sportsground and Car Park

Signature.....

Address.....
.....

Telephone.....

E-mail.....

[If you would like to give a donation for the upkeep of the car park and or sports field, please
pay it to Owslebury Parish Council Sort Code: 30-99-71 Account No. 00388062](#)

Please return the above form to:

Juanita Madgwick

PO BOX 783

Winchester

Hampshire

SO23 3RD

Or email: owsleburyparishcouncil@gmail.com

Adopted by the Parish Council on 16 March 2022

Reconfirmed on 12 June 2023