

15. 2023/ 2024
FC. 10.07.23

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
8th JULY 2024
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor Astrea Hurlock (in the Chair).
Parish Councillors Mark Egerton, John Foster, Yassir Mahmood, and Paul Simmons.

In Attendance: Juanita Madgwick (Clerk), District Councillor Jerry Pett, Neil Bolton and ACSO Gary McCulloch

Also in Attendance: 9 Member of the public was present.

36/24 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Simon Grinstead and Will Martin

37/24 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

Cllrs Mahmood and Egerton declared an interest in planning application SDNP/24/02334/FUL – Old Green Farm.

38/24 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 10 JUNE 2024

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 10 June 2024, and the Council **Resolved**, unanimously, that they were a true record.

39/24 PUBLIC QUESTIONS AND COMMENTS

Planning:

Lowhill Farm:

The applicant spoke about the property and that it needed to be updated. They advised that they had seen the Conservation officer and are waiting to hear back from them.

Northwood House:

The applicant spoke about the application, they advised that Winchester City Council had visited the site and they had put in a Pre-Application.

They advised that they would like to keep some of the footprint of the existing house and to create a modern feel to the house.

A Cllr asked if they would be carrying out the second Bat Survey? The applicant advised that this was with the planning department. A Cllr advised the applicant the Arboricultural Impact Report Appendix 1 was missing from the planning portal.

A Cllr asked if any of the hedges would be removed from the curtilage which is suggested in the application. The applicant advised that the hedges would not be removed.

Other Agenda Items:

None

40/24 PLANNING

a) PLANNING APPLICATIONS

SDNP/24/02334/FUL	Old Green Farm, Whites Hill, Owslebury, Hampshire, SO21 1LT
Proposal	Erection of a polytunnel (retrospective)
Comments Deadline	Owslebury Parish Council object to this planning application on the basis that the application is sparse, no environmental impact assessment on the area was carried out before the tunnels were built and there is no information on what surface the tunnels are built on. There is no information on the purpose or necessity of said tunnels in the application.

SDNP/24/02376/FUL	Northwood House, Owslebury Bottom, Owslebury, Hampshire, SO21 1LX
Proposal	The demolition of the existing dwelling and garage annex and the development of a single replacement dwelling, garage annex and pool house with associated landscape works.
Comments	The Council have noticed that the Arboricultural Impact Report Appendix 1 Tree protection plan is missing from the planning papers on the planning portal. Please could this be added. The Council would like to know the short term and intermediate term impact of the removal of the hedge in the North East boundary on the wildlife. The Council would like to know if the applicant needs to complete the phase 2 Bat survey on the area. The Council have no objection to the design of the house as it is in keeping with the area.

24/01209/LIS - WInchester	Lowhill Farm House Portsmouth Road Fishers Pond Eastleigh Hampshire SO50 7HF
Proposal	Alteration to internal ground floor wall
Comments	The Council have no comment on this application.

b) PLANNING DECISIONS

SDNP/23/04380/FUL	Land East of Hensting Lane Hensting Lane Owslebury Hampshire
Proposal	Change of use of agricultural land to secure off leash dog exercise facility
Decision	Approved

SDNP/23/04327/LIS SDNP/23/04326/HO US	The Beeches Longwood Owslebury Hampshire SO21 1LD
Proposal	Erection of two-storey side extension to north-west elevation. Formation of new porch to north-east elevation & formation of new door in new opening. Enlargement of existing openings on north-west elevation to connect existing house to extension. 3 no. new conservation rooflights to existing house.
Decision	Approved

SDNP/21/05506/FUL	Moris Farm Hurst Lane Owslebury SO21 1JQ
Proposal	Change of use land for the siting of a temporary rural worker's dwelling (log cabin) for three years and from private to commercial equestrian use.
Decision	Approved

The Council received and noted the planning decisions.

41/24 RECEIVE A REPORT FROM THE ACSO

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The ACSO gave a verbal report to the Council, he advised that he had been reporting all the fly tipping in the village and with a recent fly tip had found an address which Winchester City Council will be following up.

The ACSO had met with the GrOws group regarding recycling and how the village can do this.

The ACSO had reported Red Lane to Hampshire Countryside as it had looked like a vehicle had driven on it. The ACSO advised that it looked like Hampshire Countryside had scraped out the byway and put a new finger post up.

The ASCO asked the Clerk to put out on OIS to remind people not to touch any fly tipping as it could be dangerous.

Action	By Whom
Send OIS on Fly Tipping	The Clerk

42/24 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Councillors report to all prior to the meeting, which were received and noted (Appendix 1).

Cllr Pett advised that Winchester City Council had been in purdah, due to the general election therefore very little has been happening at the Council and it has restricted their ability to help the public.

Cllr Pett advised that Winchesters will be taking the proposed Local Plan to the scrutiny committee on 29th July 2024. The South Downs National Park will be reviewing their Local Plan in early 2025.

43/24 RECEIVE AN UPDATE FROM GROWS

Cllr Hurlock had circulated a report on the recent GrOws meeting prior to the meeting. GrOws had, had another successful Repair Café and were planning another Swishing event in November. They plan to have a speaker from Marwell Zoo to come to one of the September meetings. St Andrews are working their way towards the Silver Eco Church award.

There was some discussion on the small pieces of land that the Council owned and if they could be made into wildflower meadows and if the Lengthsman could help. The Cllrs asked the Clerk if she had a map with all the land plotted on it. The Clerk advised that she had plotted all the land on Parish Online and would send the Councillors the log in details.

44/24 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Council had invited all the key stakeholders to the meeting to discuss the project. The Clerk went through all the costs associated with the project, what the Council had spent and the projected costs. The Clerk advised that the Council had applied for £20,000.00 from the South Downs National Park (SDNP) CIL grant, this would be decided in the Autumn.

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The Clerk advised that this project would only be viable if the Council were successful in being awarded the grant from SDNP.

The representative from the school advised that most parents that park in the parish hall car park use the back entrance to the school from the car park.

The representatives from the Parish Hall said it would help those from the Beech Grove area have safe passage to the hall for the post office.

A resident spoke about the dangers of the current pavement because it goes directly onto the road and how they feel that the pavement improvement would alleviate this danger to young children. They advised that the landowner would sell the land to the Parish Hall and the Parish Hall and Council could complete the works.

The Council discussed all the thoughts and ideas of the key stakeholders and residents. There was discussion around Hampshire Highways (HH) not owning the land and the Parish Council owning the land should an accident occur and who would be liable.

There was also discussion on what the Council have to do to get the pavement built and all the licences etc that have to be applied for, and that Hampshire County Council are applying for the CIL grant from the SDNP and are being successful. There was also discussion on making it land as a permissive byway.

The Chairman advised to keep this on the agenda and re-visit the project once the Council know the outcome of the SDNP grant.

b) RECEIVE A TRAFFIC UPDATE FROM CLLR FOSTER

It was decided to pend this to the September meeting.

45/24 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) CONSIDERATION OF ANY GENERAL MATTERS

None

46/24 RIGHTS OF WAY

a) CONSIDERATION OF ANY GENERAL MATTERS

None

47/43 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Martin to finish the payment process.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
28	961.29	Swanmore - ACSO	Paid
29	7.31	3 Phone	DD
30	3.60	IONOS Web Hosting	DD
31	35.00	M&S - Flowers	CC
32	16.98	Amazon - Ink Cartages	CC
33	6.00	IONOS - Wordpress Hosting	DD
34	131.40	Phil Space - Toilet	
35	360.00	S Comley Grass Cutting June	
36	22.76	OPHMC - June	
37	443.62	Grows Expenses - M Tudor	
38	512.60	Clerks Salary - June	
39	128.20	HMRC	
40	57.25	Clerks Expenses June	
41	32.00	Annual Credit Card Fee	CC
42	12.23	Amazon - Parking Sign	CC
43	51.46	Amazon - Lock/ Files/ Mouse	CC

Receipts:

Voucher	Amount (£)	Payee
RECEIPTS		
10	32.50	Kettle Craze - May
11	110.66	CCLA Interest
12	15.00	Twyford Cricket Club
13	100.00	SSE - Wayleave

b) TO APPROVE THE SIGNING OF THE JUNE BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign June's Bank Reconciliation.

c) REVIEW OF THE ACTUAL BUDGET FOR THE FIRST QUARTER OF 2024/25 INCLUDING THE STATEMENT OF VARIANCE

The Clerk had circulated the budget for the first quarter and the statement of variance, to all prior to the meeting (Appendix 2).

The Council reviewed the actual budget for the first quarter and the statement of variance.

d) CONSIDERATION OF A GRANT OF £300.00 TO MORESTEAD CHURCH FOR GRASS CUTTING

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The Clerk had circulated the letter from Morestead church asking for a grant for grass cutting to all prior to the meeting (Appendix 3).

The Council **Resolved** unanimously to grant £300 to Morestead Church towards grass cutting.

e) REVIEW AND APPROVE THE GLEBE FIELD TERMS AND CONDITIONS

The Clerk had circulated the Glebe Field Terms and Conditions to all prior to the meeting (Appendix 4).

The Council **Resolved** unanimously to approve the Glebe Field Terms and Conditions and place a copy on the website.

f) REVIEW AND APPROVE THE SPORTS FIELD TERMS AND CONDITIONS

The Clerk had circulated the Sports Field Terms and Conditions to all prior to the meeting (Appendix 5).

The Council **Resolved** unanimously to approve the Sports Field Terms and Conditions and place a copy on the website.

g) REVIEW AND APPROVE THE CO-OPTION POLICY

The Clerk had circulated the Co-option policy to all prior to the meeting (Appendix 6).

The Council **Resolved** unanimously to approve the Co-option policy and place a copy on the website.

h) REVIEW AND APPROVE THE SCHEME OF DELEGATION TO THE PARISH COUNCIL

The Clerk had circulated the Scheme of Delegation to the Parish Council to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to approve the Scheme of Delegation to the Parish Council and place a copy on the website.

i) REVIEW AND APPROVE THE PLAY AREA RISK ASSESSMENT

The Clerk had circulated the Play area Risk Assessment to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously to approve Play area Risk Assessment and place a copy on the website.

j) CONSIDERATION AND AGREEMENT TO THE COUNCILS RESPONSE TO HAMPSHIRE WATER TRANSFER AND WATER RECYCLING PROJECT – SUMMER 2024 CONSULTATION

The Clerk had circulated Hampshire Water Transfer and Water Recycling Project – Summer 2024 Consultation to all prior to the meeting (Appendix 9).

There was some discussion on the project and if those that live near where the project is going have been informed. The Council asked the Clerk to send the consultation out on the OIS.

The Council **Resolved** unanimously not to comment on the Hampshire Water Transfer and Water Recycling Project – Summer 2024 Consultation.

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48/24 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

The Clerk advised that Cllr Grinstead had tendered his resignation. The Council thanked Cllr Grinstead for all his workover the past 2 years.

The Clerk advised that the police had agreed 4 sites for Speed Watch. The Council asked the Clerk to add Speed Watch to the next agenda.

The Council noted and discussed a resident's emails.

49/24 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 9 September at 7:00pm.

There being no further business the meeting closed at 9.00pm

Chairman:

Date: