



# OWSLEBURY & MORESTEAD PARISH COUNCIL

Telephone: 07869 814452

Email: [clerk@owslebury-pc.gov.uk](mailto:clerk@owslebury-pc.gov.uk)

Members of Owslebury & Morestead Parish Council are summoned to attend the Annual Parish Meeting on Monday 11 May 2026 immediately after the Annual Parish Assembly at the Parish Hall.

Parish Clerk  
5 May 2026

## AGENDA

### Owslebury & Morestead Annual Parish Meeting 11 May 2026

*Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing on the website. They will be circulated to Councillors in the days before the meeting. Councillors and the public are requested to note that this meeting is recorded (audio and video) by the Council and may also be subject to recording by members of the public*

- 1) **Election of the Chairperson of the Council and receipt of their declaration of acceptance of office**
- 2) **Election of the Vice Chairperson of the Council**
- 3) **To receive and accept apologies of absence**
- 4) **To receive declaration of interests relating to any item on the agenda.**
- 5) **To approve the Minutes of the Parish Council Meeting held on 14 April 2025.**
- 6) **To consider applications for the Cllr vacancies and appointment of the candidates via the co-option process**
- 7) **To hear public questions and comments: -**
  - a) Planning applications: statements of intent from owners or agents and public comments.
  - b) Other agenda items – public comments.
- 8) **Planning.**
  - a) To consider Planning Applications (Note A)
  - b) To note the Planning Decisions (Note B)
- 9) **To receive the County & District Councillors Report**
- 10) **To set the dates and times for the Full Council meetings**
- 11) **To appoint Parish Council Representatives for 2026/27**
- 12) **To receive a report on the recent GROWS Meeting**
- 13) **Highways**



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- a) To receive a report on Beech Grove

14) **Open spaces, Recreation and Playgrounds**

- a) General Matters

15) **Rights of Way**

- a) To receive a report on Forestry England proposal for a new woodland

16) **Finance, administration, and statutory matters**

- a) To authorise the list of payments and appointment of two Cllrs to finish the payment process
- b) To approve the signing of Aprils bank reconciliation by the Chairman
- c) To note the new NALC pay scales for 2026/27 have been agreed and will be implemented from 1 April 2026, the clerk's salary has been adjusted accordingly.
- d) To resolve to confirm that the Council meets the criteria to be eligible to exercise the General Power of Competence
- e) To review and approve the Standing Orders for 2026/27
- f) To review and approve the Financial Regulations for 2026/27
- g) To review and adopt the new Code of Conduct for 2026/27
- h) To consider and agree there are no conflicts with BDO LLP external auditor
- i) To confirm the arrangements for insurance cover

17) **Information exchange and Agenda items for next meeting**

18) **To note the date of the next Council meeting**



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## ROLE OF PARISH COUNCIL REPRESENTATIVES.

1. The Parish Council may appoint a Councillors or Councillors to as act as Parish Council Representative for specific matters. Such appointments may be made at any time during the Council year but cease at the May meeting of the Parish Council.
2. The Parish Council Representative's role includes:
  - a. to gather and keep abreast of information on their specialist area through research, discussion with WCC or other bodies or attendance at outside events or committees previously agreed by the Parish Council.
  - b. to listen to concerns of Parishioners, assess their importance and whether there is commonality of view amongst Parishioners, and to report such concerns to the Parish Council.
  - c. to keep any fellow Representative informed of developments or communications.
  - d. to update the Clerk periodically so as to avoid duplication with other areas of Parish Council work.
  - e. to recommend to the Parish Council policies or actions which may be beneficial to Parishioners, for debate and decision by the Parish Council.
  - f. when specifically mandated by the Parish Council, to represent the Parish Council's decisions to outside bodies;
3. The Parish Council Representative is not empowered to make any decisions on behalf of the Parish Council but can only make recommendation for the Parish Council to debate and determine.
4. All formal communications with the press and outside bodies should, as always, be conducted through the Parish Clerk, unless the Parish Council specifically determines otherwise.
5. In order to ensure the role of the Parish Council Representative is effective, Councillors should refer any significant matter brought to their attention on a subject not within their Parish Council Representative role, to the appropriate Parish Council Representative. Similarly, unless determined otherwise by the Parish Council, Councillors should not become directly involved in any significant matter for which another Parish Councillor has been appointed Representative.

Originally adopted by the Parish Council June 2013 and re-confirmed annually.

## NOTE A: PLANNING APPLICATIONS.

SDNP/26/01610/FUL	Elm Farm , Baybridge Lane, Owslebury, Hampshire, SO21 1JN
Proposal	Four open bay agricultural store
Comment Deadline	26 <sup>th</sup> May 2026

## NOTE B: PLANNING DECISIONS

SDNP/26/01160/DCOND SDNP/26/01471/DCOND SDNP/26/01476/DCOND	Boyes Farm Whites Hill Owslebury Hampshire SO21 1LT
Proposal	Part Discharge of condition 5 of planning consent SDNP/25/03921/LIS Discharge of conditions 3 and 4 of planning consent SDNP/21/03419/LIS Discharge of conditions 4 and 5 of planning consent SDNP/21/03418/HOUS



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Decision	Approved
SDNP/26/00929/LIS	The Farm House Main Road Owslebury Hampshire SO21 1LU
Proposal	We would like to replace the current cement fillets surrounding our chimney with lead flashing. The current cement fillets keep cracking and rain has been leaking into the loft space and staining ceilings. Lead flashing would provide a more water tight seal between thatch and chimney and last longer.
Decision	Approved
SDNP/26/00922/LIS	Stable Yard Cottages Longwood Owslebury Hampshire
Proposal	(AMENDED PROPOSAL 20.04.2026) The repair and reinstatement of the collapsed roof which include: Existing red clay bricks to the gable end and the bottom chords of the roof trusses will be retained and reused where possible. A new timber wall plate will be installed, followed by new timber truss webs, purlins and rafters. Timber battens and roofing felt will then be installed, and the roof covering will be reinstated in red clay tiles to match the existing. Rebuild like for like several courses of brickwork on the north-east elevation that have collapsed..
Decision	Approved
SDNP/26/01182/APNB	Land Opposite The Meadows Hensting Lane Fishers Pond Hampshire SO50 7HH
Proposal	Agricultural Storage Building
Decision	Raise No Objection
SDNP/26/00952/DCOND	Northwood House Owslebury Bottom Owslebury Hampshire SO21 1LX
Proposal	Discharge of conditions 4 and 9 of planning consent SDNP/24/02376/FUL
Decision	Split Decision
SDNP/26/00347/HOUS	West House Whites Hill Owslebury Hampshire SO21 1LT
Proposal	Demolition of existing conservatory and garage. New single storey rear and side extensions of orangery, carport/store/workshop and covered lean-to. Alterations to external layout of rear garden.
Decision	Approved
SDNP/26/00284/HOUS	The Chapel Baybridge Lane Owslebury Hampshire SO21 1JN
Proposal	(Part Retrospective) New detached single garage and parking area including retaining walls..
Decision	Approved

Decisions announced by SDNP or WCC between the date of the agenda and the meeting will be advised separately.