

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH MEETING HELD ON  
12th JUNE 2023  
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

**Present:** Parish Councillor Astrea Hurlock (in the Chair).  
Parish Councillors John Chapman, Mark Egerton, Simon Grinstead, Yassir Mahmood, and Will Martin.

**In Attendance:** Juanita Madgwick (Clerk), District Councillor Jerry Pett

**Also in Attendance:** 10 Members of the public were present.

**18/23 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from Cllr John Foster and District Cllr Bolton

**19/23 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS**

None

**20/23 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 15 MAY 2023**

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 15 May 2023, and the Council **Resolved**, unanimously, that they were a true record.

Cllr Grinstead left the meeting.

**21/23 PUBLIC QUESTIONS AND COMMENTS**

**Planning:**

**The Beeches, Longwood Road:**

The applicant advised that they have put this application in to make the house liveable for the family. They want to keep the house in the same style with some alterations and have been working with WCC planners and the Heritage Officers. An Ecology survey will be taking place in the next few weeks as the applicant advised that they will be making further applications in the coming months.

A Cllr asked if they will be replacing the sewage system. The applicant advised that they had not spoken to anyone regarding the sewage system yet.

**Hanger Nurseries, Thompson Lane:**

The applicant advised that they had converted an airplane into an Airbnb. It has been placed behind the house and the area has been landscaped. The applicant advised that there were already 250 people interested in hiring it out. The applicant advised that they had involved Marwell Wildlife Park whom are neighbours to the plane were asked and are in support of the project.

A Cllr asked about the waste treatment plan, the applicant advised that they would be upgrading the system from the house and will be removing the septic tank and putting in a waste treatment system.

A Cllr asked if they would be installing solar panels the applicant advised that they possibly would be putting solar panels and a battery in when they upgrade the house.

8. 2023/ 2024  
FC. 12.06.23

A Cllr asked what the lifespan of the airplane is. The applicant advised that the plane was currently 56 years old and they had repainted the outside so should last another 50 years.

#### **Victoria Park, Baybridge Lane**

The Architect and Landscape Architect advised that despite the house being a fairly new build works are required to improve the integrity of the house so some internal alterations are needed.

They advised that they want to recycle as much as they can. They will be applying for another application for the landscaping of the grounds, this is being looked at carefully and respectfully as they do not want to disturb any wildlife.

They advised that they will be looking into solar panels to place in the garden as part of the long-term strategy. They advised that there is currently an Air source heat pump at the property.

A Cllr asked about managing the traffic as the road is not very wide and they advised that a traffic management plan will be in place.

#### **Other Agenda Items:**

None

### **22/23 PLANNING**

#### **a) PLANNING APPLICATIONS**

23/00927/FUL – Winchester	Hangar Nurseries Thompsons Lane Owslebury Winchester Hampshire SO211JH
Proposal	Siting of part of a decommissioned aircraft for use as holiday let and change of use of land from agricultural to tourism.
PC Comment	No Comment

SDNP/23/02080/LIS	The Beeches Longwood Owslebury Hampshire SO21 1LD
Proposal	Formation of new porch to north-east elevation & formation of new door in new opening. Replacement of modern windows to the north-east and north-west elevations to timber casements. Replacement of modern door on north west elevation with new timber door. Internal alterations.
PC Comment	No Comment

SDNP/23/01519/HOUS	Victoria Park Baybridge Lane Owslebury Hampshire SO21 1JN
Proposal	Proposed minor external alterations to existing building
PC Comment	No Comment

#### **b) PLANNING DECISIONS**

SDNP/23/00992/DCOND	Oldmans Farm Hurst Lane Owslebury Winchester Hampshire SO21 1JQ
Proposal	Discharge of conditions 3,4,5 and 6 of planning application SDNP/22/02759/FUL
Decision	Approved

SDNP/22/05301/FUL	Bottom Cottage Owslebury Bottom Owslebury Hampshire SO21 1LY
-------------------	--

Proposal	Proposed erection of Two storey Timber Lodge and two Bay Timber Garage. and associated driveway and Landscaping. Change of use from Paddock to Domestic Curtilage to new dwelling.
Decision	Refused

SDNP/22/05226/FUL	Land East of Hatchley Lane Upham Hampshire
Proposal	Change of use of agricultural land to use for exercising of dogs including perimeter fence, pathway, shelter and associated parking
Decision	Approved

SDNP/23/01215/HOUS	Magnolia , Hensting Lane, Owslebury, Hampshire, SO21 1LE
Proposal	Proposed Extension of an Existing Detached Dwelling and Alteration of an Existing Garage
Decision	Approved

The Council received and noted the planning decisions.

### **23/23 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT**

The Clerk had circulated the District and County Councillors Reports to all prior to the meeting, which were received and noted (Appendix 1).

District Cllr Pett advised the Council that WCC Cabinet had met on the re-generation of the station and the town centre. All the information is on WCC's website. WCC intend to invite all the Parish Councils to look at the project in more detail.

District Cllr Pett advised that he had been nominated as Winchester's representative for the South Downs National Park. He had met with the SDNP and will be taking up the position next month.

District Cllr Pett advised that Hampshire will start consulting on public transport to save money, in the near future. They will be recruiting a new member of staff to work with local people on this.

### **24/23 RECEIVE AN UPDATE FROM THE CLIMATE CHANGE GROUP**

Cllr Hurlock gave a verbal update on the recent GrOws meeting. The group had met before the Parish Council meeting and had discussed tetra pack recycling, the repair café in Winchester and the rural prosperity grant. The group are considering applying for a grant (upon further investigation there are only 2 grants available and you have to apply for minimum of £10k).

The group will be meeting once a month and are planning some activities in the autumn.

Cllr Hurlock asked if fruit trees could be planted in the sports ground. The Council advised that they would consider this.

### **25/23 CONSIDERATION OF THE RESPONSE FROM HAMPSHIRE HUB ON THE NEXT STEPS FOR AFFORDABLE HOUSING AND AGREE IF THE COUNCIL SHOULD CONTINUE TO PROVIDE AFFORDABLE HOUSING FOR THE VILLAGE**

The Clerk had circulated a report on affordable housing which included the site plans that SDNP had identified and comments from the 2017 survey all prior to the meeting (Appendix 2).

10. 2023/ 2024  
FC. 12.06.23

The Clerk advised that Hampshire Housing Hub had suggested that the next steps would be to have a meeting with WCC and SDNP and they were happy to facilitate this for a fee.

There was some discussion around if the Council should pursue this as there was not a good uptake on the survey. The Council asked the Clerk to find out what the new figures for affordable housing were for Owslebury and to ask Hampshire Hub for a meeting to ask questions on the survey.

Action:	By Whom:
To contact WCC to find out the new housing figures	The Clerk
To contact Hampshire Hub for a meeting following the housing survey	

### **26/23 AGREEMENT OF THE LETTER TO BE SENT TO THE RESIDENT REGARDING STAGGS GATE POND**

The Clerk had circulated the letter to be sent to the resident regarding Stagg Gate Pond to all prior to the meeting (Appendix 3.)

The Council **Resolved** unanimously to send the letter to the resident.

### **27/23 HIGHWAYS**

#### **a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS**

The Clerk had circulated a report on the Beech Grove pathway improvements, which included the Clerk registering on the s278 Hampshire CC portal but not having all the reports to upload to the portal to all prior to the meeting (Appendix 4).

The Clerk advised that she could not proceed with the application as she did not have all the required reports. She advised that the system was not user friendly and was aimed towards contractors and developers and not Parish Councils.

There was some discussion on how to progress this project and what the Council can do to help the Clerk get all the information needed.

The Council **Resolved** unanimously to write to Cllr Humby for help.

Action:	By Whom:
To write to Cllr Humby to help with the Beech Grove project	The Clerk

### **28/23 OPEN SPACES, RECREATION AND PLAYGROUNDS**

#### **a) RECEIVE A REPORT ON THE PLAY AREA FROM CLLRS CHAPMAN AND GRINSTEAD**

Cllrs Chapman and Grinstead gave a verbal update on the play area. They had visited the site and gone through the play area inspection and made suggestions on what needs to be carried out. This will be pended until Julys meeting as Cllr Grinstead had to leave the meeting.

11. 2023/ 2024  
FC. 12.06.23

**b) CONSIDERATION OF THE EMAIL FROM A RESIDENT TO USE THE SPORTS FIELD FOR STORAGE**

The Clerk circulated the email received from a resident wishing to use the Sports field or the sports field car park for storage while working on a resident's house to all prior to the meeting (Appendix 5).

The Council **Resolved** unanimously to write to the resident to ask for a meeting to understand what they would like to store before a decision can be made.

The Council asked the Clerk to email the resident and set up a meeting.

Action:	By Whom:
To contact the residents and arrange a meeting	The Clerk

**c) CONSIDERATION OF ANY GENERAL MATTERS**

None

**29/23 RIGHTS OF WAY**

**a) AGREEMENT TO THE ACSO TRAINING TO BECOME A PATH WARDEN**

The Clerk had circulated the email received from the ACSO regarding training to become a Path Warden (Appendix 6).

The Council **Resolved** unanimously for the ACSO to complete the Path Warden training.

**b) CONSIDERATION OF ANY GENERAL MATTERS**

None

**30/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS**

**a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS**

The Council **Resolved** unanimously to approve the following payments and authorised the Councillor Chapman and Councillor Martin to finish the payment process.

**Payments:**

<b>PAYMENTS</b>	<b>Amount (£)</b>	<b>Payee</b>	<b>Payment Type</b>
17	2,116.55	Havant Highways	
18	278.71	Paint for Benches	
19	16.00	3 Phone	DD
20	20.47	IONOS - Extended Support	DD
21	548.57	BHIB - Insurance	JC/WM
22	117.60	HALC - Training	
23	2.40	IONOS - Webhosting	DD
24	290.00	S Comley - Green Keeper	
25	515.30	Clerk Salary - May	
26	128.60	HMRC	
27	17.10	Clerks Expenses	
28	8.99	Amazon Prime	CC
29	27.08	OPHMC - May	
30	1,126.44	Swamore (ACSO)	

**Receipts:**

<b>Voucher</b>	<b>Amount (£)</b>	<b>Payee</b>	
<b>RECEIPTS</b>			
2	33.33	Donation from PNECC Cycle Race	

**b) TO APPROVE THE SIGNING OF THE MAY BANK RECONCILIATION BY THE CHAIRMAN**

The Council **Resolved** unanimously for the Chairman to sign May's Bank Reconciliation.

**c) CONSIDERATION OF THE GRANT APPLICATION FOR THE NEWSLETTER**

The Clerk had circulated the letter from the Newsletter asking for a grant for printing costs, to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to grant £150.00 to the Newsletter for printing costs.

**d) CONSIDERATION OF THE GRANT APPLICATION FOR THE TELEPHONE BOX**

The Clerk had circulated the letter from the Telephone Box asking for a grant to buy more books, to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously to grant £20.00 to the Telephone Box to buy more books.

**e) REVIEW AND APPROVE THE CODE OF CONDUCT**

The Clerk had circulated the Code of Conduct to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to approve the Code of Conduct and place a copy on the website.

**f) REVIEW AND APPROVE THE GLEBE FIELD TERMS AND CONDITIONS**

13. 2023/ 2024  
FC. 12.06.23

The Clerk had circulated the Glebe Field Terms and Conditions to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously to approve the Glebe Field Terms and Conditions and place a copy on the website.

**g) REVIEW AND APPROVE THE SPORTS FIELD TERMS AND CONDITIONS**

The Clerk had circulated the Sports Field Terms and Conditions to all prior to the meeting (Appendix 11).

The Council **Resolved** unanimously to approve the Sports Field Terms and Conditions and place a copy on the website.

**31/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING**

The Chairman asked the Clerk to include an agenda item at the next meeting on Traffic and Training.

Cllr Chapman gave an update on the Broadband project advising that it was going well and 150 houses have been connected, he advised that the roll out may slow down in the next few weeks due to annual leave.

**32/23 TO AGREE A DATE FOR THE NEXT COUNCIL MEETING**

The next meeting will be held on Monday 10 July at 7:00pm.

There being no further business the meeting closed at 8.40pm

Chairman:

Date: