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WINCHESTER CITY COUNCIL – UPPER MEON VALLEY WARD

Parish update for December 2023

Grant funding sources

We are often asked about sources of funding for various local projects ranging from Woodland creation grants to Community Automated External Defibrillator (AED) grants. The government website has 123 grants available on the link below and a very useful search function that helps you locate the right grant for your project. The AED example above is a £1m scheme, open until 21st September 2024, for public and private applicants awarding between £450 to £1,250. This would contribute the bulk of the funding for a community to purchase their own AED.

<https://www.find-government-grants.service.gov.uk/>

The following are a number of more local sources of grant funding available through Winchester and the South Downs National Park.

Rural England Prosperity Fund:

<https://www.winchester.gov.uk/news/2023/nov/funding-boost-for-winchester-s-rural-communities>

South Downs Trust Re-Nature Fund:

<https://southdownstrust.org.uk/renature-fund/>

South Downs National Park Authority Sustainable Communities Fund:

<https://www.southdowns.gov.uk/national-park-authority/our-communities/grants-and-funding/sustainable-communities-fund/>

Winchester City Council CIL Funding (can be applied to projects outside the Winchester LPA area providing they deliver benefit to that area, apparently):

<https://www.winchester.gov.uk/planning/community-infrastructure-levy-cil/apply-for-cil>

South Downs National Park Authority CIL Funding (for projects within the South Downs LPA area that deliver benefit towards the Park's Management Plan purposes):

<https://www.southdowns.gov.uk/community-infrastructure-levy/revision-of-spending-cil/applying-for-cil-funds-for-an-infrastructure-project/>

Winchester Small Grants Scheme (up to £1000):

<https://www.winchester.gov.uk/grants-for-not-for-profit-organisations/small-grant-scheme>

Winchester Go Greener Faster Scheme:

<https://www.winchester.gov.uk/grants-for-not-for-profit-organisations/go-greener-faster-grant>

Elections 2024

We already know that on Thursday 2nd May 2024 there will be a number of elections. The Police and Crime Commissioner election, 5 Parish elections and 14 ward elections except for Colden Common and Upper Meon Valley (so no getting rid of Neil or Jerry just yet!). All of this is subject to change if the government decide to have the General Election on that date.

As was the case last May the new Voter ID rules apply and all voters must present suitable ID at the polling station. If a resident does not have one of the accepted forms of ID listed on the website they must apply to Winchester for a free Voter Authority Certificate.

New postal vote applications have been introduced and the application can be submitted online or by post, however, all new applications require your National Insurance Number and the link below takes you to the relevant section of the government website. It is worth noting that there is a new rule regarding postal votes having to be accompanied by a specific declaration if it is hand delivered to a polling station or posted through the letterbox of the council offices. Without this declaration the postal vote will not be counted. It is far easier and less likely to result in problems by posting the postal vote pack via Royal Mail. It is still the case that this applies to new postal vote applications and so existing postal voters need do nothing until they come up for renewal. However, there will no longer be an automatic refresh at this point so as to incorporate the voter ID requirements.

Changes also apply to Proxy Voting. An individual will only be able to act for up to 4 people of which only 2 are living in the UK.

<https://www.gov.uk/vote-uk-election>

And finally, a very happy Christmas to one and all and best wishes for 2024.

Kind Regards

Jerry Pett
Neil Bolton

Winchester City Council Ward Members for Upper Meon Valley

MEETING REPORT: Evac Chair
DATE: 11 December 2023
WRITTEN BY: The Clerk
AGENDA ITEM: 98

I received an email from the ASCO requesting the Council consider buying an evac chair for the village due to an incident that he attended in another village. The email is below:

Dear Clerks,

I hope this email finds you well.

Yesterday, whilst at an incident in Swanmore with an elderly resident who had fallen and the road was subsequently blocked, a request was made by the first responder if Swanmore had an evacuation chair, which it does not.

Would it be possible to ask Council if we could look into having one in the village?

I would look to find somewhere that is accessible but under lock and key.

I understand that this is not something that is a necessity but I do feel that is something similar to a defib, better to have and never use.

There are several models but I think the simple, single level one would best suit our needs.

ACSO

<https://www.mobilitysmart.co.uk/>



Sale

Ambulance Chair - 2 Wheel

SKU: MS27599



Be the first to review this product

Was: ~~£191.99~~ Save: ~~£13.39~~

£178.00 inc VAT

Hurry!
Offer ends 27-11-2023

VIEW IN STORE

In Stock: Express Delivery Available

Add to Basket

This Ambulance Chair has been carefully designed to allow for the easy manoeuvring of patients in a confined space. To ensure maximum durability and strength whilst remaining lightweight, the Ambulance Chair is made from plastic-coated steel



Ambulance Chair

by [Health and Care](#)



In stock now

£167.84 + FREE UK delivery

Includes 20% VAT | Price exc. VAT: **£139.87**



This item in brief:

- Ideal for transferring patients through hallways and stairwells
- Comes with front and back carrying handles for easy portability
- Can be folded flat when not in use for easy storing



OWSLEBURY ACTION PLAN 2023 / 2024

| AIM & OBJECTIVES | ACTION |
|--|---|
| Comment on all planning applications that fall within or impact on the Parish | To ask for extensions from SDNP or Winchester if need to. For all Councillors to have completed the planning course from HALC |
| Promote Training and on-going support for the Clerk and Councillors | The Clerk to send out all HALC Training sessions to the Councillors monthly. |
| Keep residents up to date with Parish Council news via the noticeboard, website and OIS (Owslebury Information System) | Update the notice boards with Parish Council & Councillor details and list of all planned meetings for the next year. Update the website with relevant information and use the 'post' function more. Use OIS to update the residents and place a copy on the notice board as necessary. |
| Improve communications with residents | Agree to a Half Yearly Newsletter and Instagram page |
| Report SLR data quarterly in the Parish Council meetings | Download the data and report this information quarterly at the Parish Council meetings. Potentially set up a SpeedWatch team. |
| Deliver the Beech Grove pathway improvements | To liaise with Havant Highways for quotes for the works To liaise with Hampshire Legal Services to draw up a s278 dedication of land for the owner of 1 Beech Grove |
| Resurfacing works for all the play equipment in the Hilly Close playground | Get quotes to re-surface each piece of equipment and draw up a list of equipment and a schedule to resurface each piece of equipment over the next 2 – 3 years. |
| Provide affordable housing within the village | Work with Hampshire Homes Hub, local groups and the SDNP to provide affordable housing within the village. |
| To carryout maintenance on the benches in the Glebe field | This is in the budget for 2023/24 to get quotes to have them sanded down and re-painted |
| To repaint the Telephone Box | This is in the budget for 2023/24 to have this repainted. To get quotes to repaint the telephone box |
| Climate Change | To set up a village Climate Change group. To declare a climate emergency in the village. Write and agree on a Climate Action Plan. |
| To continue towards providing a new Pavilion for the residents | Continue with Pavilion Committee meetings. Apply for the SDNP CIL Grant and the Lottery Fund. |



| | |
|--|---|
| | Communicate progress to residents using the website, OIS System and local Facebook pages |
| To start to use the Sports Field for summer 2023 | To buy or lease a container for storage of sports equipment and place on sports field. To hire a portaloos. To agree on the cost of the pitch hire. To agree on the Terms and Conditions of hire. To agree on the booking form. |
| To update the Website | To agree to a new website or update the current one. To update the website with contact information for emergencies. Update website with ACSO contact details. |
| To register the Sports Field with the Land Registry and all other small plots of land that the Council own or take care of | The Sports Field is in the processes of being registered. To make sure all the plots of land are registered in the next year. |
| Update Greenkeeping Contract | To agree on the specification of works To agree on the Schedule of work |
| Kings Coronation | To pledge to buy a keepsake for all Owslebury Primary School Children To promote any events To pledge money to events |
| To recruit Path Wardens for the 60 + footpaths and bridleways in the village | To meet with the Hampshire Countryside ranger. To use the noticeboards, website and OIS to recruit volunteers. |
| Entrance Gates to Village | To cost this project out and potentially carry out the project in 2024/2025 or 2025/2026 when funds become available |

MEETING REPORT: Beech Grove
DATE: 11 December 2023
WRITTEN BY: The Clerk
AGENDA ITEM: 100 (a)

Since the last meeting the project has been through a Design and Audit inception meeting at Hampshire Highways, and they have requested some additional information which I have provided.

A Design and Audit Engineer has been assigned to the application.

MEETING REPORT: Westgate Bus
DATE: 11 December 2023
WRITTEN BY: The Clerk
AGENDA ITEM: 100 (b)

At the last meeting a resident spoke about reducing the speed on Morestead road, by Bottom Pond Cottages. They spoke on how dangerous the school bus stop was on this road. There was discussion on the school bus stopping on Morestead Road and how dangerous this is for the students waiting for the bus in the mornings.

The Council asked me to contact the school transport department to conduct a site visit of the bus stop.

Their response is below:

Dear Juanita,

Thank you very much indeed for your email.

Although my responsibilities do not extend to liaison with the school bus-transport providers, I am the Health and Safety Lead for The Westgate school.

May I kindly request if your Parish Council has any recommendations for a safer alternative location within the village for our pupils to wait for this transport?

I could then liaise with the relevant colleague, and transport provider upon receipt of this local knowledge.

Many thanks,

Does the Parish Council have any recommendations for an alternative, safer location for the bus to stop and I can respond to the school.

MEETING REPORT: Pavilion Update

DATE: 11 December 2023

WRITTEN BY: The Clerk

AGENDA ITEM: 101 (a)

The Pavilion Committee met in November, and it was advised that the sports afternoon that was held on the jubilee May bank holiday was well attended with about 80 people attending. There was no direct cost to this event as families brought picnics.

There were 2 games of rounders, tug of war and an obstacle course. It was felt that this event should be done again next year and maybe become an annual event.

It has been difficult to get prices for the pavilion as the prices are changing all the time and the companies will only fix the price for 30 days. A good example of the type of pavilion that the group would like to construct is at West Wellow cricket club where they have just constructed a traditional pavilion with a veranda. The cost for this type of pavilion would be around £70K for the building and another £70K for the fixtures and fittings.

The aim is to get the pavilion built in 2025.

**Owslebury Parish Council
2023/24**

| PAYMENTS | Amount (£) | Payee | Payment Type |
|----------|------------|--------------------------------|--------------|
| 98 | 7.00 | 3 Phone | DD |
| 99 | 3.60 | IONOS (Managed Wordpress) | DD |
| 100 | 259.00 | Reed Smith (Land Registry) | JC/WM |
| 101 | 45.00 | From Tea to You | JC/WM |
| 102 | 218.25 | Raven about Wood | JC/WM |
| 103 | 2.40 | IONOS (Hosting) | DD |
| 104 | 63.85 | Jeff Kamen (Xmas Lights) | |
| 105 | 129.99 | McAfee Sub Renewal | CC |
| 106 | 96.48 | Andrew Hodges (Xmas Lights) | |
| 107 | 734.40 | Clerks Salary Nov | |
| 108 | 183.60 | HMRC | |
| 109 | 7.20 | Clerks Expenses Nov | |
| 110 | 1,053.92 | Swamore (ACSO) | |
| 111 | 104.81 | OPHMC (Nov) | |
| 112 | 30.28 | Michelle Juggins (Xmas Lights) | |
| 113 | 12.39 | Michelle Juggins (Xmas Lights) | |
| 114 | 6.99 | Michelle Juggins (Xmas Lights) | |
| | | | |

| Voucher | Amount (£) | Payee | |
|-----------------|------------|------------------------------------|--|
| RECEIPTS | | | |
| 9 | 114.33 | CCLA - Investment Interest | |
| 10 | 150.08 | Event Brite (GrOws Swishing Event) | |
| | | | |

Chairman:

Date:

RFO:

Date:

Bank and short term deposit balances/bank reconciliaton

1. BANK BALANCES

30/11/2023

| | | | |
|--------------------------|-------------------------|-----------|------------------|
| CASH BOOK BALANCE | | £ | £ |
| | Balances 1st April 2023 | | 70,502.91 |
| | income | | 42,134.86 |
| | expenses | | -59,952.29 |
| | | | 52,685.48 |
| | add u/p cheques | | 2,433.31 |
| | less o/s receipts | | 0.00 |
| | Control total | | 55,118.79 |
| BANK STATEMENTS | | | |
| | Treasurers account | 55,118.79 | |
| | Business 30 Day notice | 0.00 | |
| | Credit Card | 0.00 | |
| | Per bank statements | | 55,118.79 |
| | Difference | | -0.00 |

| | |
|------------------------------|-----------|
| 2. SHORT TERM DEPOSIT | 25,000.00 |
|------------------------------|-----------|

| | |
|---|------------------|
| 3. TOTAL OF BANK AND SHORT TERM DEPOSITS | 77,685.48 |
|---|------------------|

6 NOVEMBER 2023

E01-23 | 2023/24 LOCAL GOVERNMENT SERVICES PAY AGREEMENT

We have been informed by the Local Government Association that the National Joint Council for Local Government Services has reached agreement on rates of pay applicable from 1 April 2023 to 31 March 2024.

The new pay rates for local councils are attached and have been agreed with SLCC and ALCC.

Employers are encouraged to implement this pay award as swiftly as possible.

For all spinal points to 43 the agreed award was a flat rate payment of £1,925. For scale points above that the award was 3.88%

The Joint Council notes on backpay for employees who have left employment: "If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2023 to the employee's last day of employment. When salary arrears are paid to ex-employees who were in the LGPS, the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly. Further detail is provided in section 15 of the HR guide and the Backdated Pay Award FAQs, which are available on the employer resources section of www.lgpsregs.org.

Historically the calculation of hourly pay for local councils has been reached by dividing the annual salary by 52 weeks and then by 37 hours. This is different from the recommendation of the Joint Council which calculates hourly rates by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week). This marginal difference causes some confusion, and it is intended that next year we shall move to the approach recommended by the National Joint Council.

NALC continues to be disappointed that the annual settlement has been delayed for reasons outside the Association's control.

| | 1 April 2023 | | Scale Ranges |
|-----|--------------|--------------|--|
| SCP | £ per annum | * £ per hour | Based on SCP |
| 2 | £22,366 | £11.62 | Below LC Scale (for staff other than clerks) |
| 3 | £22,737 | £11.82 | |
| 4 | £23,114 | £12.01 | |
| 5 | £23,500 | £12.21 | |
| 5 | £23,500 | £12.21 | LC1 (5-6) (below substantive range) |
| 6 | £23,893 | £12.42 | LC1 (7-12) (substantive benchmark range) |
| 7 | £24,294 | £12.63 | |
| 8 | £24,702 | £12.84 | |
| 9 | £25,119 | £13.06 | |
| 10 | £25,545 | £13.28 | |
| 11 | £25,979 | £13.50 | LC1 (13-17) (above substantive range) |
| 12 | £26,421 | £13.73 | |
| 13 | £26,873 | £13.97 | |
| 14 | £27,334 | £14.21 | |
| 15 | £27,803 | £14.45 | |
| 16 | £28,282 | £14.70 | LC2 (18-23) (below substantive range) |
| 17 | £28,770 | £14.95 | |
| 18 | £29,269 | £15.21 | |
| 19 | £29,777 | £15.48 | |
| 20 | £30,296 | £15.75 | |
| 21 | £30,825 | £16.02 | LC2 (24-28) (substantive benchmark range) |
| 22 | £31,364 | £16.30 | |
| 23 | £32,076 | £16.67 | |
| 24 | £33,024 | £17.16 | |
| 25 | £33,945 | £17.64 | |
| 26 | £34,834 | £18.10 | |
| 27 | £35,745 | £18.58 | |
| 28 | £36,648 | £19.05 | |

Per hour this is an increase of £1

$\pounds 1,925/52.143 = \pounds 36.92$ (Increase per week)

$\pounds 36.92/37 = \pounds 0.9977$ (increase per hour)

Rounded to £1 increase per hour

Clerks Hours April - Oct = 288

Back Pay $\pounds 1 \times 288 = \pounds 288.00$

| | 1 April 2023 | | Scale Ranges |
|------------|---------------------|---------------------|---|
| SCP | £ per annum | * £ per hour | Based on SCP |
| 29 | £37,336 | £19.41 | LC2 (29-32) (above substantive benchmark range) |
| 30 | £38,223 | £19.87 | |
| 31 | £39,186 | £20.37 | |
| 32 | £40,221 | £20.90 | |
| 33 | £41,418 | £21.53 | LC3 (33-36) (below substantive range) |
| 34 | £42,403 | £22.04 | |
| 35 | £43,421 | £22.57 | |
| 36 | £44,428 | £23.09 | |
| 37 | £45,441 | £23.62 | LC3 (37-41) (substantive benchmark range) |
| 38 | £46,464 | £24.15 | |
| 39 | £47,420 | £24.65 | |
| 40 | £48,474 | £25.19 | |
| 41 | £49,498 | £25.73 | |
| 42 | £50,512 | £26.25 | LC3 (42-45) (above substantive benchmark range) |
| 43 | £51,515 | £26.77 | |
| 44 | £52,752 | £27.42 | |
| 45 | £54,017 | £28.08 | |
| 46 | £55,325 | £28.76 | LC4 (46-49) (below substantive range) |
| 47 | £56,648 | £29.44 | |
| 48 | £57,854 | £30.07 | |
| 49 | £59,418 | £30.88 | |
| 50 | £60,856 | £31.63 | LC4 (50-54) (substantive benchmark range) |
| 51 | £62,323 | £32.39 | |
| 52 | £64,335 | £33.44 | |
| 53 | £66,341 | £34.48 | |
| 54 | £68,356 | £35.53 | |

| | 1 April 2023 | | Scale Ranges |
|------------|---------------------|---------------------|--|
| SCP | £ per annum | * £ per hour | Based on SCP |
| 55 | £70,385 | £36.58 | LC4 (55-62) (above substantive benchmark range) |
| 56 | £72,388 | £37.62 | |
| 57 | £74,417 | £38.68 | |
| 58 | £76,405 | £39.71 | |
| 59 | £78,290 | £40.69 | |
| 60 | £80,216 | £41.69 | |
| 61 | £82,188 | £42.72 | |
| 62 | £84,214 | £43.77 | |

* Hourly Rates

As per the national agreement, hourly rates are calculated by dividing annual salary by 52 weeks and then by 37 hours. Please note that these hourly rates differ from those published by NJC for Principal Authorities as the calculation basis differs.

| | | | | | | | | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| Council for Protection of Rural England (CPRE) | 36 | 36 | 36 | 36 | 40 | 36 | 36 | 36 | |
| Information Commissioner | 35 | 35 | 35 | 35 | 40 | 35 | 35 | 35 | |
| Parish Online | 75 | 75 | 75 | 75 | 75 | | | 75 | |
| Survey Monkey | | | 320 | | | | | | |
| Grants | | | | | 2,000 | 1,000 | 2,000 | 2,000 | |
| St Andrew's Church | 400 | 525 | | 400 | | | | | |
| Morestead Church | 200 | 200 | 200 | | | | | | |
| Owslebury Newsletter | | | | 100 | | 150 | | | |
| Christmas Lights | | | | | | | | | |
| Winchester CAB | 250 | 250 | 250 | 250 | | 250 | | | |
| OMCA | | 240 | | 500 | | | | | |
| Hampshire Archive | | | 200 | | | | | | |
| OMPHC | | | 850 | | | | | | |
| ADD | 3,890 | | | | | | | | |
| OSCC | 100 | | | 200 | | | | | |
| Hampshire & Isle of Wight Trust | 100 | | | | | | | | |
| Community Projects | | | | | | | | | |
| Speed Sign | 3,200 | 58 | | | | | | | |
| Bollard for Footpath 31 | | 292 | | | | | | | |
| Red Lane Re surfacing | | 850 | | | | | | | |
| Topography Survey & Design Beech Grove | | | 2,289 | | | | | | |
| Affordable Housing Survey | | | | 300 | | | | | |
| Notice Board | | | | 1,357 | | | | | |
| Play Area Painting | | | | | 1,000 | | 1,000 | | |
| Benches (Glebe Field) x 3 | | | | | 2,000 | 279 | 400 | | |
| Footpath Improvement (Beech Grove) | | | | | 15,000 | 1,764 | 15,000 | | |
| Coronation | | | | | 500 | 409 | 409 | | |
| Repainting of Telephone Box | | | | | 300 | | 300 | | |
| Speedwatch Equipment | | | | | | | | 700 | |
| GrOws | | | | | | | | 1,000 | |
| Jubilee Trees | | | | | | | | 700 | |
| Pavilion | | | | | | | | | |
| Water | | | | | | | | | |
| Electricity | | | | | | | | | |
| Container & Paint | | | | 1,706 | | | | | |
| Removal of Pavilion | | | | 6,300 | | | | | |
| VAT Paid | 1,164 | 2,414 | 3,209 | 3,876 | | 1,470 | | | |
| Total Expenses | 24,110 | 27,577 | 34,172 | 41,484 | 57,502 | 17,323 | 49,880 | 40,993 | |
| Net Surplus/(Deficit) | 4,465 | 2,692 | -1,150 | -3,436 | -17,177 | 4,432 | -9,255 | -39,943 | |

For a heat sensing camera
For 7 trees to be planted in the Sports Ground

| RESERVES | 2019/20 | 2020/21 | 2021/22 | 2022/23 | 2023/24 | 2024/25 |
|---|---------|---------|---------|---------|---------|---------|
| Opening reserves at beginning of financial year 1st April | 67,931 | 72,396 | 75,088 | 73,938 | 70,502 | 61,247 |
| Net surplus/deficit for financial year | 4,465 | 2,692 | -1,150 | -3,436 | -9,255 | |
| Closing reserves at 31st March | 72,396 | 75,088 | 73,938 | 70,502 | 61,247 | 61,247 |

| SUMMARY OF RING FENCED, EAR-MARKED AND GENERAL RESERVES | |
|---|-----------|
| Ring fenced | |
| Xmas lights (public funding) | 1,185.00 |
| Xmas lights (private funding) | 0.00 |
| Community bus (private funding) | 61.15 |
| Playground fund raising | 5.27 |
| WW1 & DD Day events | 248.00 |
| CIL Money | 1,662.56 |
| Total ring fenced | 3,161.98 |
| Ear marked | |
| Play Area Equipment | 10,000.00 |
| Bench for Playground | 1,000.00 |
| Pavilion | 25,000.00 |
| | 36,000.00 |
| General reserve | 22,085.02 |
| Total reserves | 61,247.00 |

Financing the Parish Council

Parish Council Funding – the Precept

The Precept is a tax, included within the local Council Tax, which enables the Parish Council to perform its functions.

Parish Councils can apply for other funding such as grants and funding awards, generally for specific projects, but they do not receive funds directly from central Government.

How is the Precept calculated?

The Parish Council is required (in law) to agree a budget before it can set its Precept and both must be agreed by the full Parish Council.

Once the Parish Council has forecast its budget requirements for the following financial year, it requests this funding from its 'local billing authority' – in our case, Winchester City Council (WCC) – in the form of the Precept.

WCC then converts the Precept into an amount per Council Tax payer that is added to the Council Tax bill (according to the property band) for all the dwellings within the Parish area.

A Precept Calculator is published on the Parish Council website in the papers for the January meeting each year so that the Council is able to make an informed decision on various scenarios.

The Tax Base

The Tax Base is produced from the Council Tax system at WCC which gives a listing of all the properties in each town or parish in the District. It then adjusts this to take into account any discounts that are given, for example, single occupancy, second homes or homes that are empty or exempt.

The properties are then translated into Band D equivalents using the following ratios:

| | |
|--------|-----------------|
| Band A | 6/9 |
| Band B | 7/9 |
| Band C | 8/9 |
| Band D | 9/9 (base line) |
| Band E | 11/9 |
| Band F | 13/9 |
| Band G | 15/9 |
| Band H | 18/9 |

For example Band A is six-ninths of Band D and Band H is twice Band D.

Finally, the estimated number of Band D equivalents to be built in the year are added to the list. This then gives the total number of Band D equivalent properties to use for the Tax Base.

The Tax Base is used to calculate the Band D charge for each town or parish which is done by dividing the total Precept requirement by the Tax Base. This figure will be compared with the previous year's Band D charge and supplied to the Parish.

For instance, for the 2023/24 financial year for Owslebury and Morestead, the Tax Base was 397.56, but the estimated Tax Base for 2024/25 is 398.68.

There are a number of reasons why the Tax Base changes.

It can go up if more homes are created.

But it can go down due to more properties in the town or parish claiming for discounts – most commonly an increase in the number of properties claiming the single occupancy discount.

Other factors will include homes being demolished, becoming empty, becoming second homes, boundary changes or even a change in collection date.

DRAFT PRECEPT SUGGESTIONS 2024 /2025

| | | Increase per month for Band D | |
|--------------------------|----------------|-------------------------------|---|
| | £ | | £ |
| Precept Request the same | 40,125.00 | | |
| Tax Base | 398.68 | | |
| Band D | 100.64 | | |
| Band D Increase | -0.28 | -0.02 | |
| Shortfall | -868.00 | | |
| | | | |
| Precept Request + 10% | £ 44,137.50 | | |
| Tax Base | 398.68 | | |
| Band D | 110.71 | | |
| Band D Increase | 9.78 | 0.82 | |
| Surplus | 3,144.50 | | |

| PRECEPT PREVIOUS YEARS | | | | | | | | | |
|------------------------|--------|-----------|-----------|-----------|-----------|--------------|-----------|--------------|-----------|
| Year | 24/25 | 23/24 | 22/23 | 21/22 | 20/21 | 19/20 | 18/19 | 17/18 | 16/17 |
| Precept | | 40,125.00 | 29,722.00 | 28,579.00 | 23,816.00 | 22,316.00 | 22,316.00 | 21,800.00 | 21,800.00 |
| Tax Base | 398.68 | 397.56 | 392.78 | 393.15 | 392.22 | 389.71 | 388.17 | 386.69 | 382.66 |
| Band D | | 100.93 | 75.67 | 72.69 | 60.72 | 57.26 | 57.49 | 56.38 | 56.97 |
| Band D Increase | | 25.26 | 2.98 | 11.97 | 3.46 | -0.23 | 1.11 | -0.59 | |

Budgeted Expenses 24/25 £ 40,993.00



Winchester Villages Trust

22 November 2023

To Owslebury Parish Council

The Winchester Villages Trust is the working name of the Winchester Rural District Welfare Trust which was established in 1965 to help families and individuals in financial distress with small grants where help cannot be found from the State.

Owslebury is one of the 14 original Parishes in the rural district around Winchester who contributed to the Scheme. We also cover a further 10 nearby Parishes.

We are only a small organisation with an income of around £4,000 per annum, which we aim to distribute to those living within our area of benefit. We have found that with the cost of living crises we are facing more and more enquiries. We have very few expenses, with all of our Trustees being volunteers, but one of our main expenses is insurance, which this year is £ 455. We would prefer to put this money towards grants for those in need. Therefore, we would like to request a contribution from each of our Parishes to help cover the annual insurance cost. Any contribution would be most welcome.

If you would like to discuss further, please do feel free to contact me on 078 79 665 223 or jcward@gmail.com or the Clerk by email or phone:

Email: WinchesterVillagesTrust@gmail.com

Phone: 07765 068556

Yours faithfully

Penelope Reiffer
WVT Clerk



FILMING AND RECORDING OF MEETINGS HELD IN PUBLIC

Adopted 14 November 2022
Reviewed 11 December 2023



Owslebury Parish Council supports the principle of openness and transparency in the way it conducts its meetings. Sound recording, photographing, filming, and use of social media at meetings which are held in public is permitted:

- subject to the provisions of this Policy; and
- provided that the Chairman is satisfied that it will not be disruptive or distracting to the good order and conduct of the meeting.

The Chair will advise if any or all of a meeting will be recorded or filmed at the start of the meeting. It is Owslebury Parish Councils intention to record all meetings of the Full Council.

Although not required to do so, anyone intending to record a meeting of the Parish Council is encouraged to contact the Clerk via email at owsleburyparishcouncil@gmail.com in advance of the meeting for advice and guidance. Reasonable advance notice will enable practical arrangements to be made and special requirements to be discussed.

It should be noted that the Chair of the meeting will have absolute discretion to terminate or suspend any recording and/or reporting if, in their opinion, it is distracting or otherwise disrupting proceedings at the meeting.

Disruptive behaviour includes any action or activity which disrupts the conduct of the meeting or impedes others from being able to see, hear or film the proceedings, for example:

- Excessive noise in recording or re-siting equipment during the debate/discussion,
- Intrusive lighting and use of flash photography,
- Moving to areas outside the areas designated for the public without the consent of the Chair; or
- Asking for people to repeat statements for the purposes of recording.

Termination or suspension of recording might also occur in other circumstances, for example, where:

- The meeting is suspended; or
- The meeting agrees formally to exclude the press and public from the meeting due to the confidential/exempt nature of the business being discussed

Owslebury Parish Council expects those recording proceedings not to edit the film/audio/photo recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the Parish Council. This includes refraining from editing any record in a way that may ridicule or show a lack of respect towards those being filmed, recorded or photographed.

The use of flash photography will not be allowed unless this has been discussed in advance of the meeting and agreement reached on how it can be done without disrupting proceedings.



At the beginning of each meeting, the Chair will make an announcement that the meeting will be recorded. Meeting agendas will also carry this message.

Members of the public attending a meeting to ask a question will be deemed to have given consent to being photographed, filmed or recorded.

Members of the public seated in the public seating area who do not wish to be filmed must move out of sight of the filming device.

Letters or emails to applicants, on planning applications regarding when the application will be heard will state that the meeting will be recorded. In this way all attendees will be aware that proceedings are recorded.

Recordings of Owslebury Parish Council meetings by those other than the Owslebury Parish Council are the responsibility of the person making the recording in whatever form, and any breaches of the law which may result are similarly their responsibility. Owslebury Parish Council accepts no liability whatsoever for such breaches.

Accessibility Statement

Adopted by the Council on 12 October 2020

Reviewed 15 November 2021

Reviewed 12 December 2022

Reviewed 11 December 2023

Using this website

This website is run by Owslebury Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reading (including the most recent versions of JAWS, NVDA and VoiceOver)
- change colours, contrast levels and fonts

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

How accessible is this website?

We know some parts of this website aren't fully accessible:

- you can't modify the line height or spacing of text
- older PDF documents may not be fully accessible to screen reader software
- the website colour contrast is not fully accessible. ~~This contrast can be changed using the accessibility tool in the top left corner of each page.~~
- Some headings may not be fully accessible
- some images do not have a text alternative, so people using a screen reader cannot access the information
- you can't skip to the main content when using a screen reader

What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, Word, large print, easy read,

- email – owsleburyparishcouncil@gmail.com
- call – 07869 814452

We'll consider your request and get back to you in within 10 working days.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting the requirements of the accessibility regulations, contact: the Parish Clerk – Juanita Madgwick
email: Owsleburyparishcouncil@gmail.com or telephone: 07869 814452

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#)

Technical information about this website's accessibility

Owslebury Parish Council is committed to making its website accessible, in accordance with the [Public Sector Bodies \(Websites and Mobile Applications\) \(No. 2\) Accessibility Regulations 2018](#).

Compliance Status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances and exemptions' listed below:

Non-accessible content

The content listed below is non-accessible for the following reasons.

- The website colour contrast is not fully accessible. ~~This contrast can be changed using the accessibility tool in the top left corner of each page.~~
- Some Headings may not be fully accessible.
- Older PDF documents may not fully accessible to screen reader software – for example, they may not be marked up so they're accessible to a screen reader.
- The accessibility regulations don't require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.
- Some of our documents are essential to providing our services, for example our meeting Minutes and Agendas. We aim to ensure that new documents meet accessibility standards.
- Some images do not have a text alternative, so people using a screen reader cannot access the information. When we publish new content we will make sure our use of images meets accessibility standards.

Disproportionate burden

We have not identified anything that qualifies as a disproportionate burden at this stage. We are still evaluating our site and will update this statement if we identify any issues.

Content that's not within the scope of the accessibility regulations

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

Preparation of this accessibility statement

This statement was prepared ~~14 November 2022~~ 11 December 2023. It is due for review by ~~December 2024~~ November 2023.

How we tested



This website was last tested on 7 27 November 20223.

The test was carried out by the Owslebury & Morestead Parish Council Clerk using Wave.

We tested: www.owslebury.org-uk

SAFEGUARDING CHILDREN AND ~~VUNERABLE~~ VULNERABLE ADULTS POLICY

Adopted by Council on 8 May 2017

Re-Approved on 13 December 2021

Reviewed 12 December 2022

Reviewed 11 December 2023



Policy Statement.

Owslebury Parish Council is committed to ensuring that Children and Vulnerable Persons are protected and kept safe from harm whilst they are engaged in any activity associated with the Parish Council or use of its land or property.

'Vulnerable Persons' include young people less than 18 years of age, adults with learning difficulties or physical disability, and frail elderly people

Policy Objective.

- To ensure that where possible all facilities and activities offered by the Parish Council are designed and maintained to limit risk to Children and Vulnerable People.
- To promote the general welfare, health and development of Children and Vulnerable People by being aware of protection issues and to be able to respond where appropriate as a local government organisation.
- To develop procedures in recording and responding to accidents and complaints and to alleged or suspected incidents of abuse and neglect.

As the Parish Council does not directly provide care or supervision services to Children and Vulnerable People, it expects all Children and Vulnerable People using its facilities to do so with the consent and the necessary supervision of a parent, carer or other responsible adult.

Aims

The aim of this policy document is to guide Members of the Parish Council should any protection issue arise during their work.

Responsibilities & Procedures

A Safeguarding Officer will be appointed from within the Council and his/her responsibilities will include:

- Ensuring that before any Parish Council organised event where Children or Vulnerable Persons will be present, the Safeguarding Officer brief participants appropriately.
- Ensuring that whilst Members are unlikely to be involved with Children and Vulnerable Adults during the performance of their duties, they are mindful of the risk they face.
- Ensuring that before any volunteers or paid members of staff are recruited to work with Children and Vulnerable persons they are interviewed and two references taken up.

Decisions on whether any employee or volunteer should be DBS checked will be made by the Council or the by the Chairman after consultation with the Clerk, following a risk assessment of the proposed related activity.

All new Members will be provided with a copy of the Children and Vulnerable Persons Policy and are required to acknowledge they will abide by it.

Where Members come into contact with Children or Vulnerable Persons they will adhere to the 'List of Recommended Behaviour' namely:

- A minimum of two adults present when supervising children.
- Not to play physical contact games.
- Adults to wear appropriate clothing at all times.
- Ensure that accidents are recorded in an accident book.
- Never do anything of a personal nature for a Child or Vulnerable Person that the ~~individual~~individual can do him or herself.

Any allegations a Child or Vulnerable Person makes to any Member, Officer or volunteer will be recorded in an Incident Book, investigated and acted upon promptly. The Incident Book will be available to Members for inspection.

Where there is an incident involving actual or possible child abuse it must be reported to Hampshire County Council Child Protection Officer who will be responsible for ensuring the matter is handled in accordance with the Local Safeguarding Children Board procedures, and must also be referred to the Council for further action as appropriate and future risk assessment.

Facilities offered by the Council should be inspected on a regular basis, the frequency of inspection to be determined by the Council in relation to the specific facility involved, and noted in a record book kept for such purpose. In relation to the Hilly Close Play Area, a safety inspection must be undertaken by approved risk assessors.

In the event of a contractor, working directly for the Parish Council, being deemed to be working in any area where Children or Vulnerable Adults may be at risk, then that contractor will be asked to provide the Clerk with a copy of their Children and Vulnerable Adults Protection Policy. If the contractor's policy is considered to be inadequate, the contractor will not be allowed to work for the Parish Council.

The Parish Council's Policy for safeguarding Children and Vulnerable Adults will be reviewed annually.