

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
11th March 2024
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor Astrea Hurlock (in the Chair).
Parish Councillors, Mark Egerton, and Yassir Mahmood

In Attendance: Juanita Madgwick (Clerk), District Councillor Jerry Pett and Neil Bolton

Also in Attendance: No Members of the public were present.

136/24 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Cllr Foster, Grinstead and Martin

137/24 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

138/24 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 12 FEBRUARY 2024

A Councillor asked to change on page 67 'that is' to 'for it'. The Clerk made the changes, and the Council noted their acceptance of the Minutes of the Parish Council meeting held on 12 February 2024, and the Council **Resolved**, unanimously, that they were a true record.

139/24 PUBLIC QUESTIONS AND COMMENTS

Planning:

None

Other Agenda Items:

None

140/24 PLANNING

a) PLANNING APPLICATIONS

None

b) PLANNING DECISIONS

SDNP/24/00512/PNTEL	Street Record Belmore Lane Owslebury Hampshire
Proposal	notification under regulation 5 - British Telecommunications Plc intends to install fixed line broadband electronic communications apparatus - 15 x 9m pole.
Decision	Raise No Objection

74. 2023/ 2024
FC. 11.03.24

The Council received and noted the planning decisions.

141/24 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Cllrs and County Cllrs Report to all prior to the meeting, which were received and noted (Appendix 1).

The District Councillors went through their report and brought to the Councils attention Hampshire County Councils (HCC) Traffic Management policy, HCC are intending for any Councils that wish to change the speed limit in their area, to pay for it themselves. This could cost Councils in the region of £30,000 upwards as HCC would expect Council to pay for the full costs, such as signage, licences and would include a hard charge for the future upkeep of any new signs. This would not include any enforcement of the new speed limit.

A Councillor asked the Clerk to have an agenda item at the next meeting on 20 mph feasibility in the village.

142/24 RECEIVE AN UPDATE FROM GROWS

Cllr Hurlock gave a verbal update on the recent GrOws meeting. She advised that questions were raised about the Terms of Reference that needed to be sorted out. Two deputies had been appointed to the working group. The Clerk advised that she was still waiting for an answer from the Hall committee if the Air Ambulance foil recycling bin could be placed in the Hall carpark. The Committee were looking into a new lift sharing scheme using WhatsApp.

The Church are hoping to get the Silver Eco award. A resident is selling Birdboxes that are made from the old organ at St Andrews and is giving 10% of the cost to St Andrew Church.

Members of GrOws will be going out to local businesses for donations and see what they are doing about climate change.

The repair café will take place on Saturday 16th March, the next GrOws meeting is on 25th March at the church and there will be a Climate Café on 22nd April.

143/24 RECEIVE THE RESULTS OF THE ACTION PLAN SURVEY

The Clerk had circulated the results of the Action Plan Survey to all prior to the meeting (Appendix 2).

The Clerk went through the results of the survey, she advised that the top 3 descriptions of Owslebury were: Friendly, Rural and Community. The main benefits of living in Owslebury were Community, Living Close the City and living in the Countryside. The main drawbacks of living in Owslebury were lack of public transport, having no shop, speeding traffic and the village being a rat run. The main improvements were better public transport, traffic calming, a local shop and a lower speed limit.

The Council will use this to base their Action Plan for 2024/25. The Council will present this at the Annual Parish Meeting in May.

75. 2023/ 2024
FC. 11.03.24

144/24 RECEIVE A REPORT ON THE EMERGENCY PLAN

The Clerk had circulated a report on the Emergency Plan and that Hampshire had updated the plan to all prior to the meeting (Appendix 3).

The Clerk advised that Hampshire County Council (HCC) have sent all parishes a new template for the Emergency Plan, the Parish Council do have a plan already, but it has not been updated for over 2 years. The Clerk suggested that a small working group should be set up to update the plan.

The Council nominated Cllrs Grinstead and Foster to update the Emergency Plan and to set up a working group if necessary.

145/23 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk had circulated a report on the Beech Grove pathway improvements, regarding the current and estimated costs to all prior to the meeting (Appendix 4).

The Clerk went through how much the Council had currently spent on this project which was £6,052.45 and the estimated expected expenditure which is possibly a further £30,000.00 and that the total estimated cost of the project could be as much as £37 - £38,00.00.

The Council would like to present this project at the Annual Parish Assembly and go through the pros and cons with the residents and get their view.

Currently the Council would like to pend the project until after the Annual Parish Assembly.

146/24 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) RECEIVE A REPORT ON THE PAVILION MEETING

The Clerk had circulated a report on the pavilion meeting which included the two types of pavilions that the committee would like the Parish Council to choose, to all prior to the meeting (Appendix 5).

The Clerk went through the report, the committee asked the Parish Council to decide on what pavilion they would like to build. A Wooden Pavilion or a Brick Pavilion, all both were costed out were fully fitted.

The Cost of the Wooden pavilion would be £215,000.00.

The Cost of a Brick Pavilion would be £290,000.00.

It was advised that a brick pavilion would be longer lasting and would be able to be used all year round.

The Council were unable to make a decision as Cllr Egerton declared an interest, so the Council was not quorate to make a decision and asked the Clerk to pend this decision to the next meeting.

147/23 RIGHTS OF WAY

a) GENERAL MATTERS

A Cllr advised that Water Lane footpath needed to be repaired, it had been resurfaced around 10 years ago but due to the inclement weather over the last couple of years the surface has washed away and needs to be repaired.

A Cllr asked if a grant was available to have a part of the footpath resurface.

The Council asked the Clerk to look into funding to repair the footpath.

Action	By Whom
Funding to repair Water Lane	The Clerk

133/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Martin to finish the payment process.

Payments:

February:

PAYMENTS	Amount (£)	Payee	Payment Type
137	57.60	HALC - Training	
138	7.00	3 Phone	DD
139	60.00	NALC - Local Council Award	JC/WM
140	3.60	IONOS - Webhosting	DD
141	57.60	HALC - Training	
142	6.00	IONOS - Wordpress Hosting	DD
143	59.00	Astrea Hurlock - Elementor (Website)	
144	242.70	Wessex Insurance Brokers - Repair Café Insurance	
145	40.83	OPHMC - Feb 24	
146	163.20	Monica Tudor - Grows Expenses	
147	1,211.60	Swamore (ACSO)	
148	504.00	Clerk - Salary Feb 24	
149	126.00	HMRC	
150	7.20	Clerks Expenses Feb 24	

Receipts:

February:

Voucher	Amount (£)	Payee	

RECEIPTS			
15	111.87	CCLA - Investment Interest	
16	250.00	Owslebury and Morestead Association	

b) TO APPROVE THE SIGNING OF THE FEBRUARYS BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign February Bank Reconciliation.

c) RESOLVE THAT THE COUNCIL HAVE ALL THE CRITERIA PUT TOGETHER FOR THE LOCAL COUNCIL AWARD SCHEME

The Clerk advised the Council that she has put together all the criteria for the Local Council Award Scheme.

The Council **Resolved** unanimously that the Council have put together all the criteria for the Local Council Award Scheme.

d) CONSIDERATION AND AGREEMENT TO THE COUNCILS RESPONSE TO SELBOURNE VILLAGE DESIGN (SVDS) PUBLIC CONSULTATION

The Clerk had circulated Selbourne Village Design Statement to all prior to the meeting (Appendix 6).

The Council **Resolved** unanimously not to comment on Selbourne Village Design Statement.

e) REVIEW AND APPROVE SPORTS GROUND RISK ASSESSMENT

The Clerk had circulated the Sports Ground Risk Assessment to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to accept the changes on the Sports Ground Risk Assessment and place a copy on the website.

f) REVIEW AND APPROVE THE RECRUITMENT POLICY

The Clerk had circulated the Recruitment Policy to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously to accept the changes on the Recruitment Policy and place a copy on the website.

g) REVIEW AND APPROVE STAFF APPRAISAL POLICY

The Clerk had circulated the Staff Appraisal Policy to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to accept the changes on the Staff Appraisal Policy and place a copy on the website.

149/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

The Clerk advised that she had received an email from the PA of the new CEO of Marwell Zoo. They were keen to meet with the Council and come to a Parish Council meeting.

78. 2023/ 2024
FC. 11.03.24

The Council suggested that the new CEO should come to the Annual Parish Meeting on 13th May and present. The Council asked the Clerk to contact them to see if they were available to do this.

Action	By Whom
To contact Marwell and ask if they would do a presentation at the Annual Parish Assembly in May	The Clerk

A Cllr advised that the new notice board at the Glebe field constantly had condensation on the glass and the notices were unreadable. The Council asked the Clerk to contact the company.

Action	By Whom
Contact the Notice Board Company	The Clerk

150/23 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Thursday 4 April at 7pm.

There being no further business the meeting closed at 8:30pm

Chairman:

Date: