

40. 2023/ 2024

FC. 13.11.23

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH MEETING HELD ON  
13th NOVEMBER 2023  
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

**Present:** Parish Councillor Astrea Hurlock (in the Chair).  
Parish Councillors John Chapman, John Foster, Simon Grinstead, Yassir Mahmood, and Will Martin

**In Attendance:** Juanita Madgwick (Clerk), District Councillor Neil Bolton and Jerry Pett

**Also in Attendance:** 6 Members of the public were present.

**77/23 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from Cllr Egerton.

**78/23 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS**

Cllr Martin declared an interest in planning application SDNP/23/04380/FUL Land East of Hensting Lane Hensting Lane Owslebury Hampshire.

**79/23 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 09 OCTOBER 2023**

A Cllr asked to change 'companies' to business on page 36 of the minutes. Councillors noted their acceptance of the Minutes, with the change, of the Parish Council meetings held on 09 October 2023, and the Council **Resolved**, unanimously, that they were a true record.

**80/23 PUBLIC QUESTIONS AND COMMENTS**

**Planning:**

**Land East of Hensting Lane Hensting Lane Owslebury Hampshire**

A resident spoke of their objection to this planning application due to the noise of the dogs spoiling the tranquillity of the countryside and residents' enjoyment of their outside spaces.

**The Beeches (All Planning Applications)**

The applicant advised that they had been working closely with the planners and had applied for a pre application for application: SDNP/23/04326/HOUS.

The had not applied for a pre application for the pool and demolition of the derelict outbuildings. They wanted to demolish the outbuildings as they could fall any moment. The applicant advised that the planners were visiting the site this week.

A Cllr asked if the area was garden curtilage and not agricultural land and if any trees would be cut down. The applicant advised that it was garden curtilage and the only trees they would cut down were the Ash Trees due to Ash die back.

41. 2023/ 2024

FC. 13.11.23

**Other Agenda Items:**

**Agenda Item 84/23 (c)**

A resident spoke about reducing the speed on Morestead road, by Bottom Pond Cottages. They spoke on how dangerous the school bus stop was on this road, the use of the driveway leading into Bottom Pond cottages and how temporary point of exit and entrance between the Granary and Barn should have been closed.

**81/23 PLANNING**

**a) PLANNING APPLICATIONS**

SDNP/23/04380/FUL	Land East of Hensting Lane Hensting Lane Owslebury Hampshire
Proposal	Change of use of agricultural land to secure off leash dog exercise facility
Parish Council Comment	<p>Owslebury Parish Council would like to make the following comments on the proposed dog walking facility Land East of Hensting Lane Hensting Lane Owslebury Hampshire SDNP/23/04380/FUL</p> <p>The Parish Council are concerned about the potential impact of this facility on the tranquillity of the South Downs National Park, the proximity of the proposed facility to residential areas raises significant concerns about excessive noise and the PC believes that this would have a harmful effect on the living conditions of occupants of neighbouring properties and subsequently the application would be in contravention to SD7 Relative Tranquillity of the South Downs Local Plan which seeks to conserve and enhance the relative tranquillity of the National Park.</p> <p>Therefore, the PC would like to suggest the following conditions:</p> <ol style="list-style-type: none"><li>1. Restriction to Business Hours: The facility should only be operational during standard business hours during daylight hours only: Monday to Friday 08:00 to 18:00 and Saturday 08:00 till 13:00 and at no time on Sundays or Bank Holidays. These times are regarded by WCC as reasonable hours of operation and should limit the amount of nuisance caused to occupiers of nearby properties. This condition aims to minimize disruption during evenings and weekends when residents are likely to be at home and seeking a peaceful environment.</li><li>2. Limit on the Number of Dogs: A strict limit should be imposed on the number of dogs walked at the facility simultaneously. In accordance with the RSPCA's recommendations (Professional Dog Walkers' Guidelines) the PC recommends a maximum of four dogs at any given time to prevent overcrowding and potential disturbances to both residents and the natural environment.</li></ol> <p>In the absence of a Highways Report the Council has grave concerns over the safety of the entrance to the field which has a confined entrance off a bend on a single-track road, in a 60mph speed limit, with limited sightlines in both directions.</p>
SDNP/23/04326/HOUS	The Beeches Longwood Owslebury Hampshire SO21 1LD
Proposal	Erection of two-storey side extension to north-west elevation. Formation of new porch to north-east elevation & formation of new door in new opening. Enlargement of existing openings on north-west elevation to

42. 2023/ 2024

FC. 13.11.23

	connect existing house to extension. 3 no. new conservation rooflights to existing house.
Parish Councils Comment	The Council have no comment to make on this planning application

SDNP/23/04327/LIS	The Beeches Longwood Owslebury Hampshire SO21 1LD
Proposal	Erection of two-storey side extension to north-west elevation. Formation of new porch to north-east elevation & formation of new door in new opening. Enlargement of existing openings on north-west elevation to connect existing house to extension. 3 no. new conservation rooflights to existing house.
Parish Councils Comment	The Council have no comment to make on this planning application

SDNP/23/04327/LIS	The Beeches Longwood Owslebury Hampshire SO21 1LD
Proposal	Erection of two-storey side extension to north-west elevation. Formation of new porch to north-east elevation & formation of new door in new opening. Enlargement of existing openings on north-west elevation to connect existing house to extension. 3 no. new conservation rooflights to existing house.
Comments Deadline	The Council have no comment to make on this planning application

SDNP/23/04626/HOUS	The Beeches Longwood Owslebury Hampshire SO21 1LD
Proposal	Demolition of derelict outbuildings on site. Proposed 12.5m x 5m swimming pool within garden curtilage and erection of single storey pool house, office and changing facilities with garages and workshop.
Comments Deadline	The Council have no comment to make on this planning application

SDNP/23/00093/FUL	Land Off Salt Lane Corhampton Hampshire
Proposal	Proposed 30.0m Lattice Tower mounted on new 6.25m x 6.25m foundation and associated ancillary works
Parish Councils Comment	The Council have no comment to make on this planning application

## b) PLANNING DECISIONS

SDNP/23/03303/TEL	Marwell Wildlife Thompsons Lane Owslebury Winchester Hampshire SO21 1JH
Proposal	Replacing the existing headframe with a new headframe and installing 2 new antennas whilst removing 2 with ancillary development thereto
Decision	Raise No Objection

SDNP/22/01563/HOUS	Staggs Gate, Staggs Lane, Owslebury, Hampshire, SO21 1LY
Proposal	Dormer windows for a loft conversion
Decision	Approved

SDNP/23/02582/FUL	Flint Down, Whaddon Lane, Owslebury, Hampshire,
Proposal	Change of use of land to private equestrian; siting of field shelter with attached hay storage; small storage shed; and hardstanding.
Decision	Approved

SDNP/23/03816/PA16	Vodafone Site Marwell Zoological Park Thompsons Lane Owslebury Hampshire
Proposal	The installation 1 no. new Crowsnest Headframe 23.8m AGL, The relocation of 2 no. existing Antennas 23.8m AGL, The installation 2 no. existing Antennas 23.8m AGL, The removal of 1 no. existing 0.6m Dish 22.5m AGL, Associated ancillary upgrades
Decision	Prior Approval Not Required

43. 2023/ 2024

FC. 13.11.23

The Council received and noted the planning decisions.

### **82/23 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT**

The Clerk had circulated the District and County Councillors Reports to all prior to the meeting, which were received and noted (Appendix 1).

The District Cllrs spoke about encouraging more residents to comment on planning applications for support as well as objections. They advised that if more residents commented on planning applications that are taken to the planning committee it looks better if there are many objections rather than 1 or 2.

There was some discussion on how to alert residents of new planning applications and where to look. There was discussion on sending out a regular OIS to remind residents on how they can comment on planning applications and to put the planning applications on the website. There was also discussion on how to help residents to report potential planning breaches.

The Council **Resolved** unanimously to send an OIS on how to comment on planning applications, where there are on the website and how to report potential planning breaches every quarter.

Action:	By Whom:
Send OIS on commenting on planning applications and how to report a suspected planning breach.	The Clerk
Update the website with all planning applications	

### **83/23 RECEIVE AN UPDATE FROM GROWS**

Cllr Hurlock gave a verbal report on the recent GrOws meeting. Cllr Hurlock advised that GrOws had held their first Swishing event, where you swap clothes. Forty ladies had attended, and it had gone well, and the event had made around £200.

Cllr Hurlock advised that at the recent GrOws meeting a representative from Winchester Repair Café had attended and given an informative presentation on how to set up a repair café in the village.

### **84/23 HIGHWAYS**

#### **a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS**

The Clerk had circulated a report that the Clerk had uploaded all the reports to the s2878 portal for the Beech Grove pathway improvements, to all prior to the meeting (Appendix 2).

The clerk advised that she had uploaded all the relevant reports to the s278 portal at Hampshire County Council and had received an email asking for a letter from SDNP to confirm that this project did not need planning permission. The Clerk advised that she had received this email today and uploaded it to the portal.

#### **b) RECEIVE A REPORT ON PLACES FOR SPEEDWATCH AND AGREEMENT TO SEND THEM TO THE POLICE TO CHECK**

44. 2023/ 2024

FC. 13.11.23

The Clerk had circulated a report on places where SpeedWatch could be set up in the village to all prior to the meeting (Appendix 3).

Cllr Foster went through the report on places in the village a SpeedWatch team could patrol. There was some discussion on three of the locations as they could be seen as unsafe.

The Council **Resolved** unanimously to send all the locations to the police to check.

Action:	By Whom:
To send the SpeedWatch locations to the police to check	The Clerk

**c) RECEIVE A LETTER FROM A RESIDENT ON LOBBYING TO REDUCE THE SPEED LIMIT ON THE MORESTEAD ROAD.**

The Clerk had circulated the email received from the resident regarding reducing the speed limit on Morestead Road by bottom Cottage to all prior to the meeting (Appendix 4).

There was discussion regarding the speed limit on the Morestead Road approaching Bottom Pond Cottages and Longwood Road and how in the past the Parish Council have tried to lower the speed limit, without success back in 2019 and instead had some put safety measure in place.

The Chairman asked for the District Cllrs thoughts. They felt that the Parish Council should wait until Hampshire County Council release their new policy on Speed Limits which should be in Jan 2024 and use this policy to lower the speed limit. The Cllrs agreed with this.

There was also discussion on the school bus stopping on Morestead Road and how dangerous this is for the students waiting for the bus in the mornings. The Cllrs asked the Clerk to contact the school transport department to conduct a site visit of the bus stop.

The Council **Resolved** unanimously to wait until January 2024 for Hampshire's Speed Limit policy and contact Westgate school transport to visit the site.

Action:	By Whom:
Contact Westgate regarding the school bus stop on Morestead Road	The Clerk

**85/23 OPEN SPACES, RECREATION AND PLAYGROUNDS**

**a) RECEIVE A LETTER REGARDING PLANTING JUBILEE TREES IN THE SPORTS FIELD**

The Clerk had circulated the email received from OMCA regarding planting Jubilee trees in the sports field and Cllr Foster report on quotes to plant the trees to all prior to the meeting (Appendix 5).

Cllr Foster went through the report and advised that he had 3 quotes for 7 trees and all the equipment needed to plant them. The most expensive was around £1,000.00 and the cheapest was around £600.00. This was based on planting a variety of trees suitable for the sports grounds thin soil and open location.

45. 2023/ 2024

FC. 13.11.23

The Clerk advised that the Council had agreed at the November 22 meeting that OMCA could plant the 7 Jubilee trees in sports field, but they had not agreed to pay for them. The Clerk advised that she had allocated £700.00 in the 2024/25 draft budget for the trees.

There was some discussion around what the next steps should be. The Council felt OMCA should take the lead on this and set up a small working group to agree on the trees to be planted and where in the sports field the trees should be planted. The Council would like OMCA to contribute to the cost of the trees.

The Council **Resolved** unanimously to ask OMCA to set up a small working group for the planting of the Jubilee trees at the sports field and to ask for a contribution towards the cost of the trees.

Action:	By Whom:
To contact OMCA to set up a small working group for the planting of the Jubilee trees at the sports field and to ask for a contribution towards the cost of the trees.	The Clerk

#### **b) REVIEW THE QUOTES FOR REPLACING GLEBE FIELD GATE POST**

The Clerk circulated the quotes to replace the Glebe field gate post and make sure that the gates align and close correctly to all prior to the meeting (Appendix 6).

Quote 1: £436.49

Quote 2: £265.00

The Council **Resolved** unanimously to accept Quote 1 to replace the gate post and gate post and make sure that the gates align and close correctly.

#### **86/23 RIGHTS OF WAY**

##### **a) RECEIVE A REPORT ON SHOOT ALONG THE ROUTES FUNDING FOR TREES AND HEDGEROWS**

The Clerk had circulated the email received from Hampshire Countryside on the Shoots Along the Routes to all prior to the meeting (Appendix 7).

There was some discussion on the Shoots Along the Routes scheme and the Council did not think that it would benefit them, due to the type of soil at the sports field. They felt that whips would not be able to grow unless a trench was dug and the trees would not survive.

The Council asked the Clerk to pass it to the GrOws group and put it on OIS to ask if any landowners would like to help.

Action:	By Whom:
Send OIS on Shoot Along the Routes Send GrOws information on Shoots Along the Routes	The Clerk

#### **87/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS**

46. 2023/ 2024

FC. 13.11.23

**a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS**

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Chapman and Councillor Martin to finish the payment process.

**Payments:**

**October:**

<b>PAYMENTS</b>	<b>Amount (£)</b>	<b>Payee</b>	<b>Payment Type</b>
81	290.00	S Comley - Green Keeper	Paid
82	1,067.42	Swamore (ACSO)	Paid
83	195.00	WCC - Dog Bin Emptying Q3	Paid
84	36.00	CPRE	
85	200.00	Grant (Morestead Church)	
86	7.00	3 (Phone)	DD
87	7,059.98	AVA Recreation -Resurfacing	
88	13.09	Amazon (Monitor Stand)	CC
89	100.46	IONOS - 12 Month Fee	DD
90	2.40	IONOS - Wordpress Hosting	DD
91	202.80	Michelle Juggins (Xmas Lights)	
92	483.75	Clerks Salary Oct	
93	121.00	HMRC	
94	1,296.76	Swamore (ACSO)	
95	2,000.00	Hampshire County Council (s278)	
96	31.57	OPHMC - Oct	
97	265.70	Jeff Kamen (Xmas Lights)	

**Receipts:**

**October:**

<b>Voucher</b>	<b>Amount (£)</b>	<b>Payee</b>	
<b>RECEIPTS</b>			
8	53.22	CCLA - Investment Interest	

**b) TO APPROVE THE SIGNING OF THE OCTOBER BANK RECONCILIATION BY THE CHAIRMAN**

The Council **Resolved** unanimously for the Chairman to sign October Bank Reconciliation.

**c) CONSIDERATION OF THE DRAFT BUDGET FOR THE FINANCIAL YEAR 2024/25**

The Clerk had circulated the draft budget for the financial year 2024/25 to all Councillors prior to the meeting (Appendix 8).

47. 2023/ 2024

FC. 13.11.23

The Council were happy with the draft budget and asked the Clerk to put it on the December agenda to approve.

**d) REVIEW AND CONSIDER THE COUNCILS RESPONSE TO WINCHESTER CITY COUNCILS CONSULTATION ON THE STATEMENT OF COMMUNITY INVOLVEMENT**

The Clerk had circulated the Winchester City Councils consultation on the statement of community involvement to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously not to comment on Winchester City Councils consultation on the Statement of Community Involvement.

**e) REVIEW AND APPROVE THE TRAINING POLICY**

The Clerk had circulated the Training policy to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously to accept the changes to the Training policy and place a copy on the website.

**f) REVIEW AND APPROVE THE DIGNITY AT WORK POLICY**

The Clerk had circulated the Dignity at Work policy to all prior to the meeting (Appendix 11).

The Council **Resolved** unanimously to accept the changes on the Dignity at Work policy, with the spelling mistake corrected and place a copy on the website.

**g) APPROVAL OF THE PRIVACY POLICY**

The Clerk had circulated the Privacy policy to all prior to the meeting (Appendix 12).

The Council **Resolved** unanimously to approve Privacy policy and place a copy on the website.

**88/23 RESOLVE TO CONFIRM THAT THE COUNCIL MEETS THE CRITERIA TO BE ELIGIBLE TO EXERCISE THE GENERAL POWER OF COMPETENCE**

The Clerk had circulated a report on the General Power of Competence to all prior to the meeting (Appendix 13).

The Council **Resolved** unanimously to confirm that the Council meets the criteria to be eligible to exercise the General Power of Competence.

**89/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING**

**Airport:**

Cllr Mahmood advised that there is a new set of guidance for how airports go about their new plans, which is coming out in the new year. This may not apply to the current application. They are also updating their guidance for existing plans. Cllr Mahmood is not expecting anything to happen on the current application until next year.



48. 2023/ 2024  
FC. 13.11.23

**90/23 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING**

The next meeting will be held on Monday 11 December at 7:00pm.

There being no further business the meeting closed at 9:00pm

Chairman:

Date:

DRAFT