

41. 2024/ 2025

FC. 11.11.24

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
11th November 2024
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor Pail Simmons (in the Chair).
Parish Councillors Guy Baldwin, Mark Egerton, John Foster, and Will Martin

In Attendance: Juanita Madgwick (Clerk), District Councillor Neil Bolton and Jerry Pett

Also in Attendance: 0 members of the public were present.

84/24 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Astrea Hurlock and Yassir Mahmood

85/24 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

Cllr Martin declared an interest in planning application SDNP/24/04440/HOUSE Hill View Farm, Hensting Lane, Owslebury.

86/24 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 14 OCTOBER 2024

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 14 October 2024, and the Council **Resolved**, unanimously, that they were a true record.

87/24 PUBLIC QUESTIONS AND COMMENTS

Planning:

None

Other Agenda Items:

None

88/24 PLANNING

a) PLANNING APPLICATIONS

Cllr Martin left the meeting

SDNP/24/04440/HOUS	Hill View Farm, Hensting Lane, Owslebury, Hampshire, SO21 1LE
Proposal	Single storey side and rear extension with elevational alterations
Parish Councils Comment	The Council have no comment to make on this planning application

Cllr Martin return to the meeting

b) PLANNING DECISIONS

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SDNP/24/04447/DCOND	White Lodge Hensting Lane Owslebury Hampshire SO21 1LE
Proposal	discharge of Condition 8 of planning application SDNP/22/03814/FUL
Decision	Approved
SDNP/24/03636/CND	Dell Croft Hensting Lane Owslebury Hampshire SO21 1LE
Proposal	Removal of condition 5 of planning application 00/00831/FUL
Decision	Approved
SDNP/24/03558/DCOND	4 Hensting Farm Cottages Hensting Lane Fishers Pond Hampshire SO50 7HH
Proposal	Discharge of condition 5 of planning application SDNP/24/02015/FUL
Decision	Approved

The Council received and noted the planning decisions.

89/24 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Councillors report to all prior to the meeting, which were received and noted (Appendix 1).

District Cllr Pett advised that the review of the Boomtown Licence was requested by the police due to the fatality at the festival this year and the poor practices of the drug screening. Cheriton have a report on the acoustics of the event that they will be presenting to Winchester.

Councillor Pett advised that the 2 sites that have been put forward to the South Downs National Park (SDNP) for sites for the Land Availability Assessment in Owslebury were promoted by the landowners.

90/24 RECEIVE AN UPDATE FROM GROWS

Cllr Simmons had circulated an update on the work GrOws have been doing to all prior to the meeting (Appendix 2).

Cllr Simmons advised that the Terms of Reference for the group had been agreed at the last meeting and a copy would be put on the website. The wording was changed from 'lowering Owslebury carbon footprint' to 'tackling climate change in Owslebury'.

The village garden group will be meeting on Saturday and one of the volunteers has been looking into grants and will be applying for one soon.

The repair café was well received again and there are 4 dates planned for next year. WinAcc will be attending the next meeting to talk about the success of the GrOws Repair Cafes.

The Climate café is next Monday and GrOws is looking for support from the Council. The Parish Hall has given GrOws a part of their land to turn into a wildflower garden.

A Cllr asked if GrOws had explored Bee keeping, Cllr Simmons noted that he would take this to the next meeting.

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Cllr Simmons advised that Hampshire CC were giving away disease free Elm trees to plant. There was interest from several Cllrs to plant them on their land. Cllr Simmons advised that he would put an OIS out to see if other residents would like to plant one on their land.

91/24 AGREEMENT TO CLLR SIMMONS BEING THE TRUSTEE FOR OWSLEBURY FOR THE WINCHESTER VILLAGES TRUST

The Council **Resolved** unanimously for Cllr Simmons to be Owslebury trustee for the Winchester Villages Trust

92/24 REVIEW THE EMERGENCY PLAN

The Clerk had circulated a report on the Emergency Plan, which included how many volunteers there were to all prior to the meeting (Appendix 3).

The Clerk advised that she had put an advert out on OIS and Facebook and had received 2 replies. Cllr Simons and Egerton volunteered to head up the Emergency Plan working group.

93/24 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk circulated a report on the Beech Grove pathway improvements to all prior to the meeting (Appendix 4).

The Clerk advised that she had spoken to a solicitor regarding buying the land at 1 Beech Grove and turning it into a permissive byway. They advised that they could help with this. The Clerk advised the Council to start the process they should agree to buying the land. Once this had been completed the Council could look at the next stage.

The Council **Resolved** unanimously to instruct the solicitor to buy the piece of land at 1 Beech Grove.

Action:	By Whom:
Contact the solicitor to start the process of buying the land at Beech Grove	The Clerk

b) RECEIVE CORRESPONDENCE FROM A RESIDENT ON DECREASING THE SPEED LIMIT ON LONGWOOD ROAD TO 30MPH

The Clerk circulated the email received from the resident on decreasing the speed to 30mph on Longwood Road to all prior to the meeting (Appendix 5).

The Clerk advised that the resident had started a petition to lower the speed limit on Longwood Road and the Clerk had sent it to Hampshire CC who would respond in due course.

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The Clerk advised that she had received a reply from Hampshire CC which advised that they would not be lowering the speed limit on Longwood Road to Main Road. The Clerk had sent the letter onto the resident.

There was some discussion on slowing cars along this part of Longwood Road and the Cllr Foster would look to see if the SDI could be placed on this road to count the cars and gather soon information to present to HCC.

The Council asked the Clerk to contact the resident and tell them that the Council will be putting the SID to count the cars along Longwood Road.

Action	By Whom
To contact the resident to notify them that the Council intend to count the cars going along Longwood Road	The Clerk

c) RECEIVE A REPORT FROM CLLR FOSTER ON THE SID DATA

Cllr Foster gave a verbal update on the SID sign. He advised that they had moved the sign from Main Road to Gorse Down. Cllr Foster advised that currently he is unable to download the data off the device and needs to contact the manufacturer to get the correct software downloaded.

d) RECEIVE A REPORT ON SPEEDWATCH

The Clerk circulated a report on the first Speedwatch in the village to all prior to the meeting (Appendix 6).

The Clerk advised that she and 2 volunteers went out their first session on Thursday 24th October from 2:30 – 3:30pm at the Glebe field, they were joined by the police coordinator who explained what we needed to do and some hints and tips.

In the hour they were there they counted 22 cars and the top speed of 32mph. It was a huge deterrent for speeding cars, they could visibly see the cars slow down once they saw us.

94/24 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) APPROVE THE PLAY AREA SURVEY

The Clerk had circulated the draft play area survey to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to approve the play area survey and to put it on the website, send it out via OIS, on the Facebook page and in the Newsletter.

95/24 RIGHTS OF WAY

a) RECEIVE A REPORT ON WATER LANE

The Clerk had circulated a report on Water Lane and possible grants to all prior to the meeting (Appendix 8).

Cllr Egerton volunteered to take photos of the surface and send them to the Clerk so she can get quotes for the resurfacing work.

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The Council **Resolved** unanimously to apply for the Defra Grant.

b) AGREEMENT TO CUTTING BACK THE VEGETATION ON THE SCHOOL BANK

The Clerk advised that she had received an email from the parish hall asking if the Council would pay to have the bank cut back.

Since the agenda has been sent out a resident advised that HCC had cut back the vegetation on the Bank.

The Clerk advised the school governors would like to redevelop the land into a wildflower garden and the school would like to place a sign on the bank. They would like to request a grant from the Council towards this sometime in the future.

96/24 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Martin to finish the payment process.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
95	96.00	AVA Recreation Playground Inspection	WM/YM
96	522.00	Test Meter Group	CC
97	7.31	3 Phone	DD
98	147.60	IONOS - Managed Word Press Basic Fee	DD
99	131.25	ADH Printing - Newsletter Printing Costs	
100	57.60	HALC - Training	
101	6.00	IONOS - Word Press Hosting	DD
102	512.80	Clerks Salary - October	
103	128.00	HMRC	
104	70.87	OPHMC - October	
105	1,251.99	Swanmore - ACSO	

Receipts:

Voucher	Amount (£)	Payee	
RECEIPTS			

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25	102.64	CCLA Interest	
26	1,369.83	VAT Return	
27	250.30	Grows Donation	
28	2,500.00	Boomtown Grant	
29	16.43	CashBack Credit - Credit Card	

b) TO APPROVE THE SIGNING OF THE OCTOBER BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign Octobers Bank Reconciliation.

c) AGREEMENT TO A GRANT TO OWSLEBURY TODDLER GROUP

The Clerk had circulated the email from the toddler group for a grant of £100.00 toward craft items to all prior to the meeting (Appendix 9)

The Council **Resolved** unanimously to grant the toddler group £100.00 towards craft items.

d) AGREEMENT FOR THE CLERKS SALARY TO BE PAID BY STANDING ORDER

The Council **Resolved** unanimously to pay the clerk by standing order.

e) AGREEMENT TO 2 – 3 MORE CLLRS TO BE ADDED TO THE LLOYDS BANK ACCOUNT

The Clerk advised that she had received a letter from Lloyds bank that they will start to charge for the bank account and some transactions. The Clerk felt that this would be a good opportunity to change banks.

The Council asked the Clerk to research other bank accounts and ask other Councils what bank they use and report back in the December meeting.

Action	By Whom
To research other bank accounts	The Clerk

f) CONSIDERATION OF THE DRAFT BUDGET FOR THE FINANCIAL YEAR 2025/26

The Clerk had circulated the draft budget for the financial year 2025/26 to all Councillors prior to the meeting (Appendix10).

The Clerk advised that she had added £1,000.00 to the GrOws budget and due to the recent budget £450 for Employers National Insurance.

The Council were happy with the changes and were asked the Clerk if they could sign the budget off at the next meeting.

g) CONSIDERATION AND AGREEMENT ON THE COUNCILS RESPONSE ON ENABLING REMOTE ATTENDANCE AND PROXY VOTING AT LOCAL AUTHORITY MEETINGS

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The Clerk had circulated the email from HALC regarding enabling remote attendance and proxy voting at local authority meetings, to all prior to the meeting (Appendix 11).

The Council **Resolved** unanimously to complete the survey individually.

h) REVIEW AND APPROVE THE DIGNITY AT WORK POLICY

The Clerk had circulated the Dignity at Work Policy to all prior to the meeting (Appendix 12).

The Council **Resolved** unanimously to approve the Dignity at Work Policy and place a copy on the website.

i) REVIEW AND APPROVE THE GENERAL PRIVACY NOTICE

The Clerk had circulated the General Privacy Notice to all prior to the meeting (Appendix 13).

The Council **Resolved** unanimously to approve the General Privacy Notice and place a copy on the website.

j) REVIEW AND APPROVE THE TRAINING AND DEVELOPMENT POLICY

The Clerk had circulated the Training and Development policy to all prior to the meeting (Appendix 14).

The Council **Resolved** unanimously to approve the Training and Development policy and place a copy on the website.

97/24 TO PASS A RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS DUE TO THE FOLLOWING ITEMS CONCERNING QUOTATIONS

The Council **Resolved** unanimous to exclude the public and press from the meeting due to the following item concerning quotations.

98/24 REVIEW THE QUOTES FOR FIXING AND CLEANING THE PLAY AREA AND AGREE TO A CONTRACTOR

The Council **Resolved** unanimously to carry out fixing and cleaning the play area with company 2.

99/24 REVIEW THE QUOTES FOR A .GOV.UK DOMAIN AND AGREE TO A CONTRACTOR

The Council **Resolved** unanimously to use contractor 1 to set up the .gov.uk domain name and related email address.

100/24 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

None

101/24 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

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The next meeting will be held on Monday 9 December at 7:00pm.

There being no further business the meeting closed at 8.45pm

Chairman:

Date:

DRAFT