

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
10th June 2024
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor Yassir Mahmood (in the Chair).
Parish Councillors, Mark Egerton, Will Martin and Paul Simmons

In Attendance: Juanita Madgwick (Clerk)

Also in Attendance: 2 members of the public were present.

23/24 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Foster and Hurlock

24/24 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

25/24 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 13 MAY 2024

The Council noted their acceptance of the Minutes of the Parish Council meeting held on 13 May 2024, and the Council **Resolved**, unanimously, that they were a true record.

26/24 PUBLIC QUESTIONS AND COMMENTS

Planning:

None

Other Agenda Items:

None

27/24 PLANNING

a) PLANNING APPLICATIONS

SDNP/24/02015/FUL	4 Hensting Farm Cottages, Hensting Lane, Fishers Pond, Hampshire, SO50 7HH
Proposal	Proposed Outdoor Exercise Area, Barn containing 6no. stables, tack room and feed store, Store for Horse Box and Hay to replace existing stables and associated buildings at no. 4 Hensting Farm Cottages, Hensting Lane, Fishers Pond,
PC Comments	The Council have no objection to this planning application but would like to see the following conditions place on the application if it is approved: Condition 1: That the area proposed in the planning application is not used as a commercial livery

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	Condition 2: That all construction vehicles do not park on Hensting Lane and are brought onto site to park.
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SDNP/24/02263/SCOPE	Land at Matterley Farm, Alresford Road, Ovington, Hampshire, SO24 0HU
Proposal	Matterley Farm, Alresford Road, Ovington, SO24 0HU - Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended 2018) - Regulation 15 Request for a Scoping Opinion.
PC Comments	The Council would ask SDNP to carry out a traffic impact survey on the roads in and out of Owslebury.

b) PLANNING DECISIONS

SDNP/24/00024/NMA	Downlands Main Road Owslebury Hampshire SO21 1LU
Proposal	Non material amendment to planning application SDNP/22/04974/HOUS - Change cladding material to north extension and reduce work to north elevation.
Decision	Approved

The Council received and noted the planning decisions.

28/24 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Cllrs Report to all prior to the meeting, which were received and noted (Appendix 1).

The Council asked the Clerk to send out all the dates for voting on OIS.

Action:	By Whom:
To send out an OIS on the voting dates	The Clerk

29/24 RECEIVE AN UPDATE FROM GROWS

Cllr Simmons advised the next meeting would be on 17th June and the next repair café will be on the 6th July.

Cllr Simmons advised that the vegetable sharing is due to go ahead again this year.

30/23 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk had circulated a report on the Beech Grove pathway improvements, regarding the current and costs to all prior to the meeting (Appendix 2).

There was some discussion on the cost of this project, the Clerk advised that there was £14,900 in the budget for this project and had asked for a grant of £20,000.00 from SDNP which would be decided in the autumn.

The Council discussed asking all the key stakeholders to the July meeting to discuss this project and how the Council should proceed.

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The Council asked the Clerk to invite the landowner, local resident backing the idea, the headmaster from the school and the Chair of the Friends of the School.

Action	By Whom
Invite key stakeholders to the July meeting	The Clerk

b) RECEIVE A REPORT ON THE SID DATA

Cllr Foster was not at the meeting, so a report was not given.

c) RECEIVE AN UPDATE ON SPEEDWATCH

The Clerk had circulated a report on Speed Watch, regarding volunteers filling in a form and completing training, to all prior to the meeting (Appendix 3).

The Clerk advised that she had sent the Speedwatch forms to all the people that had volunteered and was waiting for them to fill the forms in and return them.

Cllrs Mahmood, Edgerton and Simmons volunteered to complete the training for Speedwatch. The Council were happy for the Clerk to coordinate Speedwatch.

The Council asked the Clerk to send out the Speedwatch poster for more volunteers.

Action	By Whom
Advertise for more Speedwatch volunteers	The Clerk

31/24 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) AGREEMENT TO TWYFORD CRICKET CLUB USING THE SPORT FIELD

The Clerk advised that Twyford Cricket Club would like to use the cricket pitch for their junior teams this summer.

The Council **Resolved** unanimously to allow Twyford Cricket club to use the sports field when Owslebury cricket club are not using the field.

32/23 RIGHTS OF WAY

a) AGREEMENT TO SIGN THE LENGTHSMAN CONTRACT FOR 2024-25

The Council **Resolved** unanimously to sign the Lengthsman contract for 2024-25.

165/23 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

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The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Martin to finish the payment process.

Payments:

May:

PAYMENTS	Amount (£)	Payee	Payment Type
15	195.00	S Comley Grass Cutting May	Paid
16	7.31	3 Phone	DD
17	3.60	IONOS Web Hosting	DD
18	110.00	Owslebury Newsletter - Printing Costs Newsletter	Paid
19	200.00	B/W Mens Shed (Grant)	Paid
20	93.68	A Hurlock (Events Calendar Website)	
21	35.04	Phil Space - Toilet	
22	65.94	WCC - Playarea Inspection	
23	6.00	IONOS - Wordpress Hosting	DD
24	360.00	S Comley Grass Cutting June	
25	70.87	OPHMC - Meetings May	
26	512.80	Clerks Salary - May	
27	128.00	HMRC	

Receipts:

Voucher	Amount (£)	Payee
RECEIPTS		
6	107.19	CCLA Interest
7	813.29	VAT Return
8	336.10	Grows Donation
9	158.00	Waste Prevention Grant for GrOws

b) TO APPROVE THE SIGNING OF THE MAY'S BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign Mays Bank Reconciliation.

c) REVIEW AND APPROVE THE CODE OF CONDUCT

The Clerk had circulated the Code of Conduct to all prior to the meeting (Appendix 4).

The Council **Resolved** unanimously to accept the changes on the Code of Conduct and place a copy on the website.

d) REVIEW AND APPROVE THE GLEBE FIELD TERMS AND CONDITIONS

The Clerk had circulated the Glebe Field Terms and Condition to all prior to the meeting (Appendix 5).

There was discussion on the Glebe Field Terms and Conditions on if a sentence on paying for the use of the field should be added as this would make the Terms and Conditions more robust. Cllr Mahmood advised that he would write the sentence and pend this to the next meeting.

e) REVIEW AND APPROVE THE SPORTS FIELD TERMS AND CONDITIONS

The Clerk had circulated the Sports Field Terms and Conditions to all prior to the meeting (Appendix 6).

There was discussion on the Sports Field Terms and Conditions on if a sentence on paying for the use of the field should be added as this would make the Terms and Conditions more robust. Cllr Mahmood advised that he would write the sentence and pend this to the next meeting.

f) CONSIDERATION AND AGREEMENT TO THE COUNCILS RESPONSE TO HALCS CONSULTATION ON ACCOUNTABILITY IN PUBLIC LIFE REVIEW

The Clerk had circulated HALCs consultation on Accountability in Public Life to all prior to the meeting (Appendix 7).

The Council encouraged all Councillors to respond to this consultation individually.

g) CONSIDERATION AND AGREEMENT TO THE COUNCILS RESPONSE TO HAMPSHIRE COUNTY COUNCILS CONSULTATION ON WINCHESTER DISTRICT FOCUS LCWIP

The Clerk had circulated Hampshire County Councils consultation on Winchester District Focus LCWIP to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously not to comment on this Hampshire County Councils consultation on Winchester District Focus LCWIP.

h) CONSIDERATION AND AGREEMENT TO THE COUNCILS RESPONSE OF UPHAM VILLAGE DESIGN STATEMENT

The Clerk had circulated Uphams Village Design Statement to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously not to comment on Uphams Village Design Statement.

i) CONSIDERATION AND AGREEMENT TO THE COUNCILS RESPONSE TO HAMPSHIRE WATER TRANSFER AND WATER RECYCLING PROJECT – SUMMER 2024 CONSULTATION

The Clerk had circulated Hampshire Water Transfer and Water Recycling Project – Summer 2024 Consultation to all prior to the meeting (Appendix 10).

The Council asked the Clerk to pend this to Julys meeting

34/23 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

The Clerk advised that the lock to the portable toilet had been broken.

The Clerk advised that she had received an email back from Marwell Zoo regarding traffic and the Council asked the Clerk to arrange a meeting with them to discuss their strategies on traffic management.

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35/23 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 8 July at 7pm

There being no further business the meeting closed at 8.12 pm

Chairman:

Date: