

**OWSLEBURY AND MORESTEAD PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON
1ST OCTOBER 2026
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL COMMITTEE ROOM**

Present: Parish Councillor (in the Chair) Astrea Hurlock.
Parish Councillors Chris North, Paul Simmons.

In Attendance: Juanita Madgwick (Clerk)

Also in Attendance: 0 members of the public were present.

71/26 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Smith, Foster and Egerton

72/26 RECEIVE DECLARATIONS OF INTERESTS RELATING TO ANY ITEM ON THE AGENDA

None

73/26 TO PASS A RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS DUE TO THE FOLLOWING ITEMS CONCERNING STAFF

The Council **Resolved** unanimously, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press during consideration of items 74/26 because publicity would be prejudicial to the public interest by reason of the confidential and commercially sensitive nature concerning staff.

74/26 RECRUITMENT OF A NEW CLERK

Recruitment Advisory Committee

The Council **Resolved**, unanimously, to the establishment of a Recruitment Advisory Committee – in accordance with the Council's policy for such recruitment – and confirmed the appointment of councillors Hurlock, Simmons, North and Smith to the Committee. The Committee is to seek a new Clerk and RFO and bring forward recommendations to the full Council.

Job Description, Personal Specification, Job Advert, Application Form and Pay Scales

The Council approved the Job Description, Personal Specification, Job Advert and Application Form and pay scales prepared by the Clerk in consultation with the Chairman.

The Council asked the Clerk to advertise the Job through HALC, OIS and Instagram.

70/26 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 12th October 2026 at 7.00pm in the parish hall.

There being no further business the Chair closed the meeting at 7.40pm.

Chairman:

Date: