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WINCHESTER CITY COUNCIL – UPPER MEON VALLEY WARD

Parish update for June 2024

Election Special

A General Election will take place on Thursday 4th July 2024. Following the 2023 review of constituency boundaries, Winchester City Council, which includes the Upper Meon Valley, is now covered by a single constituency, "Winchester."

Who can vote?

To vote in these elections, you will need to be registered on the Register of Electors and you must be:

- Resident in the Winchester City Council area on the date of the election;
- A British, Irish or Commonwealth citizen, or a British citizen living overseas
- 18 years or older.

If you are an eligible elector and you are already on the Register of the Electors for Winchester City Council, you do not need to re-register for these elections.

Information on how to register can be found on www.gov.uk/register-to-vote and the deadline for registration is 23:59 18th June 2024.

How to vote

- Voting in person

You can vote in person at your designated polling station. Your polling station will be listed on your poll card, or you can check on wheredoivote.co.uk.

Remember, you'll also need to bring along an accepted form of photo ID, such as your passport or driving license, to be able to vote.

Members of the Armed Services can use the MODForm90 ID card as valid ID but Veterans CANNOT use their equivalent, so will need to ensure they have one of the above or apply for a Voter Authority Certificate.

If you do not have any of the accepted forms of photographic identification, and you want to vote at the polling station, you will need to apply for a free Voter Authority Certificate. This is a new document which Electoral Registration Officers (ERO) will be required to provide, free of charge, to any eligible elector who applies for one.

The deadline to apply for a Voter Authority Certificate is 26th June 2024.

Voters who do not produce valid photographic Identification or a Voter Authority Certificate will not be able to vote on polling day.

Full details on voter ID requirements and how to apply for a Voter Authority Certificate can be found on [Voter ID webpage](#).

- Voting by post

If you can't get to a polling station in person on Election Day, you can also vote by post. The deadline to register for a postal vote is 5pm on 19th June 2024 and is easy to do online up to that deadline. To apply for postal vote by post the paper application must arrive at your local Electoral Registration Office by the same deadline.

For more information on voting by post go to www.gov.uk/how-to-vote/postal-voting.

You'll need to provide your National Insurance Number, date of birth and signature to apply for a postal vote. Postal vote applications will expire after three years, and a fresh application will have to be submitted.

There are new rules in place on voting by post, these are summarised on the [Postal vote new rules webpage](#).

Postal voting packs for the General Election should start to arrive from approximately 14th June 2024.

- Voting by proxy

You can also choose to have someone else vote on your behalf, known as voting by proxy. The person you choose to vote on your behalf must be a registered elector who is eligible to vote at this election, and who is able to get to your polling station on polling day.

The person you chose to vote on your behalf will need to bring their photo ID with them on polling day.

The deadline to register for a proxy vote is 5pm on 26th June 2024 and is easy to do online up to that deadline. To apply for proxy vote by post the paper application must arrive at your local Electoral Registration Office by the same deadline.

You can find out more about voting by proxy at www.gov.uk/how-to-vote/voting-by-proxy.

Key Deadline Date summary

1. Approx arrival of postal vote packs	14 th June 2024
2. Register to vote for new electors	18 th June 2024
3. New postal vote registration	19 th June 2024
4. Voter Authority Certificate application	26 th June 2024
5. Proxy vote registration	26 th June 2024

Hampshire County Council changes

Councillor Keith Mans has been elected as Chairman and Councillor Nick Adams-King has been elected as the new County Council Leader.

The County Council met to formally establish the new administration where Councillor Adams-King officially took up his new role, following a decision by Councillor Rob Humby to step down as Leader following two years in post.

Councillor Adams-King has been the Hampshire County Councillor for Romsey Rural since 2021, and a Member of the County Council's Cabinet since 2022.

The full County Council Cabinet has been confirmed as follows:

Councillor Nick Adams-King – Leader and Executive Member for Hampshire 2050 and Corporate Services

Councillor Jan Warwick – Deputy Leader and Executive Member for Younger Adults and Health and Wellbeing

Councillor Liz Fairhurst – Executive Lead Member for Adult Social Care and Public Health

Councillor Zoe Huggins – Executive Member for Hampshire 2050 (Climate Change, Culture and Partnerships) and HR, Communications and Performance

Councillor Roz Chadd – Executive Lead Member for Children's Services

Councillor Steve Forster – Executive Member for Education

Councillor Kirsty North – Executive Lead Member for Universal Services

Councillor Lulu Bowerman – Executive Member for Highways and Waste

Kind Regards

Jerry Pett

Neil Bolton

Winchester City Council Ward Members for Upper Meon Valley

MEETING REPORT: Beech Grove
DATE: 10 June 2024
WRITTEN BY: The Clerk
AGENDA ITEM: 30 (a)

The Council went through the costs with those that attended the Annual Parish Meeting.

Since then, I have received a couple of emails from Hampshire Highways regarding the project.

This was the email received at the beginning of May:

Following your recent portal message, I just thought I would confirm and clarify a few points to progress this s278.

Please could you provide a breakdown for how you calculated the cost estimate? Having this information allows us to confirm the s278 cash deposit amount which is calculated by using the cost estimate + 10%. This figure is then included within the legal agreement. Could you also confirm whether you have appointed a contractor to complete the works?

I have also had a discussion with both our legal team and the HDA engineer who have provided a rough estimate of their fees. The original legal undertaking will be £1200, and I hope that we can get the legal agreement agreed without requiring any further undertakings. For the design audit, it is predicted that this will be roughly £4000 (inclusive of inspection fee), however we are still waiting on comments for some parts of the first design audit report. If we progress to the second audit report prior to the receipt of these comments this may require more iterations of the design audit, potentially increasing the audit fees accumulated.

If you could confirm that you have acquired/are able to acquire the necessary 10 million liability insurance, that would be helpful.

Lastly, I noticed on the portal that you have mentioned the possibility of obtaining a grant for the works. Please could you confirm when you are likely to hear about the outcome of the grant and/if the application has been successful.

I responded with the following:

I calculated the cost of £10,000.00 (ex VAT) as we had received a quote last year for the works from 2 companies and I have added 10% to this cost.

The Council have not commented on the Design Audit Report the Council have asked Havant Highways to do this but the Council have yet to agree to the cost of Havant completing this.

The Council have £10 million public liability insurance with Aviva

The Council will find out if they are successful for the grant in the late autumn 2024.

They responded with the following:

Please can you provide the detailed breakdowns of the quotes from the contractor? Given construction costs are on the increase and certain items e.g. prelims don't need to be included in the bond calculation, I want to make sure the bond is calculated correctly.

I have yet to respond to this email with the quotes that the Council received last year.

If I am reading this correctly, they are going to charge a further £4,000.00 for the design Audit that we have yet to respond to.

This would mean the cost of the project would be as follows:

Beech Grove Costs			
Actual Costs			
28/03/2022	Havant Highway	Beech Grove Concept Design	937.87
28/03/2022	Havant Highway	Topography Survey	1,350.79
23/03/2023	Havant Highway	Full Concept Design and estimate cost	1,763.79
03/11/2023	Hampshire County Council	S278 Agreement	2,000.00
07/03/2024	Havant Highway	Recharge for Safety Audit carried out for HCC	874.00
07/03/2024	Havant Highway	Professional Fees - Concept Design	600.00
Total April 2024			7,526.45
Estimated Costs			
	Hampshire Highways Design Audit (Including inspection fee)		4,000.00
	Havant Highways: To look at HCC's Comments in Minor Works Design Audit Report		3,000.00
	The design of the wall (This will require the input / expertise of a structural engineer)		3,000.00
	The Design Audit report raises an issue of the proximity of a telegraph pole to the new construction. BT will determine whether the pole needs relocating. (It may not be necessary to relocate the pole at but just in case)		8,000.00
	Solicitors Fees (For the Land Transfer to the PC)		2,000.00
	Legal Fees (Hampshire Legal)		3,000.00
	Design Audit		4,000.00
	Contractors Costs (10% added to cost from last year)		10,000.00
Total Estimated Costs			37,000.00
Total Estimated Cost of Project			44,526.45

The Council needs to make a decision on how they would like to proceed with this project.

MEETING REPORT: Speed Watch
DATE: 10 June 2024
WRITTEN BY: The Clerk
AGENDA ITEM: 30 (c)

I received correspondence from the police regarding the Council setting up Speed Watch. They have been out and found a few locations. It is with the TMO office at the moment and as soon as it is back, they will let us know.

They also wanted to know how many volunteers we have got to run the scheme and wanted to know who is going to be the coordinator. We had 5 initial volunteers, and I would suggest that 2-3 councillors train up as well.

All volunteers will need to be trained, they attached an application form and I have sent them out to those who volunteered. The training only takes about 30 mins and is online.

I suggest that I will be the coordinator. I have already been trained and know how the process works if the council are happy with this suggestion.

Owslebury Parish Council
2024/25

PAYMENTS	Amount (£)	Payee	Payment Type
15	195.00	S Comley Grass Cutting May	Paid
16	7.31	3 Phone	DD
17	3.60	IONOS Web Hosting	DD
18	110.00	Owslebury Newsletter - Printing Costs Newsletter	Paid
19	200.00	B/W Mens Shed (Grant)	Paid
20	93.68	A Hurlock (Events Calendar Website)	
21	35.04	Phil Space - Toilet	
22	65.94	WCC - Playarea Inspection	
23	6.00	IONOS - Wordpress Hosting	DD
24	360.00	S Comley Grass Cutting June	
25	70.87	OPHMC - Meetings May	
26	512.80	Clerks Salary - May	
27	128.00	HMRC	

Voucher	Amount (£)	Payee
RECEIPTS		
6	107.19	CCLA Interest
7	813.29	VAT Return
8	336.10	Grows Donation
9	158.00	Waste Prevention Grant for GrOws

Chairman:

Date:

RFO:

Date:

Bank and short term deposit balances/bank reconciliaton

1. BANK BALANCES

31/05/2024

CASH BOOK BALANCE		£	£
	Balances 1st April 2024		45,480.18
	income		26,410.71
	expenses		-5,812.58
CASH BOOK BALANCE			66,078.31
	add o/s payment		1,279.64
	less o/s receipts		0.00
	Control total		67,357.95
BANK STATEMENTS			
	Treasurers account	67,357.95	
	Business 30 Day notice	0.00	
	Business Instant access	0.00	
	Per bank statements		67,357.95
	Difference		-0.00

2. SHORT TERM DEPOSIT

CCLA 25,000.00

3. TOTAL OF BANK AND SHORT TERM DEPOSITS 91,078.31

CODE OF CONDUCT

Adopted by the Council on 6 May 2021
Reviewed by the Council on 17 May 2022
Reviewed by the Council on 12 June 2023
Reviewed by the Council on 10 June 2024



OWSLEBURY PARISH COUNCIL

Joint statement

Owslebury and Morestead Council's Code of Conduct follows the Code of Conduct adopted by Winchester City Council. Their Code of Conduct is based on the model Councillor Code of Conduct developed by the Local Government Association (LGA) in association with key partners and after extensive consultation within the sector. The LGA will undertake an annual review of this code to ensure it continues to be fit-for-purpose, incorporating advances in technology, social media and changes in legislation.

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The role of councillor across all tiers of local government is a vital part of our country's system of democracy. It is important that as councillors we can be held accountable and all adopt the behaviours and responsibilities associated with the role. Our conduct as an individual councillor affects the reputation of all councillors. We want the role of councillor to be one that people aspire to. We also want individuals from a range of backgrounds and circumstances to be putting themselves forward to become councillors.

As councillors, we represent local residents, work to develop better services and deliver local change. The public have high expectations of us and entrust us to represent our local area; taking decisions fairly, openly, and transparently. We have both an individual and collective responsibility to meet these expectations by maintaining high standards and demonstrating good conduct, and by challenging behaviour which falls below expectations.

Importantly, we should be able to undertake our role as a councillor without being intimidated, abused, bullied or threatened by anyone, including the general public.

This Code has been designed to protect our democratic role, encourage good conduct and safeguard the public's trust in local government.

Definitions

For the purposes of this Code of Conduct, a "councillor" means a member or co-opted member of a local authority or a directly elected mayor. A "co-opted member" is defined in the Localism Act 2011 Section 27(4) as "a person who is not a member of the authority but who

a) is a member of any committee or sub-committee of the authority, or;
b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority;

and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee".

Purpose of the Code of Conduct

The purpose of this Code of Conduct is to assist you, as a councillor, in modelling the behaviour that is expected of you, to provide a personal check and balance, and



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to set out the type of conduct that could lead to action being taken against you. It is also to protect you, the public, fellow councillors, local authority officers and the reputation of local government. It sets out general principles of conduct expected of all councillors and your specific obligations in relation to standards of conduct. The LGA encourages the use of support, training and mediation prior to action being taken using the Code. The fundamental aim of the Code is to create and maintain public confidence in the role of councillor and local government.

General principles of councillor conduct

This Code applies to all members of the Parish Council including Co-opted members.

All Councillors should uphold the Seven Principles of Public Life, also known as the Nolan Principles.

In accordance with the public trust placed in me, on all occasions:

- I act with integrity and honesty
- I act lawfully
- I treat all persons fairly and with respect; and
- I lead by example and act in a way that secures public confidence in the role of councillor.

In undertaking my role:

- I impartially exercise my responsibilities in the interests of the local community
- I do not improperly seek to confer an advantage, or disadvantage, on any person
- I avoid conflicts of interest
- I exercise reasonable care and diligence; and
- I ensure that public resources are used prudently in accordance with my local authority's requirements and in the public interest.

Application of the Code of Conduct

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of councillor or attend your first meeting as a co-opted member and continues to apply to you until you cease to be a councillor.

This Code of Conduct applies to you when you are acting in your capacity as a councillor which may include when:

- you misuse your position as a councillor
- Your actions would give the impression to a reasonable member of the public with knowledge of all the facts that you are acting as a councillor;

The Code applies to all forms of communication and interaction, including:

- at face-to-face meetings
- at online or telephone meetings
- in written communication



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- in verbal communication
- in non-verbal communication
- in electronic and social media communication, posts, statements and comments.

You are also expected to uphold high standards of conduct and show leadership at all times when acting as a councillor. Parish councillors are encouraged to seek advice from their Clerk, who may refer matters to the Monitoring Officer.

Standards of councillor conduct

This section sets out your obligations, which are the minimum standards of conduct required of you as a councillor. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

General Conduct

1. Respect

As a councillor:

- 1.1** I treat other councillors and members of the public with respect.
- 1.2** I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and respect the role they play.

2. Bullying, harassment and discrimination

As a councillor:

- 2.1** I do not bully any person.
- 2.2** I do not harass any person.
- 2.3** I promote equalities and do not discriminate unlawfully against any person.

3. Impartiality of officers of the council

As a councillor:

- 3.1** I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the local authority.

4. Confidentiality and access to information

As a councillor:

- 4.1** I do not disclose information:



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- a. given to me in confidence by anyone
- b. acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless
 - i. I have received the consent of a person authorised to give it;
 - ii. I am required by law to do so;
 - iii. the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or
 - iv. the disclosure is:
 - 1. reasonable and in the public interest; and
 - 2. made in good faith and in compliance with the reasonable requirements of the local authority; and
 - 3. I have consulted the Clerk prior to its release.

- 4.2 I do not improperly use knowledge gained solely as a result of my role as a councillor for the advancement of myself, my friends, my family members, my employer or my business interests.
- 4.3 I do not prevent anyone from getting information that they are entitled to by law.

5. Disrepute

As a councillor:

- 5.1 I do not bring my role or local authority into disrepute.

As a Councillor, you are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. You should be aware that your actions might have an adverse impact on you, other councillors and/or your local authority and may lower the public's confidence in your or your local authority's ability to discharge your/its functions. For example, behaviour that is considered dishonest and/or deceitful can bring your local authority into disrepute.

You are able to hold the local authority and fellow councillors to account and are able to constructively challenge and express concern about decisions and processes undertaken by the council whilst continuing to adhere to other aspects of this Code of Conduct.

6. Use of position

As a councillor:

- 6.1 I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.



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Your position as a member of the local authority provides you with certain opportunities, responsibilities, and privileges, and you make choices all the time that will impact others. However, you should not take advantage of these opportunities to further your own or others' private interests or to disadvantage anyone unfairly.

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7. Use of local authority resources and facilities

As a councillor

- 7.1 I do not misuse council resources.
- 7.2 I will, when using the resources of the local or authorising their use by others:
 - a. act in accordance with the local authority's requirements; and
 - b. ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the local authority or of the office to which I have been elected or appointed.

8. Complying with the Code of Conduct

As a Councillor:

- 8.1 I undertake Code of Conduct training provided by my local authority.
- 8.2 I cooperate with any Code of Conduct investigation and/or determination.
- 8.3 I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.
- 8.4 I comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.

It is extremely important for you as a councillor to demonstrate high standards, for you to have your actions open to scrutiny and for you not to undermine public trust in the local authority or its governance. If you do not understand or are concerned about the local authority's processes in handling a complaint you should raise this with your Monitoring Officer.

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9. Interests

As a councillor:

- 9.1 I register and disclose my interests.

Section 29 of the Localism Act 2011 requires the Monitoring Officer to establish and maintain a register of interests of members of the authority .

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You need to register your interests so that the public, local authority employees and fellow councillors know which of your interests might give rise to a conflict of interest. The register is a public document that can be consulted when (or before) an issue arises. The register also protects you by allowing you to demonstrate openness and



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a willingness to be held accountable. You are personally responsible for deciding whether or not you should disclose an interest in a meeting, but it can be helpful for you to know early on if others think that a potential conflict might arise. It is also important that the public know about any interest that might have to be disclosed by you or other councillors when making or taking part in decisions, so that decision making is seen by the public as open and honest. This helps to ensure that public confidence in the integrity of local governance is maintained.

You should note that failure to register or disclose a disclosable pecuniary interest as set out in **Table 1**, is a criminal offence under the Localism Act 2011.

Appendix B sets out the detailed provisions on registering and disclosing interests. If in doubt, you should always seek advice from your Monitoring Officer.

10. Gifts and hospitality

As a councillor:

- 10.1** I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the local authority or from persons who may apply to the local authority for any permission, licence or other significant advantage.
- 10.2** I register with the Clerk any gift or hospitality with an estimated value of at least £50 within 28 days of its receipt.
- 10.3** I register with the Clerk any significant gift or hospitality that I have been offered but have refused to accept.

In order to protect your position and the reputation of the local authority, you should exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case you could accept it but must ensure it is publicly registered. However, you do not need to register gifts and hospitality which are not related to your role as a councillor, such as Christmas gifts from your friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with your duties as a councillor. If you are unsure, do contact your Monitoring Officer for guidance.

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Appendix A The Seven Principles of Public Life

The principles are:

Selflessness

Holders of public office should act solely in terms of the public interest.



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Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must disclose and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Appendix B Registering interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Clerk the interests which fall within the categories which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests. "Disclosable Pecuniary Interest" means an interest of yourself or of your partner if you are aware of your partner's interest, within the descriptions. "Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Clerk.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.



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3. Where you have a 'sensitive interest' you must notify the Clerk with the reasons why you believe it is a sensitive interest. If the Clerk agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

1. ~~1.~~ Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

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2. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Clerk of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

Disclosure of Other Registerable Interests

1. Where a matter arises at a meeting which directly relates to one of your other Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

1. Where a matter arises at a meeting which directly relates to your financial interest or well-being (and is not a Disclosable Pecuniary Interest) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise, you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

2. Where a matter arises at a meeting which affects –

- a. your own financial interest or well-being.
- b. a financial interest or well-being of a relative, close associate; or
- c. a body included in those you need to disclose under Other Registrable Interests you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied.

3. Where a matter affects your financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;



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b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest you may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

4. Where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must make sure that any written statement of that decision records the existence and nature of your interest.

[This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012.](#)

Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the



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	<p>councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land and Property	<p>Any beneficial interest in land which is within the area of the council.</p> <p>'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.</p>
Licenses	<p>Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer</p>
Corporate tenancies	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
Securities	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were</p>



OWSLEBURY PARISH COUNCIL

	spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.
--	--

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interest

You must register as an Other Registerable Interest :

a) any unpaid directorships

b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority

c) any body

(i) exercising functions of a public nature

(ii) directed to charitable purposes or

(iii) one of whose principal purposes includes the influence of public opinion

or policy (including any political party or trade union) of which you are a member or in a position of general control or management



OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452

Email: Owsleburyparishcouncil@gmail.com

Owslebury Glebe Field: Terms of Use

Owslebury Glebe Field is jointly owned by the Owslebury Parish Council (the Council) and the St Andrew's, Owslebury Parochial Church Council (the Church).

I would like to use the field on _____ for the purpose of _____

The Council and the Church are prepared to authorise your request subject to the following Terms and Conditions:

1. The Hirer must be at least 18 years of age.
2. Neither the Church nor the Council gives any warranty as to the condition of the field and whether it is suitable for the parking of cars. We've had no problems in the past but as you will know, the field was not designed to be a car park and hence we do not warrant it is suitable for such a purpose.
3. Neither the Church nor the Council gives any warranty as to the condition of the field and whether it is suitable for the pitching of Tents or Gazebos.
4. Neither the Church nor the Council accepts any liability whatsoever for damage to, or theft from, cars parked or tents/ Gazebos pitched on the field;
5. Neither the Church nor the Council accepts any ~~no~~ responsibility for any equipment brought to or left at the glebe Field.
6. Neither the Church nor the Council accept responsibility for any injury that are ~~is~~ sustained whilst the event/activity is taking place.
7. The hirer is responsible for paying for any damage caused during use.
8. The Hirer must leave the Glebe Field in a clean and tidy state. All rubbish must be removed.
9. The Hirer will be responsible for keeping good order and decent behaviour.
10. No music should be played after 11pm.
11. The Hirer will be responsible for ensuring that adequate safeguards are in place to protect the well-being of the disabled, children and vulnerable adults.
12. The use of the far (South) end of the field for parking is allowed but must not in any way impede access to the Rights of Way across the field or to the entrance to the burial ground;
13. Cars must be parked in an orderly fashion, respectful of the rights of other users of the field, notably those the burial ground;
14. No more than 30 cars are to be parked on the field;
15. The Church and the Council reserve the right to withdraw permission at any time, most notably in the event the field becomes waterlogged.
16. Please read our Data Protection available from the Clerk or on the Website

Please note the public will continue to have access to the field throughout the day.

Adopted by the Parish Council on 13th May 2019

Reconfirmed 12 June 2023

[Reconfirmed 10 June 2024](#)

PO BOX 783
WINCHESTER
HAMPSHIRE
SO23 3RD



OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452

Email: Owsleburyparishcouncil@gmail.com

Full Name (Block Capitals).....

I agree to the terms and conditions of Owslebury Parish Council and St Andrews Church when using the Glebe Field.

Signature.....

Address.....

Telephone..... E-mail.....

If you would like to give a donation for the upkeep of the Glebe field, please pay it to Owslebury Parish Council Sort Code: 30-99-71 Account No. 00388062

Please return the above form to:

Juanita Madgwick

PO Box 783

Winchester

Hampshire

SO23 7RD

Or email: owsleburyparishcouncil@gmail.com

OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452
Email: Owsleburyparishcouncil@gmail.com

Owslebury Sportsground: Terms of Use

We would be grateful if you would kindly read the following details carefully when considering the hire of the Sportsground and/or Sportsground Car Park.

Thank-you for your request to use the:

Sports Ground

Car Park

on _____ for the purpose of

The following Terms and Conditions must be adhered to and so it is important that you understand all aspects of the agreed contract between yourself and Owslebury and Morestead Parish Council.

SPORTS GROUND

1. The Hirer must be at least 18 years of age.
2. The Parish Council accepts no responsibility for any equipment brought to or left at the Sportsground.
3. The Council does not accept responsibility for any injury that is sustained whilst the event/activity is taking place.
4. The hirer is responsible for paying for any damage caused during use.
5. The Hirer must leave the Sportsground in a clean and tidy state. All rubbish must be removed.
6. The Council does not give any warranty as to the condition of the sportsground and whether it is suitable for the event/activity taking place.
7. The Council reserve the right to withdraw permission of the use of the sportsground at any time.
8. The Hirer will be responsible for keeping good order and decent behaviour.
9. The Hirer will be responsible for ensuring that adequate safeguards are in place to protect the well-being of the disabled, children and vulnerable adults.
10. Please note the public will continue to have access to the sportsground whilst any event is taking place.
11. Please read our Data Protection Policy which is available from the Clerk or on the Website.

CAR PARK

1. The Hirer must be at least 18 years of age.
2. The Council does not accept any liability whatsoever for damage to, or theft from, cars parked in the Car Park
3. The Hirer must leave the Car Park in a clean and tidy state. All rubbish must be removed.
4. Cars must be parked in an orderly fashion, respectful of the rights of other users of the Sport Ground.
5. No more than 40 cars are to be parked in the Car Park.

PO BOX 783
WINCHESTER
HAMPSHIRE
SO23 3RD



OWSLEBURY PARISH COUNCIL

Telephone: 07869 814452

Email: Owsleburyparishcouncil@gmail.com

Full Name (Block Capitals).....

I agree to the terms and conditions of Owslebury Parish Council for the use of the Sportsground and Car Park

Signature.....

Address.....
.....

Telephone.....

E-mail.....

If you would like to give a donation for the upkeep of the car park and or sports field, please pay it to Owslebury Parish Council Sort Code: 30-99-71 Account No. 00388062

Please return the above form to:
Juanita Madgwick
PO BOX 783
Winchester
Hampshire
SO23 3RD
Or email: owsleburyparishcouncil@gmail.com

Adopted by the Parish Council on 16 March 2022

Reconfirmed on 12 June 2023
[Reconfirmed on 10 June 2024](#)

Dear Member Councils,

You may be aware the Committee on Standards in Public Life are currently undertaking a review into accountability in public life.

As part of this review, the Committee is holding an open consultation, and are particularly interested in receiving views from those in Local Government, including Parish & Town councils. The consultation closes at **17:00** on **Friday 14th June 2024**. You can find a link to the relevant page below:

<https://www.gov.uk/government/calls-for-evidence/accountability-within-public-bodies>

On that page you will find links to the Terms of Reference for the consultation and the consultation questions. You can respond to as many (or as few) of the questions as you wish.

We know from the queries we receive that accountability is an issue for many councils, so we would strongly encourage you to respond to this consultation if you are able to.

Regards,

Winchester District Focus Local Cycling and Walking Infrastructure Plan (LCWIP)

Further to the previous email and the launch events last week please see the link below to the Winchester District Focus Local Cycling and Walking Infrastructure Plan (LCWIP) online consultation.

<https://winchester-district-focus-lcwip-hampshireonline.hub.arcgis.com/>

- The consultation starts on Monday 13th May at midday and will be open for 8 weeks. The closing date is Sunday 7th July at 11:59pm.
- The consultation is online using the ViewPoint platform. For those who do not have access to a computer a paper copy is available at the Winchester City Council offices and a computer will be made available to submit responses.

Please also find the link to the Hampshire County Council webpage below which provides an overview of the LCWIPs which have been adopted or are being developed in Hampshire. A copy of the draft Winchester District Focus LCWIP can be found here along with a copy of the PowerPoint slides used at the launch events, setting out the project context and how you can get involved in the consultation.

[Strategic transport - plans and policies | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/strategic-transport-plans-and-policies)

We look forward to hearing your views on the LCWIP.

Dear Sir / Madam,

Upham Parish Council (UPC) has submitted the Draft Upham Village Design Statement (UVDS) to the South Downs National Park Authority (SDNPA) to be adopted as a Supplementary Planning Document (SPD).

The first public consultation will run for a period of 8 weeks from **Tuesday 28 May 2024 (starting at 09:00am) to Wednesday 24 July 2024 (closing at 23:59pm)**.

The Draft Upham Village Design Statement (UVDS) – along with its appendices and public notice - is available to view on the SDNPA's website at:

<https://www.southdowns.gov.uk/planning-policy/neighbourhood-planning/village-design-statements/current-consultations/>

Alternatively, you can view the Draft UVDS and its supporting documents in physical format at:

- **South Downs Centre**, North Street, Midhurst, West Sussex, GU29 9DH.
 - Open 09:00am to 16:00pm, Monday to Friday.
- **Brushmakers Arms Pub**, Shoe Lane, Upham, Hampshire, SO32 1JJ.
- **Upham Church**, Church Street, Upham, Hampshire, SO32 1JH.
- **Upham Parish Council**.
 - Please contact the parish council to see a physical copies from the parish clerk or a parish councillor: <https://www.uphamvillage.org.uk/upham-parish-council/>

If you would like to make a representation on the Draft Upham Village Design Statement (UVDS), then please email or post your written representation to the SDNPA by Wednesday 24 July 2024:

- **Email:** consultations@southdowns.gov.uk; or
- **Post:** Planning Policy Team, South Downs National Park Authority, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.

All information held by the South Downs National Park Authority (SDNPA) may be subject to release under the Freedom of Information (FoI) Act. Please be advised that if you make a representation on the Draft Upham Village Design Statement (UVDS):

- Your name and contact information will be retained by the SDNPA for the purposes of this consultation only; and
- Your representation may be published, and may be shared with the Upham VDS Steering Group, but all personal details will be removed.

Thank you very much,

Kind Regards
The SDNPA Planning Policy Team

South Downs National Park Authority
Tel: 01730 814 810

Hampshire Water Transfer and Water Recycling Project

I am writing to you regarding Southern Water's statutory consultation on its Hampshire Water Transfer and Water Recycling Project (the Project). You have been identified as an individual or organisation that may be interested in the Project. The consultation is an opportunity for you to find out more about the Project and share your views on our proposals. Our section 48 notice is attached to this email. Under section 48 of the Planning Act 2008, this notice provides information on the statutory consultation, including dates, times and locations of the consultation events and the deposit locations. For ease, this is summarised below.

About the Project

We're transforming the way we source, treat and supply water across Hampshire. Creating a new, resilient and sustainable water supply will protect and enhance the county's rare and sensitive chalk streams, while maintaining supplies for our communities and the local economy.

The Project would use advanced treatment techniques to turn highly treated wastewater, that is usually pumped far out to sea, into purified recycled water at a new water recycling plant in Havant. This purified recycled water would be pumped via an underground pipeline to the Havant Thicket Reservoir where it would mix with spring water. Water from the reservoir would then be pumped along another pipeline to our Otterbourne Water Supply Works where it would be treated to strict drinking water standards before being sent into supply.

Statutory Consultation on the Project

Our statutory consultation is a key part of the planning process. Your views about the Project and how it may affect you will be considered as we refine our proposals before submitting our application for development consent.

Our eight-week consultation on the Project will run from **29 May 2024 until 23 July 2024**.

Since our last consultation in Summer 2022, we have carefully considered feedback from the consultation, our ongoing engagement and information from surveys we have undertaken to select our proposed pipeline routes and locations for above ground plant. We now want to know what you think about our proposals including:

- The Project overall
- The proposed pipeline routes
- The proposed water recycling plant
- Proposed above ground plant along the pipeline route
- The preliminary environmental and other impacts of the Project and initial proposals for mitigation.

We have lots of information available on our website, including the consultation brochure, Preliminary Environmental Information (PEI) Report, PEI Report Non-Technical Summary, Statement of Community Consultation, consultation Frequently Asked Questions and more, to explain the proposals so you can understand how they might affect you.

You can find out more by:

- Visiting the consultation website at www.HampshireWTWRP.co.uk
- Attending one of **six consultation events** across south Hampshire

- Viewing reference copies of the consultation materials at one of **nine deposit locations**, as well as online at our website.

How to respond to this Consultation

You can provide feedback by:

- Answering our online feedback form at www.HampshireWTWRP.co.uk
- Emailing FeedbackHWTWRP@southernwater.co.uk
- Writing to us with no stamp required at **FREEPOST HAMPSHIRE WTWRP CONSULTATION**

The deadline for submitting responses to this consultation is **11.59pm on 23 July 2024**.

Hampshire Water Transfer and Water Recycling Project



from
Southern
Water

Feedback Form Summer 2024 Consultation

We are seeking your views on our proposals for the Hampshire Water Transfer and Water Recycling Project. Knowing what matters to you matters to us. Your feedback is important to us and will help shape our proposals as they are developed further.

1. THE PROJECT

Question 1a: Overall, what do you think about the Hampshire Water Transfer and Water Recycling Project as a response to the water supply shortfall in Hampshire and reducing abstractions from the Rivers Test and Itchen?

- Strongly support
- Support
- Neutral
- Do not support
- Strongly do not support

Question 1b: Please tell us your reasoning for your answer:

2. DESIGN

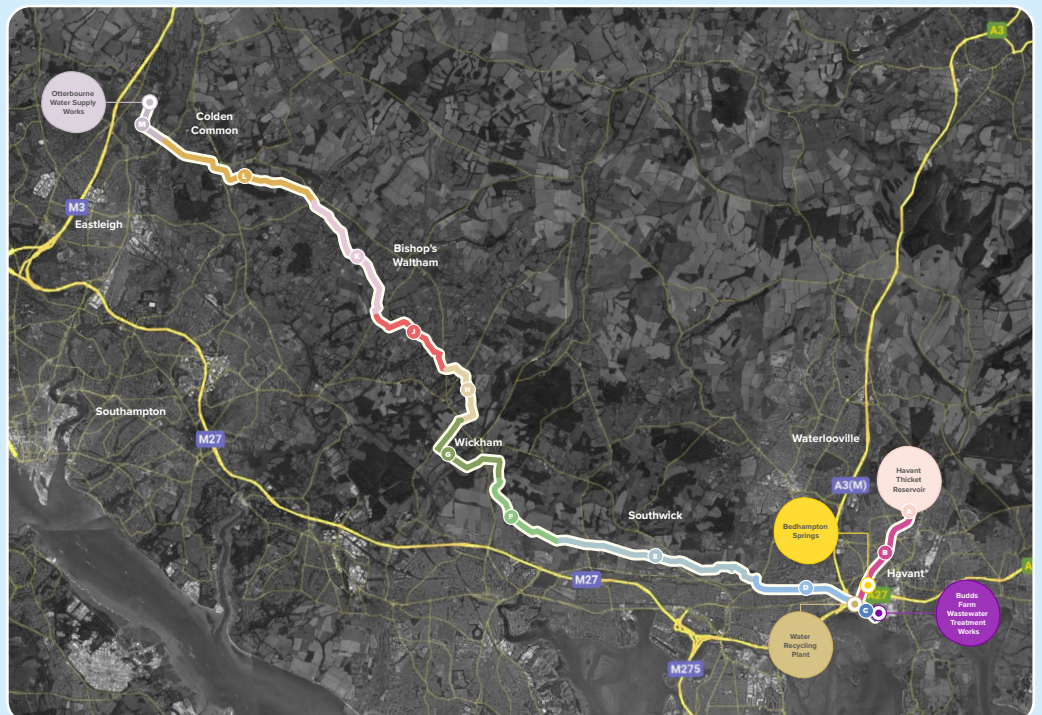
Since the Summer 2022 Consultation, and in consideration of the feedback received, we undertook further technical investigations, environmental surveys, and engagement with stakeholders to identify the proposed pipeline routes.

Section 3 of our Summer 2024 Consultation Brochure shows our proposed pipeline routes. Our proposed pipeline routes are made up of Sections A to M.

Question 2a: Which section of the proposed pipeline routes is of interest to you?

This could be because you live nearby, work in the area, or visit often. You may tick more than one.

- | | | |
|--------------------------|---|--------------------------|
| <input type="checkbox"/> | A | <input type="checkbox"/> |
| <input type="checkbox"/> | B | <input type="checkbox"/> |
| <input type="checkbox"/> | C | <input type="checkbox"/> |
| <input type="checkbox"/> | D | <input type="checkbox"/> |
| <input type="checkbox"/> | E | <input type="checkbox"/> |
| <input type="checkbox"/> | F | <input type="checkbox"/> |
| <input type="checkbox"/> | G | <input type="checkbox"/> |
| <input type="checkbox"/> | H | <input type="checkbox"/> |
| <input type="checkbox"/> | J | <input type="checkbox"/> |
| <input type="checkbox"/> | K | <input type="checkbox"/> |
| <input type="checkbox"/> | L | <input type="checkbox"/> |
| <input type="checkbox"/> | M | <input type="checkbox"/> |



Question 2b: What do you think of our proposed pipeline routes?

The 2024 Scheme Development Summary outlines the further design work we've undertaken to develop Sections A-M of the proposed pipeline routes and how we have assessed alternative options.

Question 2c: What do you think about the process we have undertaken to identify our proposed pipeline routes?

Our proposed above ground plant would consist of intermediate pumping stations and break pressure tanks located along the pipeline route between the high lift pumping station (at the water recycling plant) and Otterbourne Water Supply Works.

We have selected four sites for the proposed above ground plant. See Section 3 of the Brochure, Section 3.12 of the 2024 Scheme Development Summary, and the Book of Plans for more information.

Question 2d: What do you think about the locations we've chosen for the proposed above ground plant?

- Strongly agree Agree Not sure Disagree Strongly disagree

Question 2e: Please tell us the reasoning behind your answer.

Question 2f: Are there any further comments you would like to make about the Project and how we've developed it since our last consultation in Summer 2022?

Question 2g: What do you think about the preliminary design principles we have identified for the sites for the proposed water recycling plant (including associated pumping stations), intermediate pumping stations and break pressure tanks?

- Strongly support Support Not sure Oppose Strongly oppose

Question 2h: Please tell us the reasoning behind your answer. Also, is there anything else we should consider as part of finalising the design principles.

3. CONSTRUCTION AND OPERATIONAL EFFECTS

In Section 5 of our Consultation Brochure and in our Book of Plans, we have outlined how the construction and operation of the Project could affect you.

Question 3a: What do you think about the measures we intend to take to minimise construction effects on people that might be impacted?

- Strongly support Support Not sure Oppose Strongly oppose

Question 3b: What do you think about the measures we intend to take to minimise operational effects on people that might be impacted?

- Strongly support Support Not sure Oppose Strongly oppose

Question 3c: Do you have any comments about how the construction and operation of the Project might affect you and our initial proposals for mitigation?

In Section 3 of the brochure and in the book of plans, we identify the proposed temporary construction compound locations along the proposed pipeline routes.

Question 3d: Do you have any comments about a specific temporary construction compound location? Please make reference to the specific compound or compounds in your response.

4. PROTECTING THE ENVIRONMENT

Our Preliminary Environmental Information Report describes in detail our assessment of environmental effects so far and how we are looking to minimise and mitigate the impacts of our proposals on the environment. For a summary which outlines how we would protect the environment, please see Section 6 of our Summer 2024 Consultation Brochure and the Preliminary Environmental Information Report Non-Technical Summary.

Question 4a: What do you think about the measures we intend to take to minimise construction effects on the environment?

- Strongly support Support Not sure Oppose Strongly oppose

Question 4b: What do you think about the measures we intend to take to minimise operational effects on the environment?

- Strongly support Support Not sure Oppose Strongly oppose

Question 4c: Do you have any comments on how we're proposing to protect the environment during the construction and operation of the Project?

5. BENEFITS AND LEGACY

The Project would deliver a number of benefits at a national, regional and local level – leaving a lasting legacy for both the environment and local communities. You can read more about this in Section 7 of our 2024 Summer Consultation.

Question 5a: Overall, what do you think about the benefits the Project would deliver?

- Strongly support Support Not sure Oppose Strongly oppose

Question 5b: Please explain the reasoning behind your answer:

6. ANYTHING ELSE

Question 6a: Is there anything further you'd like to share with us in relation to the Hampshire Water Transfer and Water Recycling Project?

7. OUR CONSULTATION

Question 7a: Please let us know your views on the quality of our consultation materials, the accessibility of our online information and public information events.

Area of consultation	Very effective	Effective	Average	Poor	Very poor	Not applicable
i) Was the information presented clearly?						
ii) Was the website easy to navigate?						
iii) Were the public information events of good quality?						
iv) Were the public information events suitably located?						
v) Was the consultation promoted well and to the right people?						

Question 7b: How did you hear about our consultation? Select all that apply.

- I received a letter
- I received a leaflet
- I saw an advert in the newspaper
- I attended an event
- If so, where?
- Word of mouth
- I saw information on social media, not just on Southern Water channels (Facebook, Instagram etc)
- Information provided by my local authority
- Visited the dedicated consultation website www.HampshireWTWRP.co.uk

8. ABOUT YOU

We will only use these details in accordance with our Data Privacy Statement, as set out later in this form, which may include contacting you in the future about the Project.

Tell us a little bit about you...

First Name

Last Name:

Address:

*Postcode:

Email Address:

Phone number:

*Sharing your postcode with us will help us to understand where in the community concerns and issues are being raised. We will only use your postcode data anonymously for the purpose of further understanding your feedback.

Are you happy to be contacted in future? Yes No

Who are you responding as? (You may tick more than one box)

- Local resident
- Local representative (e.g. parish councillor)
- Potentially affected landowner or occupier – please insert your Party ID number if known

- Local business owner or supplier/contractor
- Regular visitor
- Local interest group member (please specify in the text box below)

- Statutory organisation (please specify in the text box below)

- Other (please specify in the text box below)

Which gender do you identify as?

- Female
- Male
- Prefer not to say

- Other: Please state if you wish

What is your age?

- 16 to 24 years old
- 25 to 34 years old
- 35 to 44 years old
- 45 to 54 years old
- 55 to 64 years old
- 65 to 74 years old
- 75 years old or over
- Prefer not to say

DATA PRIVACY STATEMENT

Southern Water is collecting your personal data to help shape and inform the Project. Your data will be used to contact you in the future in relation to developments about this project, this may include land, survey and consultations of this or a similar nature. However, you may be contacted by Southern Water as an existing customer where you have already given Southern Water permission to do so.

The answers to the questions on this feedback form are voluntary, as is any information you provide about yourself. By responding to this consultation, you consent to Southern Water using the information you've provided for the above purposes. You have the right to withdraw your consent at any time. To do this, please contact HampshireWTWRP@southernwater.co.uk or call 0800 254 5138.

For more information about how Southern Water uses personal data generally, who it shares it with, and what your rights in relation to personal data are, please see Southern Water's Privacy Notice on its website at <https://www.southernwater.co.uk/our-customers/privacy>.

Your comments will be analysed by Southern Water Services Limited and any of its appointed agents. Copies may be made available in due course to the Secretary of State, the Planning Inspectorate (PINS) and other relevant statutory authorities so that your responses can be considered as part of the development of the Hampshire Water Transfer and Water Recycling Project. Your personal details will not be placed on public record and will be held securely by Southern Water Services Limited and its appointed agents in accordance with the data protection law and will be used solely in connection with the consenting and regulatory processes, and statistical and analytical purposes on an aggregated basis, or in accordance with any legal requirements or process, will not be passed to third parties. The PINS privacy statement, which advises how data will be used and held by PINS, is available to view here: <https://www.gov.uk/government/publications/planning-inspectorate-privacy-notice/customer-privacy-notice>.

Scan the QR code
to view our website





from
Southern
Water. 

The Southern Water logo graphic is a stylized white icon of three wavy lines, representing water, positioned to the right of the text.