

1. 2026/ 2027

FC.11.05.26

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH MEETING HELD ON  
11<sup>th</sup> May 2026**

**COMMENCING AFTER THE ANNUAL PARISH MEETING IN THE OWSLEBURY PARISH HALL**

**Present:** Parish Councillor (in the Chair) Astrea Hurlock.  
Parish Councillors Guy Baldwin, John Foster, Chris North and Paul Simmons

**In Attendance:** Juanita Madgwick (Clerk) District Jerry Pett, David and David Ablitt, County Cllr Jonathan Williams and ACSO Gary McCulloch

**Also in Attendance:** 1 member of the public was present.

**1/26 ELECTION OF THE CHAIRPERSON OF THE COUNCIL AND RECEIPT OF THEIR DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Simmons proposed Councillor Hurlock be elected as Chairperson for 2026/27; Councillor Baldwin seconded the resolution. The Council (Councillor Hurlock abstaining) **Resolved** unanimously to appoint Councillor Astrea Hurlock as Chair for 2026/27. Councillor Hurlock signed the Declaration of Acceptance of Office.

**2/26 ELECTION OF THE VICE CHAIRPERSON OF THE COUNCIL**

Councillor North proposed Councillor Simmons to be elected as Vice-Chair for 2026/27; Councillor Baldwin seconded the resolution. The Council (Councillor Simmons abstaining) **Resolved** unanimously to appoint Councillor Simmons as Vice-Chair for 2025/26. Councillor Simmons signed the Declaration of Acceptance of Office.

**3/26 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Egerton

**4/65 RECEIVE DECLARATION OF INTERESTS RELATING TO ANY ITEM ON THE AGENDA**

None

**5/26 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 13 APRIL 2026**

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 13 April 2026, and the Council **Resolved**, unanimously, that they were a true record.

**6/26 CONSIDERATION OF THE APPLICATIONS FOR THE CLLR VACANCIES AND APPOINTMENT OF THE CANDIDATES VIA THE CO OPTION PROCESS**

The application form to be considered for co-option from one resident had been circulated to all Cllrs prior to the meeting.

At the meeting, the candidate was given the opportunity to introduce themselves and to answer questions from Cllrs.

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It was **Resolved** by a unanimous vote to co-opt John Foster as a Cllr.

After signing their Declaration of Acceptance of Office, Cllr Foster took their place as a Cllr at the meeting.

## 7/26 PUBLIC QUESTIONS AND COMMENTS

### Planning:

#### Elm Farm:

The applicant advised that this was a part retrospective planning application as they had been waiting for the ecological report to come through. They advised that they will be putting up Owl boxes on the side of the barn.

### Other Agenda Items:

None

## 8/26 PLANNING

### a) PLANNING APPLICATIONS

SDNP/26/01610/FUL	Elm Farm , Baybridge Lane, Owslebury, Hampshire, SO21 1JN
Proposal	Four open bay agricultural store
Councils Comment	The Council had no comment to make on this planning application

### b) PLANNING DECISIONS

SDNP/26/01160/DCOND SDNP/26/01471/DCOND SDNP/26/01476/DCOND	Boyes Farm Whites Hill Owslebury Hampshire SO21 1LT
Proposal	Part Discharge of condition 5 of planning consent SDNP/25/03921/LIS Discharge of conditions 3 and 4 of planning consent SDNP/21/03419/LIS Discharge of conditions 4 and 5 of planning consent SDNP/21/03418/HOUS
Decision	Approved

SDNP/26/00929/LIS	The Farm House Main Road Owslebury Hampshire SO21 1LU
Proposal	We would like to replace the current cement fillets surrounding our chimney with lead flashing. The current cement fillets keep cracking and rain has been leaking into the loft space and staining ceilings. Lead flashing would provide a more water tight seal between thatch and chimney and last longer.
Decision	Approved

SDNP/26/00922/LIS	Stable Yard Cottages Longwood Owslebury Hampshire
Proposal	(AMENDED PROPOSAL 20.04.2026) The repair and reinstatement of the collapsed roof which include: Existing red clay bricks to the gable end and the bottom chords of the roof trusses will be retained and reused where possible. A new timber wall plate will be installed, followed by new timber truss webs, purlins and rafters. Timber battens and roofing felt will then be installed, and the roof covering will be reinstated in red clay tiles to match the existing. Rebuild like for like several courses of brickwork on the north-east elevation that have collapsed..

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Decision	Approved
SDNP/26/01182/APNB	Land Opposite The Meadows Hensting Lane Fishers Pond Hampshire SO50 7HH
Proposal	Agricultural Storage Building
Decision	Raise No Objection
SDNP/26/00952/DCOND	Northwood House Owslebury Bottom Owslebury Hampshire SO21 1LX
Proposal	Discharge of conditions 4 and 9 of planning consent SDNP/24/02376/FUL
Decision	Split Decision
SDNP/26/00347/HOUS	West House Whites Hill Owslebury Hampshire SO21 1LT
Proposal	Demolition of existing conservatory and garage. New single storey rear and side extensions of orangery, carport/store/workshop and covered lean-to. Alterations to external layout of rear garden.
Decision	Approved
SDNP/26/00284/HOUS	The Chapel Baybridge Lane Owslebury Hampshire SO21 1JN
Proposal	(Part Retrospective) New detached single garage and parking area including retaining walls..
Decision	Approved

The planning decisions we received and noted.

#### **9/26 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT**

The Clerk had circulated the District Councillors report, which included information on the local election results, and Boomtown prior to the meeting which was received and noted (Appendix 1).

The County Councillor advised that there is no overall control at Hampshire County Council (HCC) and no agreement on who is going to run the council. A decision will be made in the next week on who will run HCC.

A Cllr advised that there was a potential planning enforcement case on Portsmouth Road and asked the County & District Councillors who would be responsible for looking into it as it was a potential illegal waste site. They advised that they had written to Winchester City Council (WCC) but had not received a reply. The County & District Councillors asked the Clerk to forward on the email to them, and they would find out who would be responsible for looking into this.

District Councillor Pett introduced the new District Councillor Ablitt, and thanked Neil Bolton for all his hard work over the last few years.

Cllr Pett advised that the new South Downs National Park (SDNP) Plan Reg 19 will go out for circulation tomorrow. There were a couple of things that the council should be aware of, 1 they are easing the restrictions on exception sites, and you will be able to put market housing on exception sites. Secondly the rules around agricultural buildings being used for tourism is being tightened. It was advised that there are still no housing targets in the plan for the SDNP.

Cllr Pett advised that there had been two planning decisions: Boomtown had been granted another 5 years but with certain conditions, a bio diversity & animal review and they will need to seek and independent economic review, and Corhampton Golf Course has been refused to be allowed to build 4 new holes, there is slight concern that this could be overturned as Hockley Golf Course tried something similar last year and it was overturned by the planning inspectorate.

#### **10/26 SET THE TIMES AND DATES FOR THE FULL COUNCIL MEETINGS**

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The Clerk had circulated the dates and times for the Full Council meetings for 26/27, which were the first Monday of the month at 7pm except August, where there would be no meeting and June, where the meeting would be held on the third Monday of the month to all prior to the meeting (Appendix 2).

The Council **Resolved** unanimously to agree to the dates and times for the Full Council meetings for 26/27.

#### **11/26 APPOINT THE PARISH REPRESENTATIVES FOR 26/27**

The Clerk circulated a list of the parish representatives for 26/27 to all prior to the meeting (Appendix 3).

The Council **Resolved** unanimously to adopt the guidelines for the role of parish council representatives and agree to the following Parish Council representative appointments, and noted appointments to the following local organisations:

- Councillor Egerton – Parish Council representative for: Rights of Ways
- Councillor Foster – Parish Council representative for: Planning and Transport/ Highways
- Councillor Hurlock – Parish Council representative for: Playground and Fly tipping, Southern Parishes, Winchester District Association, HALC
- Councillor North – Parish Representative for: School and the Sports Club
- Cllr Simmons – Parish Representative for Broadband

#### **Staffing Committee:**

The Council **Resolved** unanimously for Cllr Hurlock and Simmons to be on the staffing committee.

#### **Pavilion Committee:**

The Council **Resolved** unanimously for all Cllrs to be on the Pavilion Committee.

#### **12/26 RECEIVE AN UPDATE FROM GROWS**

Cllr Simmons gave a verbal update on GrOws: at the recent Climate Café it focused on transport and around 30 people attended. There were several tables set up and one was for carriage transport.

There were several questions asked such as; What type of Road user are you, What are your main concerns on the roads, How often do you use the roads.

There were several solutions that were put forward for these questions such as Speedwatch, speed cameras, speed bumps.

The Climate café signed up 16 people for Speedwatch thanks to our ACSO. There was agreement to set up a WhatsApp group for speedwatch where the ACSO would provide dates for speedwatch and people would volunteers.

#### **13/26 HIGHWAYS**

##### **a) RECEIVE AN UPDATE ON BEECH GROVE PATHWAY IMPROVEMENTS**

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The Clerk had circulated a report on the Beech Grove pathway improvements to all prior to the meeting (Appendix 4).

The Clerk advised that the landowner was currently very unwell and would not be able to sign any documents at this time.

The Council asked the Clerk to keep this on the agenda and ask our solicitor if the council can send an expression of interest on the land, should the house be sold.

The Clerk advised that she had chased Cllr Williams and Hampshire Highways (HH) on repainting the school zig zag sign, Cllr Williams is going to chase this up.

The Chairman asked if an email could be sent to Cllr Williams and Hampshire Highways (HH) regarding the new Deer sign on Portsmouth Road. It is on the incorrect side of the road and is obscured. Signs are needed at both ends of the road.

The Council **Resolved** unanimously to send an email to Cllr Williams and HH on the Deer sign on Portsmouth Road.

Action:	By Whom:
To contact the councils solicitor to ask if an expression of interest could be put on the land for the pathway	The Clerk
To contact Cllr Williams and HH on the Deer sign on Portsmouth Road	The Clerk

#### **14/26 OPEN SPACES, RECREATION AND PLAYGROUNDS**

##### **a) GENERAL MATTERS**

The Clerk advised that the rebound net and Wendy House would be installed at the playground next week.

#### **15/26 RIGHTS OF WAY**

##### **a) RECEIVE A REPORT ON FORESTRY ENGLAND PROPOSAL FOR NEW WOODLAND**

The Clerk had circulated a report on Forestry England proposal on purchasing woodland in the Colden Common area and how this could link to Twyford and Owslebury via a new bridleway to all prior to the meeting (Appendix 5).

The Clerk showed the council where Colden Commons new proposed footpath would be and how this could link up to footpath 18 & 37 to Owslebury. The Clerk asked if the council would be in support of this footpath as this would link up Winchester to Owslebury and to send a letter of support to Forestry England and the SDNP.

The Council **Resolved** unanimously to send a letter of support to Forestry England and the SDNP.

Action	By Whom
To send a letter of support to Forestry England and the SDNP for Colden Comans proposed footpath	The Clerk

#### **16/26 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS**

**a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS**

The Council **Resolved** unanimously to approve the following payments and authorised Councillor North and Councillor Simmons to finish the payment process.

**Payments:**

<b>PAYMENTS</b>	<b>Amount (£)</b>	<b>Payee</b>	<b>Payment Type</b>
1	8.53	3 - Phone	DD
2	7.20	Tesco - Stamps	CC
3	3.60	IONOS - Web Hosting	DD
4	407.00	HALC - Subs 26/27	
5	90.00	Sentry Storage	
6	4.25	Bank Charges	DD
7	4,512.37	Radely House - Pavilion	
8	115.28	OPHMC - Meetings April	
9	6.00	IONOS - Basic Fee	DD
10	100.00	Owslebury Newsletter - GrOws	
11	131.40	Phil Space - Toilet	
12	68.60	Zero Waste Bags - M Tudor	
13	1,160.46	Swanmore PC	
14	577.60	Clerks Salary	SO
15	190.15	HMRC	
16	6.75	Clerks Expenses	
17	325.00	John Murray - Internal Auditor	
18	284.00	EM Arts	
19	440.00	S Comley - Grass Cutting	

**Receipts:**

<b>Voucher</b>	<b>Amount (£)</b>	<b>Payee</b>	
<b>RECEIPTS</b>			
1	143.09	CCLA - Deposit Interest	
2	25,490.00	WCC Precept	
3	1,684.20	South Downs National Park - CIL Money	
4	149.66	April 26 - Repair Café Donations	
5	2,500.00	Invoice No. 22 - Boomtown Grant	
6	15.00	Invoice No 23 - Glebe Field	

**b) TO APPROVE THE SIGNING OF THE APRIL BANK RECONCILIATION BY THE CHAIRMAN**

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The Council **Resolved** unanimously for the Chairman to sign Aprils Bank Reconciliation.

**c) NOTE THE NEW NALC PAY SCALES FOR 26/27 HAVE BEEN AGREED AND WILL BE IMPLEMENTED FROM 1 APRIL 2026, THE CLERKS SALARY HAS BEEN ADJUSTED ACCORDINGLY**

The Clerk had circulated a report on the new NALC pay scales for 2026/27 to all prior to the meeting (Appendix 6).

The Council received and noted the new pay scales.

**d) RESOLVE TO CONFIRM THAT THE COUNCIL MEETS THE CRITERIA TO BE ELIGIBLE TO EXERCISE THE GENERAL POWER OF COMPETENCE**

The Clerk had circulated the criteria to be able to exercise the General Power of Competence to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to confirm that the Council meets the criteria to be eligible to exercise the General Power of Competence.

**e) REVIEW AND APPROVE THE STANDING ORDERS FOR 2026/27**

The Clerk had circulated the Standing Orders to all prior to the meeting (Appendix 8).

The Council **Resolved** unanimously to approve the changes to the Standing Orders and place a copy on the website.

**f) REVIEW AND APPROVE THE FINANCIAL REGULATIONS FOR 2026/27**

The Clerk had circulated the Financial Regulations to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to approve the changes to the Financial Regulations and place a copy on the website.

**g) RECEIVE AND APPROVE THE CODE OF CONDUCT FOR 2026/27**

The Clerk had circulated the new Code of Conduct to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously to approve the Code of Conduct and place a copy on the website.

**h) CONFIRMATION THAT NO CLLRS HAVE A CONFLICT OF INTEREST WITH BDO**

None of the Councillors have a conflict of interest with the external auditors BDO and **Resolved** unanimously for the Chairman to sign the form.

**i) CONFIRM THE ARRANGEMENTS FOR INSURANCE COVER**

The Clerk had circulated a report on the insurance renewal for 2026/27 to all prior to the meeting (Appendix 11).

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The Clerk advised that the Council are currently within a Fixed Rate Agreement (FRA), with Clear Council until 31/05/2028. The insurance renewal is £704.94 for this year. The Clerk advised the council should think about getting Cyber insurance.

The Council **Resolved** unanimously to the insurance renewal quote of £704.94 for 26/27.

The Council asked the Clerk to ask other parish councils if they are purchasing Cyber Insurance.

Action:	By Whom:
To ask other Parish Councils if they are purchasing Cyber insurance	The Clerk

#### **17/26 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING**

The Chairman asked the Clerk to put the Highways agenda item under planning from the next meeting.

#### **18/26 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING**

The next meeting will be held on Monday 16<sup>th</sup> June in the parish hall.

There being no further business the meeting closed at 8.40pm.

Chairman:

Date: