

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
7th July 2025
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor Astrea Hurlock (in the Chair).
Parish Councillors Guy Baldwin, John Foster, and Yassir Mahmood

In Attendance: Juanita Madgwick (Clerk) District Councillor Pett

Also in Attendance: 0 members of the public were present.

35/25 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Mark Egerton, Paul Simmions and District Cllr Bolton

36/25 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

37/25 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 9 JUNE 2025

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 9 June 2025, and the Council **Resolved**, unanimously, that they were a true record.

38/25 PUBLIC QUESTIONS AND COMMENTS

None

39/25 PLANNING

a) PLANNING APPLICATIONS

SDNP/25/02508/CND	Northwood House , Owslebury Bottom, Owslebury, Hampshire, SO21 1LX
Proposal	Application Reference Number: SDNP/24/02376/FUL Date of Decision: 25/11/2024 Condition Number(s): 2 - The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Plans Referred to in Consideration of this Application". Conditions(s) Removal: We wish to rotate the position of the proposed house on the plot. We wish the consent condition be amended to include the revised proposed plans showing the house rotated.
PC Comment	The Parish Council have no comment to make on this planning application

SDNP/25/02708/FUL	Tree Tops Restaurant, Marwell Zoological Park, Thompsons Lane, Owslebury, Hampshire, SO21 1JH
Proposal	2 X LINKED CLASSROOM DOMES TO SERVE THE EXISTING KINDERGARTEN
PC Comment	The Parish Council have no comment to make on this planning application

b) PLANNING DECISIONS

SDNP/24/00260/DCOND	Flint Down Whaddon Lane Owslebury Hampshire
Proposal	discharge of conditions 4 and 6 of planning application SDNP/23/02582/FUL
Decision	Approved

SDNP/25/01382/HOUS	Tayinloan Main Road Owslebury Hampshire SO21 1LP
Proposal	Single storey side extension
Decision	Approved

40/25 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Councillors report to all prior to the meeting, which was received and noted (Appendix 1).

The County Councillor spoke about the issues of HGV's going down Lower Baybridge Lane and if there could be more signs, he advised that he had emailed Highways on this matter and they had responded that all the approaches already have signs, he did a drive around to check if all the signs were there and they are there at the extremities, however Cllr Williams has emailed asking if there can be reminder or repeater signs as some of the entrances to the area far away.

Cllr Williams updated the Council on the Local Government Review and the consultation that has come out. The larger districts have put forward their proposals for the new unitary authorities.

Cllr Pett commented on some local news, the new phone mast in Salt Lane should have been made available to all networks but was only made available to EE, the other networks have been waiting for 8 months for a road closure so that they can use the mast, this is happening this week.

Cllr Pett advised that the SDNP will be presented with the officers preferred CIL bids at a meeting tomorrow and he will let us know if the pavilion bid is not successful.

41/25 RECEIVE AN UPDATE FROM GROWS

Cllr Mahmood gave a verbal update on GrOws. A new Bee colony was installed at Baybridge House Farm and further to the climate cafe in April, two village residents are both keen to start bee keeping.

There are residents who are willing to be show homes for Homes Made Better a date has yet to be set for this but there will be sign up sheets for visitors at the Fete.

GrOws are meeting with a Forest School so that this can be run at the school and will be called Owslebury Wild Learners – volunteers are needed for this project.

GrOws will have the Bric-a -Brac stall at the fete this year. The pub garden is ready for Harvesting, GrOws would like to invest in a gas stove and kettle and have the budget to buy a water butt, and a water pipe.

The pollinator survey has been carried out and a baseline has been set up. A group of 8 people are needed to carry out the surveying.

A mini beast safari is scheduled for July which is being run by the by Hants & IoW Wildlife Trust, there are many other events scheduled for the rest of the year.

42/25 CONSIDERATION ON APPLYING FOR HALC VILLAGE OF THE YEAR

The Council **Resolved** unanimously to apply for HALC's village of the year.

43/25 HIGHWAYS

a) RECEIVE AN UPDATE ON THE BEECH GROVE PATHWAY IMPROVEMENTS

There is no update on the Beech Grove pathway improvements.

44/25 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) RECEIVE AN UPDATE ON THE PAVILION

The Sports Club chairman gave a verbal update on the pavilion he showed the council the updated plans for the new pavilion and sports ground.

There was a lot of discussion on the plans and how good they were, and what the next steps were. The next steps are to get the planning application in, in the Autumn and apply for everything on the plans. There was discussion on Longwood road and reducing the speed limit.

The sports club chairman asked the Council if they would be happy for some trees to be felled.

The Council **Resolved** unanimously for the trees to be felled in the sports ground.

b) RECEIVE PRICES FOR THE NEW PLAYGROUND EQUIPMENT

The Clerk circulated prices on benches and a Wendy house for the playground to all prior to the meeting (Appendix 2).

The Council **Resolved** unanimously to buy the outdoor wooden playhouse shelter from tts group at the cost of £1,299.00 and the square picnic bench from recycled furniture at the cost of £1,040.00.

There was discussion on the Councillors meeting at the playground and deciding which big piece of equipment should be removed and replaced. The Council asked the Clerk to arrange a time with the Councillors to meet at the playground.

Action	By Whom
To arrange a meeting with the Councillors at the playground	The Clerk

45/25 RIGHTS OF WAY

a) RECEIVE A REPORT ON THE RECENT MEETING WITH THE BRITISH HORSE SOCIETY ON WATER LANE

The Clerk circulated the report received from the British Horse Society from the meeting held in June (Appendix 3).

The Council noted the report, which had been discussed at June's meeting.

46/25 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Simmons to finish the payment process.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
35	350.00	S Comley - Grass Cutting May	YM/PS
36	133.87	The Events Calendar - A Hurlock	
37	32.00	Credit Card Annual Fee	CC
38	13.14	Phil Space - Toilet	
39	7.63	3 Phone	DD
40	13.60	Tesco - Stamps	CC
41	120.36	Phil Space - Toilet	
42	3.60	IONOS - Managed Word Press	DD
43	4.25	Bank Charges	DD
44	830.40	Phil Space - Toilet	
45	2,409.24	Radley House - Professional Services Pavillion	
46	6.00	IONOS - Basic Fee	DD
47	894.00	Urban Arboricultural - Tree Constraints Pavilion	
48	532.80	Clerk Salary	SO
49	133.20	HMRC - Tax	
50	36.45	HMRC - NIC	
51	66.00	Clerk Expenses - June	
52	34.12	OPHMC - Meeting Expense	

Receipts:

Voucher	Amount (£)	Payee
RECEIPTS		
9	117.92	CCLA Interest
10	15.00	Glebe Field - Invoice 17
11	0.46	Cashback Credit Card

b) TO APPROVE THE SIGNING OF THE JUNE BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign Junes Bank Reconciliation.

c) REVIEW OF THE ACTUAL BUDGET FOR THE FIRST QUARTER OF 2025/26 INCLUDING THE STATEMENT OF VARIANCE

The Clerk had circulated the budget for the first quarter and the statement of variance, to all prior to the meeting (Appendix 4).

The Council reviewed the actual budget for the first quarter and the statement of variance.

The Council asked the Clerk to review the Council's reserves in September's meeting.

d) REVIEW AND APPROVE THE CO-OPTION POLICY

The Clerk had circulated the Co-option policy to all prior to the meeting (Appendix 5).

The Council **Resolved** unanimously to approve the Co-option policy and place a copy on the website.

e) REVIEW AND APPROVE THE SCHEME OF DELEGATION TO THE PARISH COUNCIL

The Clerk had circulated the Scheme of Delegation to the Parish Council to all prior to the meeting (Appendix 6).

The Council **Resolved** unanimously to approve the Scheme of Delegation to the Parish Council and place a copy on the website.

f) REVIEW AND APPROVE THE PLAY AREA RISK ASSESSMENT

The Clerk had circulated the Play area Risk Assessment to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to approve Play area Risk Assessment and place a copy on the website. The council advised that once the new play equipment is installed the play area risk assessment should be updated.

g) CONSIDERATION AND AGREEMENT OF THE COUNCILS RESPONSE TO THE SDNP PARTNERSHIP MANAGEMENT PLAN

The Clerk had circulated the SDNP partnership plan to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously not to comment on the SDNP Partnership Management Plan.

47/25 TO PASS A RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS DUE TO THE FOLLOWING ITEMS CONCERNING QUOTATIONS

The Council **Resolved** unanimous to exclude the public and press from the meeting due to the following item concerning quotations.

48/28 REVIEW THE QUOTES FOR A STORAGE UNIT

The Council reviewed the quotes for the storage units.

The Council **Resolved** unanimously to use quote 1 to store the Councils papers.

20. 2025/ 2026
FC. 07.07.25

49/25 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

None

50/25 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 8 September at 7pm in the parish hall

There being no further business the meeting closed at 8.26pm

Chairman:

Date: