

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
9th SEPTEMBER 2024
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor Astrea Hurlock (in the Chair).
Parish Councillors Mark Egerton, Yassir Mahmood, and Paul Simmons.

In Attendance: Juanita Madgwick (Clerk), District Councillors Jerry Pett and Neil Bolton

Also in Attendance: No members of the public were present.

50/24 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from John Foster and Will Martin

51/24 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

52/24 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 8 JULY 2024

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 8 July 2024, and the Council **Resolved**, unanimously, that they were a true record.

53/24 PUBLIC QUESTIONS AND COMMENTS

Planning:

None

Other Agenda Items:

None

54/24 PLANNING

a) PLANNING APPLICATIONS

SDNP/24/03597/LDE	Oak Tree Farm , Baybridge Lane, Owslebury, Hampshire, SO21 1JN
Proposal	Change of use of building and land to residential and subsequent construction of lean-to and extension
Councils Comment	The Council have no comment on this planning application

b) PLANNING DECISIONS

SDNP/23/05330/HOUS	Stoneycroft Hensting Lane Owslebury Hampshire SO21 1LE
Proposal	Proposed alterations and conversion to existing garage to form annex and work zone to first floor, Proposed Out building to form garage garden

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	room and machine store with first floor. Proposed spiral stair case and balcony to rear with porch roof
Decision	Approved

SDNP/23/05272/HOUS	Morestead Grange Morestead Hill Morestead Hampshire SO21 1LZ
Proposal	Extension to annex
Decision	Approved

SDNP/20/05536/HEDG	Elm Farm Baybridge Lane Owslebury SO21 1JN
Proposal	Removal of section of hedgerow to facilitate access
Decision	Application Not Required - Prior Notification

SDNP/24/02015/FUL	4 Hensting Farm Cottages Hensting Lane Fishers Pond Hampshire SO50 7HH
Proposal	Proposed Outdoor Exercise Area, Barn containing 6no. stables, tack room and feed store, Store for Horse Box and Hay to replace existing stables and associated buildings at no. 4 Hensting Farm Cottages, Hensting Lane, Fishers Pond,
Decision	Approved

SDNP/23/04050/FUL	Old Green Farm Whites Hill Owslebury Hampshire SO21 1LT
Proposal	(Amended) Associated operational development pursuant to application reference SDNP/22/05927/PA3R, together with the insertion of mezzanine floors to apart-hotel units and the re-cladding of the remaining part of the existing barn to create enclosed storage for the holding.
Decision	Approved

The Council received and noted the planning decisions.

c) TO NOTE THE PLANNING APPLICATIONS SINCE JULYS MEETING AND THE COUNCILS COMMENTS

SDNP/24/02839/FUL	Marwell Wildlife, Thompsons Lane, Owslebury, Hampshire, SO21 1JH
Proposal	Erection of 2 permanent guest weather covers - site 1 Okapi wc block (10m by 15m), site 2 Fur, feather and scales (6m by 15m)
Councils Comments	No Comment

24/01504/PNACOU – Winchester	Hangar Nurseries Thompsons Lane Owslebury Winchester Hampshire SO211JH
Proposal	Conversion of existing barn to a single C3 dwellinghouse including external alterations and the creation of a domestic curtilage.
Councils Comments	No Comment

SDNP/24/02641/FUL	1 Morestead Hill , Morestead Hill, Morestead, Hampshire, SO21 1NB
Proposal	Variation to the planning application SDNP/21/02599/FUL To change carport/storage to annex for dependant relatives
Councils Comments	Owslebury Parish Council request further information to be able to make an informed comment on this planning application.

	<p>The Council have had a look at the drawings and do not understand them. Please can you explain the following:</p> <p>Where is the existing car port? The existing site plan should have a long dotted red line on it showing where the proposal is to be sited. The Council cannot see it or the existing or planned car port?</p> <p>The proposed ground floor plan seems to be only half the site, and it states, "Existing Cottage Demolished and Annexe Redeveloped Into Self-Contained". The Council thought this application was refused.</p> <p>The Councils understanding is that:</p> <ul style="list-style-type: none">• an application to build a new house was granted, on the condition that the old house was demolished; and• when the applicants asked for a variation letting them keep the old house too, that was refused. <p>The Council feel that the current application does not make clear precisely what was previously allowed and how that is being altered.</p> <p>The Council would like to bring the planners attention to the planning history of this site and the Councils concern that application may undermine the original permission; and the Council ask for the application to be resubmitted with adequate information, with a new time limit for the Council to respond to the additional information.</p>
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The Council received and noted the planning comments since Julys meeting.

55/24 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Councillors report to all prior to the meeting, which were received and noted (Appendix 1).

The District Cllrs advised that Eastleigh will be reviewing their local plan soon and will have to include the governments new housing allocation, this could include housing developments on Mortimers Lane which would increase traffic in Owslebury.

56/24 RECEIVE AN UPDATE FROM GROWS

Cllr Simmons gave a verbal update on GrOws. He advised that GrOws had held 2 meeting in July and August and, there is a big calendar of events happening between now and the end of the year. GrOws had a stall at the fete which went well and got people talking. GrOws will be undertaking toilet twinning with a toilet in Africa, a bat talk and walk, and a community garden project at the pub. There will be another repair café, a swishing event and a speed dating evening – talking about green initiatives. GrOws will also have booked in a talk from sustainable Overton.

57/24 TO REVIEW THE ACTION PLAN FOR 2024/25

The Clerk had circulated the Action Plan to all prior to the meeting (Appendix 2). The Council went through the Action Plan, and the Council asked the Clerk to put the Emergency Plan, Play area equipment and traffic calming, on the agenda for October.

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The council discussed the need for a shop in the village. The Council would like to understand what the villagers would like to see stocked in the shop and the time the shop should be open. The council asked the Clerk to put together a survey to send out to the village to be agreed at the next meeting.

The council discussed the demand for public transport in the village, and if the village demonstrate a need for this. Cllr Simons advised that GrOws had been looking into a WhatsApp group for car sharing. He also advised that Upham had been working with Southampton University to develop an app for this purpose and Owslebury had expressed an interest.

The council felt that the entrance gates for the village could be part of traffic calming, it was advised that Droxford has just has entrance gates installed, and the council asked the Clerk to speak to the Clerk and ask for advice.

The Council **Resolved** unanimously to approve the Action Plan.

Action	By Whom
To put together a survey regarding a shop in the village	The Clerk
To contact Droxford PC regarding the entrance gates	

58/24 WHAT IS OWSLEBURY PARISH COUNCILS RECOURSE TO FURTHER ACTION IN CONTROLLING DEVELOPMENT AND WHAT SHOULD THE COUNCIL DO NEXT

The Council discussed this and will keep up to date with the changes to the National Planning Policy Framework and changes to all Local Plans.

59/24 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk circulated a report on the Beech Grove pathway improvements to all prior to the meeting (Appendix 3).

The Clerk advised that South Downs National Park (SDNP) had informed her that the council had not been successful for the CIL grant towards the Beech Grove. Therefore, the council do not have enough money to complete the project.

There was some discussion on how the council could complete this project without Hampshire Highways (HH). There was discussion on buying the land from the landowner and turning it into a permissive byway.

The council asked the Clerk to check with a solicitor if this can be achieved and if so, check with the insurance company, that they will insure a permissive byway.

Action	By Whom
To speak to a solicitor to see if the council can buy the piece of land from 1 Beech Grove and turn it into a permissive byway.	The Clerk
To speak to the insurance company to see if they would insure a permissive byway.	

b) RECEIVE A TRAFFIC UPDATE FROM CLLR FOSTER

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This item will be pended to October's meeting as Cllr Foster was not at the meeting.

c) RECEIVE A REPORT ON SPEEDWATCH AND AGREEMENT TO PURCHASE THE SPEEDWATCH EQUIPMENT

The Clerk circulated a report on Speewatch which included the police agreement to the areas where speedwatch can be carried out and that 3 volunteers had been trained, to all prior to the meeting (Appendix 4).

The Council noted the report on Speedwatch, Cllr Mahmood advised that he had not been contacted to complete the Speedwatch training. The Clerk advised that she would contact the police and ask for the training, Cllr Egerton wanted to volunteer to be part of Speedwatch. The Clerk advised that she would send him the form to fill out.

The Council **Resolved** unanimously to purchase the Speedwatch equipment.

Action	By Whom
To contact the police to arrange training To send Cllr Egerton a Speedwatch Form	The Clerk

60/24 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) RECEIVE A REPORT ON THE PAVILION MEETING

The Clerk had circulated a report on the pavilion meeting, which included the pavilion committee wishing to take over the sports club and for the committee to hold a village meeting in September to all prior to the meeting (Appendix 5).

The Clerk advised that the Pavilion Committee had taken over the Sports Club and will be restructuring it and holding a village meeting to recruit people to be part of the new Sports Club and to give an update on the pavilion and the committees plan to bring back sports to the village.

61/24 RIGHTS OF WAY

a) CONSIDERATION OF ANY GENERAL MATTERS

Cllr Mahmood asked the Clerk if there was any news on getting a grant to resurface Water Lane. The Clerk advised that the Rural Community Fund was now open, and she would start the application process.

There was some discussion on if the Council should put £5,000.00 in next years budget to go towards re-surfacing Water Lane.

The Council **Resolved** unanimously to put £5,000.00 into next years budget for re-surfacing work for footpaths.

62/43 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Martin to finish the payment process.

Payments:

July

PAYMENTS	Amount (£)	Payee	Payment Type
44	1,037.70	Swanmore - ACSO	WM/YM
45	300.00	Morestead Church Grant	WM/YM
46	7.31	3 Phone	DD
47	3.60	IONOS Web Hosting	DD
48	35.00	ICO - Renewal	DD
49	6.00	IONOS - Wordpress Hosting	DD
50	135.78	Phil Space - Toilet	WM/YM
51	512.60	Clerks Salary - July	WM/YM
52	128.20	HMRC	WM/YM
53	6.75	Clerks Expenses July	WM/YM
54	1,397.34	Swanmore - ACSO	WM/YM
55	75.74	OPHMC - July	WM/YM
56	290.00	S Comley Grass Cutting July	WM/YM
57	195.00	WCC - Dog Bins	WM/YM
58	80.00	Akismet	CC

August

PAYMENTS	Amount (£)	Payee	Payment Type
59	7.31	3 Phone	DD
60	15.59	IONOS Web Hosting/ Domain Name	DD
61	144.00	SLCC Membership	
62	100.00	Owslebury Newsletter - GrOws	
63	6.00	IONOS - Wordpress Hosting	DD
64	36.00	CPRE - Membership	
65	424.20	Royal Mail - PO Box	
66	131.40	Phil Space - Toilet	
67	1,134.36	Swanmore - ACSO	
68	512.60	Clerks Salary - Aug	
69	128.20	HMRC	
70	7.20	Clerks Expenses Aug	

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71	62.40	Grows Expenses - M Tudor	
72	290.00	S Comley Grass Cutting Aug	

Receipts:

July

Voucher	Amount (£)	Payee	
RECEIPTS			
14	18.75	Kettle Craze - June	
15	106.91	CCLA Interest	
16	273.60	Repair Café Donations	
17	31.25	Kettle Craze - July	

August

Voucher	Amount (£)	Payee	
RECEIPTS			
18	26.25	Kettle Craze - Aug	
19	109.97	CCLA Interest	

b) TO APPROVE THE SIGNING OF THE JULY AND AUGUST BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign July and August Bank Reconciliation.

c) CONSIDERATION OF A GRANT TO THE CITIZEN ADVICE

The Clerk had circulated the letter from Citizen Advice asking for a grant to all prior to the meeting (Appendix 6).

The Council **Resolved** unanimously to grant £250.00 to Citizen Advice.

d) CONSIDERATION OF A GRANT OF £440.00 TO OMCA FOR THE JUBILEE TREES

The Council **Resolved** unanimously to grant OMCA £440.00 for the Jubilee Trees.

e) CONSIDERATION TO BECOMING A MEMBER OF THE CPRE AGAIN FOR A FURTHER YEAR AT THE COST OF £36

The Council **Resolved** unanimously to become a member of the CPRE again for a further year at the cost of £36

f) REVIEW AND APPROVE HEALTH AND SAFETY POLICY

The Clerk had circulated the Health and Safety Policy to all prior to the meeting (Appendix 7).

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The Council **Resolved** unanimously to approve the Health and Safety Policy and place a copy on the website.

g) REVIEW AND APPROVE THE GRANTS AND DONATION POLICY

The Clerk had circulated the Grants and Donations policy to all prior to the meeting (Appendix 6).

The Council **Resolved** unanimously to approve the Grants and Donations policy and place a copy on the website.

63/24 TO PASS A RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS DUE TO THE FOLLOWING ITEMS CONCERNING QUOTATIONS

The Council **Resolved** unanimous to exclude the public and press from the meeting due to the following item concerning quotations.

64/24 REVIEW THE QUOTES FOR CARRYING OUT A TREE SURVEY ON THE TREES IN THE SPORTS FIELD, GLEBE FIELD AND THE BANK

The Council **Resolved** unanimously to carryout the Tree Survey from company 1.

65/24 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

The Clerk advised that HH had been in touch and will be putting up Deer signs on the Portsmouth Road and will be looking at the traffic in and out of Marwell Zoo.

A Cllr asked if the disabled bay in Hilly Close could be re-painted. The Clerk advised that she would ask for this to be completed.

66/24 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 14 October at 7:00pm.

There being no further business the meeting closed at 8.15pm

Chairman:

Date: