

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH MEETING HELD ON
9th March 2026
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL COMMITTEE ROOM**

- Present:** Parish Councillor Astrea Hurlock (in the Chair).
Parish Councillors Mark Egerton, John Foster, and Paul Simmons
- In Attendance:** Juanita Madgwick (Clerk) District Cllrs Neil Bolton and Jerry Pett and County Cllr Jonathan Williams
- Also in Attendance:** 6 members of the public was present.

143/25 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Yassir Mahmood and Chris North

144/25 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None.

145/25 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 9 FEBRUARY 2026

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 9 February 2026, and the Council **Resolved**, unanimously, that they were a true record.

146/25 PUBLIC QUESTIONS AND COMMENTS

Planning:

West House:

The applicant went through their planning application which was to replace the conservatory, put a new garage and workshop in and have a covered area outside the house. They had put in a pre app and had spoken to their neighbours who all supported the application.

Hanger Nurseries:

The applicant advised that they would be using this site as a storage facility for their growing business where they would store welfare units, which are used on building sites. This would be an overflow site as their main site is in Upham, so there would be no staff at this site. The site is well screened from the road, and they would be completing some additional planting of hedgerows on the site.

Marwell:

The applicant advised that there were 2 areas at the Zoo that they would be concentrating on. One by the hotel, which is to check all the trees and do any necessary work to keep the area safe. The other area is the wood that the Kids Love Nature nursery used to use before it became unsafe due to a tornado a few years ago. The trees there will be assessed, and the area will be made safe again for the children to use and to make another walkway for the Zoo.

Other Agenda Items:

None

147/25 PLANNING

a) PLANNING APPLICATIONS

SDNP/26/00347/HOUS	West House , Whites Hill, Owslebury, Hampshire, SO21 1LT
Proposal	Demolition of existing conservatory and garage. New single storey rear and side extensions of orangery, carport/store/workshop and covered lean-to. Alterations to external layout of rear garden
PC Comment	The Parish Council have no comment to make on this application
26/00036/FUL - Winchester	Hangar Nurseries Thompsons Lane Owslebury Winchester Hampshire SO211JH
Proposal	Change of use of land from commercial horticulture to B8 Open Storage for the storage of mobile welfare and site units
PC Comment	The Parish Council have no comment to make on this application
SDNP/26/00610/TPO	Marwell Wildlife, Thompsons Lane, Owslebury, Hampshire, SO21 1JH
Proposal	Arboricultural risk management Works to 55 trees & 1 group of 30 trees
PC Comment	The Parish Council have no comment to make on this application

b) PLANNING DECISIONS

None

148/25 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Councillors report, which included information on a recent enforcement case in Bramdean and how to set up your postal vote which was received and noted (Appendix 1).

The County Cllr advised that the County Council have agreed on their budget for the next financial year and that council tax will be going up 5%, 2% of this will be spent on social care.

The District Cllrs spoke about an enforcement case in Bramdean – Moodys Meadows – they have been given 12 months to find alternative accommodation as the residential use will cease to exist. This case highlights that enforcement action is taken but is a lengthy process. They advised that the Enforcement Department's communication is still not as good as it should be.

The District Cllrs also spoke about how easy it is to register for your postal vote on your phone.

149/25 RECEIVE AN UPDATE FROM GROWS

Cllr Simmons gave a verbal update on GrOws, he advised that the Aluminium collection has been taken over by the Hampshire and Isle of Wight Air Ambulance service.

Cllr Simmons advised that at the next meeting the group will be discussing speed in the village and the village having a greener approach to transport. They will be discussing if they produce a survey to ask residents what they think about transport in the village, the results of this could feed into the work the Parish Council are doing.

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A Lift Share app has been designed by students at Southampton University they are using Upham to test the app but have realised that Upham probably does not have enough people so would like to spread this further so Owslebury will be included, the app also is a library of things. Items can be registered on the app that people may need and then borrowed, used and returned. There is a Winchester library of things that is coming soon.

The repair café took place at the end of February and was very well attended; the next one will be on 25th April.

150/25 DISCUSS THE ANNUAL PARISH MEETING

The Clerk had circulated a report on the categories the council could use for the community awards to all prior to the meeting (Appendix 2).

There was some discussion on the categories, but the Council were happy to try to see if this would boost attendance at the Annual Meeting in May. The council asked the clerk to advertise the awards and for the closing date to be at the end of April so that the winners can be chosen and contacted.

The Council **Resolved** unanimously to have the following categories for the community awards, Community Champion Award, Young Person of the Year, Volunteer Group of the Year, Environmental & Sustainability Award, & Good Neighbour Award and for the clerk to advertise the community awards ceremony.

151/25 HIGHWAYS

a) RECEIVE AN UPDATE ON BEECH GROVE PATHWAY IMPROVEMENTS

The Clerk advised that they had still not heard back from the landowner on how they would like to proceed.

b) RECEIVE A REPORT FROM CLLR FOSTER ON THE COST OF A NEW SID

Cllr Foster handed out a report to the council on the cost of purchasing a new SID. Cllr Foster advised that the council had been successful in their grant application for the Police and Crime Commissioners emerging needs grant of £4,500.00 to be spent on a new SID and Laptop to download the SID data, which will be received in the next financial year.

Cllr Foster went through his report on the cost of a new SID the costs were based on buying the Elan City Evolis SID. The cost of 1 battery based unit, with 2 sets of batteries and 1 charger was £2,987.99, the cost of 1 solar based unit, with 1 solar panel, 1 set of batteries and 1 charger was £3,107.99. Cllr Foster explained the reasons why a solar SID was better than a battery-operated SID. The battery operated one would require the batteries to be changed every 2 to 3 weeks, but the solar one would need the batteries changed every 3 to 4 weeks which could be longer depending on the weather.

The clerk advised that she had received a letter from Elan City and there was a deal on, 2 SID from £4,499.00

There was some discussion on how many SID's to buy, the clerk advised that the council had put £3,500.00 in next years budget for a SID. There was also discussion on if the SID' should be permanently kept up in the village and turned every few weeks, however the SID does have Bi-

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directional traffic stats and if the current SID should be put up permanently on the Portsmouth Road near Hurst Lane, to be used to slow down the traffic, as the data function is not working.

The Council **Resolved** unanimously to buy 2 SID's with solar panels at the beining of the next financial year, when the grant money is received and any short fall will be funded by the council, from the money in the budget.

152/25 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) AGREEMENT TO CONTACT THE SCHOOL TO SEND A SURVEY ON THE PLAYGROUND TO THE CHILDREN

The Clerk advised that if the council are going to go ahead with installing a mini Muga in the playground it would be good to get the local children's opinion on these plans and asked the Council if they could devise a survey and send it to the children at the school to fill out.

The Council **Resolved** unanimously for the Clerk to contact the school to send a survey on the playground.

153/25 RIGHTS OF WAY

a) GENERAL MATTERS

None

154/25 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council **Resolved** unanimously to approve the following payments and authorised Councillor Mahmood and Councillor Simmons to finish the payment process.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
197	7.63	3 Phone	DD
198	194.21	Norris & Fisher (Repair Café Insurance)	YM/PS
199	3.60	IONOS Managed WordPress	DD
200	128.40	HALC - Training	
201	30.53	Amazon - Printer Cartridges	CC
202	17.99	Amazon - Paper	CC
203	7.24	Amazon - Notebook	CC
204	90.00	Sentry - Storage	
205	4.25	Bank Charges	DD
206	6.00	IONOS - Wordpress Hosting	DD

207	54.10	Elementor - Website building	CC
208	122.64	Phil Space - Toilet	
209	273.00	EM Arts	
210	1,083.81	Swanmore PC	
211	78.98	OPHMC - Meeting Expense	
212	559.00	Clerks Salary	
213	182.07	HMRC	
214	115.14	Monica Tudor - PAT Test Service	

Receipts:

Voucher	Amount (£)	Payee
RECEIPTS		
43	145.18	CCLA Interest
44	40.00	Sport Field - Invoice 22

b) TO APPROVE THE SIGNING OF THE FEBRUARYS BANK RECONCILIATION BY THE CHAIRMAN

The Council **Resolved** unanimously for the Chairman to sign February Bank Reconciliation.

c) AGREEMENT FOR THE CLERK TO SPEND £94 ON ELEMENTOR ONE TO MAKE THE WEBSITE ACCESSIBLE

The Clerk advised that if she could upgrade to Elementor One, it will automatically fix all the accessibility problems on the website so the council can be compliant to Assertion 10 in the upcoming audit.

The Council **Resolved** unanimously to spend £94.00 on Elementor One to make the website Accessible.

d) REVIEW AND APPROVE THE RECRUITMENT POLICY

The Clerk had circulated the Recruitment Policy to all prior to the meeting (Appendix 3).

The Council **Resolved** unanimously to approve the changes to the Recruitment Policy and place a copy on the website.

e) REVIEW AND APPROVE THE FIXED ASSETS

The Clerk had circulated the Fixed Asset Register to the Parish Council to all prior to the meeting (Appendix 4).

The Council **Resolved** unanimously to approve the Fixed Asset Register and place a copy on the website.

155/25 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

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None

156/25 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 13 April at 7pm in the parish hall

There being no further business the meeting closed at 20.15pm.

Chairman:

Date:

DRAFT