

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH MEETING HELD ON  
4th April 2024  
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

**Present:** Parish Councillor Astrea Hurlock (in the Chair).  
Parish Councillors, Mark Egerton, John Foster, Simon Grinstead, Yassir Mahmood, and Will Martin

**In Attendance:** Juanita Madgwick (Clerk), District Councillor Jerry Pett and Neil Bolton

**Also in Attendance:** 9 members of the public were present.

**151/24 APOLOGIES FOR ABSENCE**

None

**152/24 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS**

Cllrs Egerton and Mahmood declared an interest in planning application SDNP/23/04050/FUL Old Green Farm, Whites Hill, Owslebury, Hampshire, SO21 1LT.

**153/24 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 11 MARCH 2024**

The Council noted their acceptance of the Minutes of the Parish Council meeting held on 11 March 2024, and the Council **Resolved**, unanimously, that they were a true record.

**154/24 PUBLIC QUESTIONS AND COMMENTS**

**Planning:**

**Old Green Farm:**

A resident spoke on the Green Farm application. They asked the Parish Council how they were going to respond to this application. They felt that this amendment to the application has not addressed any of the concerns from the initial application.

They wanted to know what is happening with planning enforcement case on the poly tunnels, as they were under the impression that the applicant should have applied for planning permission, which has yet to be received. They asked if the Parish Council could contact the enforcement department and ask for an update on the enforcement cases as they had noticed one had been closed and would like to know why. They advised that no site visit had been made by the enforcement department.

They were concerned with the amount of earth that the applicant is moving on the land, they knew this was to build a septic tank but felt more works were being carried out than necessary.

Another resident spoke on the Green Farm application. They agreed with all the concerns the previous resident had spoken about. They advised that there was a digger on site which was very noisy and was being used from early in the morning until late at night.

They also advised of substantial activity on the site.

**Willow Farm:**

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FC. 04.04.24

A resident spoke on the amended application on Willow Farm. They thanked the Council for their continued support on this application.

They advised that there was another amendment to the planning application. They advised that the access plan for the application is incomplete, it does not show where the access to or from the public highway is. The plan is to use the current narrow private farm track. Hampshire Highways have advised that it would be dangerous, they have suggested to build a passing place on the track. The problem for the applicant to build the passing place is that they do not own the land, or the track.

There was also no mention of drainage to the public highway.

#### **Other Agenda Items:**

None

### **155/24 PLANNING**

#### **a) PLANNING APPLICATIONS**

Cllrs Egerton and Mahmood left the meeting.

SDNP/23/04050/FUL	Old Green Farm, Whites Hill, Owslebury, Hampshire, SO21 1LT
Proposal	(Amended) Associated operational development pursuant to application reference SDNP/22/05927/PA3R, together with the insertion of mezzanine floors to apart-hotel units and the re-cladding of the remaining part of the existing barn to create enclosed storage for the holding.
PC Comments	The Council notice that the application is completely devoid of any detailed operational development, the application states there is an operational development plan but all that can be seen is an internal layout and external appearance this is not operational development plan. This application is completely inadequate. None of the Councils previous objections have been addressed and the Council see no evidence that the residents' objections and concerns have been addressed either. The Council would like to reiterate their original objections on this application.

Cllrs Egerton and Mahmood returned to the meeting.

23/02644/FUL - WCC	Willow Farm Hensting Lane Fishers Pond Hampshire
Proposal	(Amended description and Plans - 18/03/24, further amended red line plan 03/04/24) The removal of an existing barn building and in its place, the creation of two tourist accommodation units with designated parking area, alterations to access track
PC Comments	The Council would like to re-iterate their objection from November 2023 and highlight that a passing place cannot be situated on the access road as this is not owed by the applicant.

#### **b) PLANNING DECISIONS**

SDNP/24/00456/HOUS	1 Gorse Down Owslebury Hampshire SO21 1LN
Proposal	Replacement single storey rear extension, first floor rear extension and raised patio and due to lay of land

Decision	Approved
SDNP/23/04724/HOUS	1 Morestead Hill Cottages Morestead Hill Morestead Hampshire SO21 1NB
Proposal	(AMENDED PLANS) The creation of a swimming pool, single story changing room with an open outside kitchen area and associated landscaping Situating to the far west of the site to give privacy from the main road and respite from the main road noise of the Morestead road
Decision	Approved
SDNP/23/04721/HOUS	1 Morestead Hill Cottages Morestead Hill Morestead Hampshire SO21 1NB
Proposal	Workshop/Potting Shed
Decision	Approved
SDNP/24/00175/HOUS	Puffins Longwood Road Owslebury Hampshire SO21 1LL
Proposal	Side first floor extension, front veranda, rear roof slope alterations and front garden landscaping.
Decision	Approved

The Council received and noted the planning decisions.

#### **156/24 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT**

The Clerk had circulated the District Cllrs Report to all prior to the meeting, which were received and noted (Appendix 1).

Cllr Pett advised that there would be four by-elections in May this year in the Meon Valley area, all parishes that applied for the small grants awards last year were successful and there were several opportunities to volunteer at Hampshire Countryside.

#### **157/24 RECEIVE AN UPDATE FROM GROWS**

Cllr Mahmood gave a verbal update on the recent GrOws meeting and repair café. Cllr Mahmood advised that the group had contacted the Parish Hall Committee again to place an Air Ambulance foil bin at the hall and the response from the committee was they hadn't met to discuss this yet. The group are going to approach the pub to see if they can site the bin there.

The Repair café had been a success, and the next Repair café would be in May and October. The group are looking for more volunteers.

The group had received a £766 from the waste prevention grant for the repair café, they had not granted the money for a thermal camera and the group are looking at other grants to buy one. WINACC have a thermal camera that the group can borrow.

The next Climate Café will be held on 22 April which is world Earth Day. The group would like a Cllr to speak at the Climate Café. There will be a horticultural show at the fete this year and the veg sharing shop will be going ahead again this year, and the group are setting up a lift sharing scheme.

#### **158/24 DISCUSS THE FEASIBILITY OF A 20MPH SPEED LIMIT IN THE VILLAGE**

82. 2023/ 2024  
FC. 04.04.24

The Clerk had circulated a report on the feasibility of a 20mph speed limit in the village to all prior to the meeting, in light of Hampshire County Councils traffic management policy update (Appendix 2).

The Chairman advised that this was very early stages of discussion on this matter. The District Cllrs advised that this would be a very costly project and could cost up to £30,000.00.

Cllr Martin advised that the Parish Council had commissioned a traffic management survey six years ago which contained some very useful ideas but was never taken forward as there was no funding from Hampshire County Council at the time.

The Council asked Cllr Martin to send the traffic management survey to all Cllrs so that it can be re-visited. There was some discussion on traffic calming schemes and the District Cllrs spoke about West Meon's traffic calming schemes that have been implemented, this was funded with CIL money. The Council felt if there was a strong opinion in the village in traffic calming the Council would need to raise money for this as currently the Council cannot afford to fund this project.

A member of the public advised the traffic is faster coming in and out of the village, particularly coming out of Baybridge Lane and can be dangerous. They asked if there could be signage for a righthand turn on Longwood Road.

The Council asked the Clerk if this could be a permanent agenda item.

#### **159/24 RECEIVE AN UPDATED ON SPEEDWATCH**

The Clerk gave a verbal report on Speedwatch she advised that she had spoken to the police about the locations that the Council sent them, and they were concerned about some of the locations as there are not many pavements in the village. However, they will be visiting the locations over the next few weeks and reporting back to the Clerk on the locations that are safe to use.

#### **160/24 RECEIVE A REPORT ON THE RECENT LITTER PICK BY OMCA**

A member of OMCA gave a verbal update on the recent litter pick, the event was attended by 15 – 20 people and it went well. They collected 90kg of rubbish. Idverde came and collected the rubbish and disposed of it responsibly. Afterwards everyone went to the Ship for a drink.

The Parish Council thanked OMCA for organising this event and everyone that took part.

#### **161/24 AGREEMENT TO PUT SHELVES UP IN THE TELEPHONE BOX**

The volunteer that looks after the Telephone Box would like to put some shelves up in the Telephone Box to hold more books.

The Council **Resolved** unanimously agreed to put up shelves in the Telephone Box.

#### **162/23 HIGHWAYS**

##### **a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS**

83. 2023/ 2024  
FC. 04.04.24

The Clerk had circulated a report on the Beech Grove pathway improvements, regarding the current and costs to all prior to the meeting (Appendix 3).

The Clerk advised that she had received a message that day from Hampshire Highways (HH) asking if the Council had enough money to pay for this project. The Council asked the Clerk to clarify what costs these were as the Council will need to budget for this.

The Council agreed at the March meeting to pend this project until after the Annual Parish Assembly when it will be presented to the residents.

Action:	By Whom:
To contact HH to clarify what costs these are.	The Clerk

### **163/24 OPEN SPACES, RECREATION AND PLAYGROUNDS**

#### **a) RECEIVE A REPORT ON THE PAVILION MEETING**

The Clerk had circulated a report on the pavilion meeting which included the committee have arranged for cricket sessions to be played on the pitch to all prior to the meeting (Appendix 4).

The Clerk went through the report and advised that cricket sessions will be starting on the field for primary aged children from 26<sup>th</sup> April for 12 weeks. The committee had agreed to hold another sports day in July.

#### **b) AGREEMENT ON WHICH PAVILION THE COUNCIL WOULD LIKE TO BE BUILT**

The committee asked the Parish Council to decide on what pavilion they would like to build. A Wooden Pavilion or a Brick Pavilion, all both were costed out were fully fitted.

The Cost of the Wooden pavilion would be £215,000.00.  
The Cost of a Brick Pavilion would be £290,000.00.

It was advised that a brick pavilion would be longer lasting and would be able to be used all year round.

The Council **Resolved** unanimously agreed for the pavilion committee to build a brick pavilion.

#### **c) AGREEMENT IF A PORTABLE TOILET CAN BE SITED ON THE SPORTS FIELD**

The Pavilion committee would like to site a portable toilet at the sports ground for the children who will be attending the Cricket sessions. The committee would make sure that the toilet will be locked when not in use.

The Council **Resolved** unanimously to site a portable toilet on the sports field.

#### **d) RECEIVE A REPORT ON THE FENCE IN THE PLAY AREA**

The Clerk circulated a report on the fence in the play area, which includes the fence being vandalised several times in the last month, to all prior to the meeting (Appendix 5).

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The Council asked the Clerk to write a letter to Winchester City Council regarding the vandalism of the fence.

Action:	By Whom:
To write a letter to Winchester City Council on the vandalism of the fence	The Clerk

**164/23 RIGHTS OF WAY**

**a) GENERAL MATTERS**

None

**165/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS**

**a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS**

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Martin to finish the payment process.

**Payments:**

**March:**

<b>PAYMENTS</b>	<b>Amount (£)</b>	<b>Payee</b>	<b>Payment Type</b>
151	7.00	3 Phone	DD
152	874.00	Havant Highways - Safety Audit	
153	720.00	Havant Highways - Professional Fees	
154	22.92	IONOS - Webhosting	DD
155	6.00	IONOS - Wordpress Hosting	
156	3.00	Land Registry	CC
157	1,001.65	Swamore (ACSO)	
158	82.34	OPHMC - Mar 24	
159	504.00	Clerk - Salary Mar 24	
160	126.00	HMRC	
161	63.45	Clerks Expenses Mar 24	
162	9.99	Argos - Computer Keyboard	CC
163	211.22	Repair Café Expenses	
164	70.00	Steve Comley Grass Cutting March	

**Receipts:**

**March:**

<b>Voucher</b>	<b>Amount (£)</b>	<b>Payee</b>
<b>RECEIPTS</b>		

17	104.21	CCLA - Investment Interest
18	259.65	Repair Café Donations
19	100.00	Colden Common - Lengthsman

**b) TO APPROVE THE SIGNING OF THE MARCH'S BANK RECONCILIATION BY THE CHAIRMAN**

The Council **Resolved** unanimously for the Chairman to sign March's Bank Reconciliation.

**c) REVIEW THE ACTUAL BUDGET EXPENDITURE FOR THE FINAL QUARTER OF THE FINANCIAL YEAR 2023-2024**

The Clerk had circulated the actual budget and budget monitoring report, to all prior to the meeting (Appendix 6).

The Council reviewed the actual budget for the final quarter of 2023/24 and the statement of variance.

**d) AGREEMENT TO ACCEPT A GRANT OF £2,000 FROM BOOMTOWN**

The Clerk gave a verbal report on the £2,000.00 Boomtown Grant. The Clerk advised that the Boomtown Liaison officer had telephoned her offering a £2,000.00 grant from Boomtown. Up until this year the 5 closest parishes have been offered a grant, this year they are including two more parishes which include Owslebury. The grant can be spent on anything to help the parish.

The Council **Resolved** unanimously to agree to accept the £2,000.00 grant from Boomtown.

**e) REVIEW AND APPROVE THE RESERVES POLICY**

The Clerk had circulated the Reserves policy to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to accept the changes on the Reserves policy and place a copy on the website.

**f) REVIEW AND APPROVE THE PUBLICATION SCHEME**

The Clerk had circulated the Publication Scheme to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously to accept the changes on the Publication Scheme and place a copy on the website.

**g) REVIEW AND APPROVE THE RISK REGISTER**

The Clerk had circulated the Risk Register to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to accept the changes on the Risk Register and place a copy on the website.

**166/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING**

Cllr Hurlock would like the Council to contact HH regarding the junction at Thompson Lane and the B2177 and work with the Zoo as this junction is dangerous. Many cars are speeding on the B2177

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and when cars are pulling out onto the oncoming traffic from Thompson Lane there has been accidents and many near misses.

Cllr Hurlock advised that there had been many Deer on the B2177, which have caused some fatalities, she advised there were many dead Deer on the side of the road and she had dash cam footage of a Deer running in front of a car.

The Council ask the Clerk to contact the Clerk for Colden Common to see if they had been having the same problem and work together to get HH to put some Deer signs up on the B2177.

Action	By Whom
Contact HH regarding the junction at Thompson Lane and the B2177	The Clerk
Contact Colden Common PC regarding Deer on the B2177	

**167/23 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING**

The next meeting will be held on Monday 13 May after the Annual Parish Assembly

There being no further business the meeting closed at 8.35pm

Chairman:

Date: