

14. 2025/ 2026  
PM.13.04.26

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PAVILION COMMITTEE MEETING HELD ON  
13<sup>th</sup> April 2026  
COMMENCING AT 6:15 IN THE OWSLEBURY PARISH HALL**

**Present:** Parish Councillor Mark Egerton (in the Chair).  
Parish Councillors Guy Baldwin, John Foster, and Paul Simmons

**In Attendance:** Juanita Madgwick (Clerk)

**Also in Attendance:** 0 members of the public was present.

**54/25 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors Astrea Hurlock, Yassir Mahmood, and Chris North.

**55/25 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS**

None

**56/25 APPROVAL OF THE MINUTES OF THE PAVILION MEETING ON 9 MARCH 2026**

Councillors noted their acceptance of the Minutes of the Pavilion Committee meeting held on 9<sup>th</sup> March 2026, and the Committee **Resolved**, unanimously, that they were a true record.

**57/25 PUBLIC QUESTIONS AND COMMENTS**

None

**58/25 RECEIVE AN UPDATE ON THE PAVILION PLANS**

Cllr Egerton went through Cllr Norths report and the new plans for the pavilion in his absence. There was discussion on the trees that are proposed to be cut down, as the committee were not 100% sure which ones needed to be removed and which were to be relocated. The committee suggested that they meet at the sports field and walk the grounds with Cllr North so he could explain which trees need to be removed and which ones need to be relocated.

There was also a discussion on where the cricket nets were to be sited and if this could be moved as they seemed to be where the jubilee trees are currently located, it was felt that these trees would not be easily relocated.

It was noted that this is now the wrong time of year for trees to be removed, unless a nesting report was carried out on each tree, which the committee felt would be too expensive to carry out.

Therefore, the committee did not approve any of the recommendations until a site visit had been arranged.

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### **59/25 AGREEMENT TO PUT AN OWSLEBURY SPORTS FIELD SIGN UP AT THE SPORTS FIELD**

There was discussion on putting up a sign at the sports ground with contact details and the pavilion coming soon. The committee felt that the sign should only have 'Owslebury Sports Field' and the contact details on the sign and not that the pavilion will be coming soon.

The committee asked the Clerk to get 3 quotes for 2 x signs that were 4ft x 4 ft so they could be seen when coming in and out of the village.

Action:	By Whom:
3 Quotes for a Sports Field sign	The Clerk

### **60/25 AGREEMENT TO BUY SOME PAINT TO PAINT THE CONTAINER**

There was discussion on buying paint and painting the container at the sports field, the council suggested that they could approach Radley House to see if they would like to essentially sponsor the container and put a vinyl advertising themselves with a graphic of the new pavilion on the container at their cost.

The Committee asked the Clerk to contact Radley House and ask if they would like to put a vinyl on the container.

Action:	By Whom
Contact Radley House to 'sponsor' container	The Clerk

### **61/25 TO PASS A RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS DUE TO THE FOLLOWING ITEMS CONCERNING QUOTES**

The committee **Resolved** unanimous to exclude the public and press from the meeting due to the following item concerning quotes.

### **62/25 TO REVIEW THE QUOTES FOR 4 PICNIC BENCHES**

The committee reviewed the quotes for the picnic benches and umbrellas. There was some discussion on the multi coloured benches and having umbrellas at the sports ground, but the committee felt that it would not be appropriate to have umbrellas due to how windy it is at the site and to have black picnic benches.

The committee **Resolved** unanimously not to buy any umbrellas and to purchase 4 benches and 4 anchors from recycled furniture at the cost of £1,995.00.

### **63/25 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING**

None

### **64/25 TO NOTE THE DATE FOR THE NEXT PAVILION COMMITTEE MEETING**

The next meeting will be held on Monday 11<sup>th</sup> May at 6pm.

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There being no further business the meeting closed at 6.55pm

Chairman:

Date: