

14. 2023/ 2024
FC. 10.07.23

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
10th JULY 2023
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor Astrea Hurlock (in the Chair).
Parish Councillors John Chapman, Mark Egerton, John Foster, Simon Grinstead, Yassir Mahmood, and Will Martin.

In Attendance: Juanita Madgwick (Clerk), District Councillor Jerry Pett

Also in Attendance: 1 Member of the public was present.

33/23 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from District Cllr Bolton

34/23 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

35/23 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 12 JUNE 2023

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 12 June 2023, and the Council **Resolved**, unanimously, that they were a true record.

36/23 PUBLIC QUESTIONS AND COMMENTS

Planning:

None

Other Agenda Items:

None

37/23 PLANNING

a) PLANNING APPLICATIONS

There was no planning applications

b) PLANNING DECISIONS

23/00927/FUL	Hangar Nurseries Thompsons Lane Owslebury Winchester Hampshire SO21 1JH
Proposal	Siting of part of a decommissioned aircraft for use as holiday let and change of use of land from agricultural to tourism.
Decision	Approved

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The Council received and noted the planning decisions.

38/23 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District and County Councillors Reports to all prior to the meeting, which were received and noted (Appendix 1).

Cllr Pett advised that he had, had a site meeting in Beech Grove with Winchester City Council housing team to review the parking in Beech Grove for the Bugalows and how this could be improved. Cllr Pett advised that he had followed up with Winchester City Council on affordable housing rural exception sites, he advised that WCC would support the Council on this. He advised that the SDNP planning team would take a view on any proposed sites.

Cllr Pett advised that The Morestead road would be closed to up to five weeks in September from Hazley Road and the A31 for drainage works.

Cllr Pett advised that the new BDUK contract, worth £104.2M, to take forward Rural Broadband in our part of Hampshire was announced on 1 July as having been awarded to CityFibre.

Cllr Pett advised that he had met with the head of planning at WCC and he reiterated that the South Downs Local Plan is crucially different from the Winchester Local Plan in that it is landscape-led rather than driven by housing targets. Planning applications must therefore demonstrate that they promote, the Park's twin purposes of 'conserving the natural beauty, wildlife and cultural heritage of the area' and 'to promote opportunities for the understanding and enjoyment of the special qualities of the National Park by the public', and its statutory duty 'to seek to foster the social and economic well-being of the local communities within the National Park in pursuit of our purposes'.

39/23 RECEIVE AN UPDATE FROM GROWS

Cllr Hurlock gave a verbal update on the recent GrOws meeting. Cllr Hurlock advised that the church has received the bronze eco award. The group discussed the pledges and will be organising a food surplus day on a Thursday at the parish hall where people can bring surplus food or plants to swap, sell or give away.

Cllr Hurlock suggested that the Council should have a stall at the fete in September to promote GrOws as well as the Parish Council.

40/23 RECEIVE A REPORT ON TRAINING

The Clerk had circulated a report on training to all prior to the meeting (Appendix 2).

Cllr Hurlock advised that she had attended the Chair Skills training from HALC recently which was a good course. The Clerk advised the Council of all the training that HALC provides and to let her know if anyone wishes to attend any of the courses.

The Clerk advised that Durley Parish Council were proving training on planning, Cllr Mahmood had already signed up for this and Cllr Grinstead also wished to attend.

The Clerk advised on how her CiLCA course was progressing and that she had nearly completed the course.

41/23 AGREEMENT TO PROMOTING THE WATSON FUEL SYNDICATE

The Clerk had circulated a report on the Watson Fuel syndicate to all prior to the meeting (Appendix 3.)

The Council **Resolved** unanimously to promote the Watson Fuel syndicate.

42/23 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk had circulated a report on the Beech Grove pathway improvements, which included the email received from Hampshire Highways on which reports would be needed to upload to the portal and that the Clerk is meeting Hampshire Highways to go through how to use the portal to all prior to the meeting (Appendix 4).

The Clerk went through the reports that were needed to be uploaded to the portal with the Council and what documents the Council already have and those that it doesn't. The Clerk advised that she would be meeting with Hampshire Highways next week if any Cllrs would like to attend the meeting Cllr Foster volunteered to attend the meeting with Hampshire Highways and the Clerk. The Council asked the Clerk to also invite the resident that is dedicating the land and the resident that is helping them.

Action:	By Whom:
To invite Cllr Foster and the relevant residents to the meeting	The Clerk

b) RECEIVE A TRAFFIC UPDATE FROM CLLR FOSTER

Cllr Foster gave a verbal report on traffic and speeding in the village. Cllr Foster reported that the Speed Indicator Device (SID) data from April 23 showed that 95% of people driving through the village were driving at the speed limit or under, 4 % were within 4 mph of the speed limit and 1% were driving between 35-45 mph. The data showed that from April 22 to April 23 there was 3 to 4 times more cars driving through the village.

Cllr Foster reported that the periods of interest during the day were the early hours of the morning where most of the cars going through the village were going over the speed limit, between 8am and 9:30am was when the majority of the cars would drive through the village and again in the early evening, although there was data to suggest more cars passed through the village in the morning than in the evening 'rush' hours.

Cllr Foster also reported that he planned to re-set the SID and put together a full schedule of where the SID would be posted through the year so that a full set of data for the year could be compiled. He asked for more volunteers to help move the SID. Cllr Mahmood volunteered to help move the SID.

There was discussion on the data that had been received and what the Council can do to help, a Cllr suggested that an accident list is compiled for the Council to view, the Clerk advised that she has access to this information on Parish Online and would put a report together for the next meeting. The Council also spoke about starting a Speed Watch Team and asked the Clerk to find out how to do this and to cost out new equipment, for Speed Watch and for a solar powered SID, they also asked if a Speed Watch team could come to a future meeting and talk about Speed Watch.

Action:	By Whom:
To report on road accidents in the village To cost out a solar powered SID To cost out Speed Watch Equipment To contact the local Speed Watch Team (Police)	The Clerk

43/23 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) AGREEMENT TO REVIEW THE GREEN KEEPERS SCHEDULE TO BRING TO THE NEXT MEETING

The Clerk advised that the current Green Keeper does not have a schedule of works in writing and felt that this should be documented so that the Green Keeper has a schedule of work for the year.

The Council **Resolved** unanimously to write a schedule of works for the Green Keeper for the year to bring to the next meeting to approve.

b) CONSIDERATION OF ANY GENERAL MATTERS

None

44/23 RIGHTS OF WAY

a) CONSIDERATION OF ANY GENERAL MATTERS

A Cllr advised that many of the footpaths were becoming overgrown, particularly footpath 47. The Council asked the Clerk to contact the community engagement ranger to help contact the landowner to cut this back.

The Council asked the Clerk to send an OIS to remind residents to cut back any vegetation on footpaths or land that over hangs the road or pavements.

Action:	By Whom:
To contact the community engagement ranger to contact the landowner of footpath 47 and ask them to cut back the vegetation To send an OIS for residents to cut back vegetation on their land	The Clerk

45/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Chapman and Councillor Martin to finish the payment process.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
31	32.00	Credit Card Annual Fee	CC
32	7.52	3 Phone	DD
33	35.00	ICO - Renewal Fee	DD
34	37.34	IONOS Extended Support	DD
35	2.40	IONOS Webhosting	DD
36	438.40	Clerk Salary - June	
37	109.60	HMRC	
38	66.45	Clerks Expenses	
39	57.60	HALC - Training	
40	38.70	OPHMC - June	
41	150.00	Newsletter Grant	
42	1,099.44	Swamore (ACSO)	

Receipts:

RECEIPTS			
3	100.00	Southern Electric - Wayleave	

b) TO APPROVE THE SIGNING OF THE JUNE BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign June's Bank Reconciliation.

c) AGREEMENT ON THE CLERK, CLLRS HURLOCK, MAHMOOD AND CHAPMAN TO BE THE SIGNATORIES ON THE CCLA INVESTMENT ACCOUNT

The Council **Resolved** unanimously for the Clerk and Cllrs Hurlock, Mahmood and Chapman to be the signatories on the CCLA Investment Account.

d) REVIEW OF THE ACTUAL BUDGET FOR THE FIRST QUARTER OF 2023/24 INCLUDING THE STATEMENT OF VARIANCE

The Clerk had circulated the budget for the first quarter and the statement of variance, to all prior to the meeting (Appendix 5).

The Council reviewed the actual budget for the first quarter and the statement of variance.

e) CONSIDERATION OF A GRANT OF £600.00 TO ST ANDREWS CHURCH FOR GRASS CUTTING AND TREE WORKS

The Clerk had circulated the letter from St Andrews church asking for a grant for grass cutting and tree works, to all prior to the meeting (Appendix 6).

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There was some discussion around the cost of the tree works and the Council felt that they would like to give the Church more than £600.00 towards the cost of the tree works and the grass cutting.

The Council Resolved unanimously to grant £1,000.00 to St Andrews Church £400.00 towards grass cutting and £600.00 towards the tree works.

f) AGREEMENT ON THE PARISH COUNCILS RESPONSE TO THE SDNP CONSULTATION ON THE REVIEW OF LOCAL LIST FOR VALIDATION OF SOUTH DOWNS NATIONAL PARK DEVELOPMENT MANAGEMENT APPLICATIONS

The Clerk had circulated the letter from SDNP and the updated list for validating the South Downs National Park development management applications to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously not to comment on the SDNP consultation on the review of the local list for validation of the South Downs National Park development management applications.

g) TO NOTE THAT EASTLEIGH BOROUGH COUNCIL HAVE STARTED TO REVIEW THEIR LOCAL PLAN

The Clerk has circulated the letter from Eastleigh Borough Council to all prior to the meeting (Appendix 8).

The Council noted that Eastleigh Borough Council have started to review their Local Plan. A Cllr advised that the Council should keep up to date on their plans, due to when the Local Plan was last updated there were proposed housing developments which would affect the village.

It was advised that ADD (Action Against Destructive Development) were reconvening and meetings were starting up again in September. A Cllr asked if any Cllrs would attend these meetings to keep the Council up to date.

The Council **Resolved** unanimously to have a standing agenda item on the Eastleigh Local Plan and when the meetings for ADD were published the Council would send a representative.

h) REVIEW AND APPROVE THE CO-OPTION POLICY

The Clerk had circulated the Co-option policy to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to approve the Co-option policy and place a copy on the website.

i) REVIEW AND APPROVE THE SCHEME OF DELEGATION TO THE PARISH COUNCIL

The Clerk had circulated the Scheme of Delegation to the Parish Council to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously to approve the Scheme of Delegation to the Parish Council and place a copy on the website.

j) REVIEW AND APPROVE THE PLAY AREA RISK ASSESSMENT

The Clerk had circulated the Play area Risk Assessment to all prior to the meeting (Appendix 11).

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The Council **Resolved** unanimously to approve Play area Risk Assessment and place a copy on the website.

46/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

The Chairman would like the Council to set up a staffing committee and asked for this to be placed on the next agenda for approval.

A Cllr advised that the fibre installation in the village was going slowly and there had been an administrative error in the installation in the Belmore area, but this has now been resolved. The problem in Gorse Down has been identified and a plan designed. Installation should be finished by mid-August. The engineers are currently assessing the linkage to Hensting Lane. We expect to get details of the way forward by the end of this month.

47/23 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 11 September at 7:00pm.

There being no further business the meeting closed at 9.10pm

Chairman:

Date: