32. 2026/ 2027
FC.12.10.26

OWSLEBURY AND MORESTEAD PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
12th October 2026
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL

Present: Parish Councillor (in the Chair) Astrea Hurlock.
Parish Councillors Mark Egerton, John Foster, Chris North, Paul Simmons.

In Attendance: Juanita Madgwick (Clerk), District Councillor David Ablitt and Jerry Pett, and County Councillor Jonathan Williams

Also in Attendance: 26 members of the public were present.

76/26 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Smith

77/26 RECEIVE DECLARATIONS OF INTERESTS RELATING TO ANY ITEM ON THE AGENDA

None

78/26 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON 14th SEPTEMBER AND 1ST OCTOBER 2026

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 14th September & 1st October 2026, and the Council **resolved**, unanimously, that they were a true record.

79/26 TO RECEIVE AND NOTE THE DRAFT MINUTES OF THE PAVILION COMMITTEE HELD ON 14 SEPTEMBER REPORTING THE DECISIONS TAKEN BY THE COMMITTEE UNDER ITS DELEGATED AUTHORITY

The Council received and noted the draft minutes of the Pavilion Committee held on the 14th September and reported any decisions that were taken by the Committee under its delegated authority (Appendix 1).

80/26 PUBLIC QUESTIONS AND COMMENTS

Other Agenda Items:

A resident sought clarification on the Recreation Ground Committee's spending powers, possible restrictions on dogs and the appointment of specialist legal counsel.

The resident questioned whether the Recreation Ground Committee had authority to spend money from its budget. The Chair clarified that the Committee operated under authority delegated by Full Council and could approve expenditure within its allocated budget.

The resident asked whether residents would be consulted before any ban on dogs at the recreation ground. The Chair confirmed that consultation would take place before any such restriction was introduced. She explained that persistent dog fouling had been a concern for several years, particularly because children use the ground for sport and play. She welcomed the opportunity to raise awareness of the problem and appealed to dog owners to clear up after their dogs, expressing the hope that improvements would remove the need to consider a ban.

The resident also questioned why three quotations had not been obtained before appointing a barrister. The Chair explained that village green law was a highly specialist area. She referred to the exception in the Council's Financial Regulations allowing specialist legal services to be commissioned without obtaining three competitive quotations.

81/26 PLANNING

a) PLANNING APPLICATIONS

SDNP/26/03556/LDE	1 Bottom Pond Cottages, Morestead Hill, Morestead, Hampshire, SO21 1JE
Proposal	Storage room above garage has been used as residential for more than 10 years since the date of application SDNP/12/02716/HOUS
Councils Comment	The Council would like to bring to the attention of the planners that a enforcement case was opened in 2017 for this use of space over the garage: SDNP/17/00790/BRECON: Alleged breach of condition 3 relating to SDNP/12/02716/HOUS - use of space above garage.

SDNP/26/03732/FUL	Land adjacent to Hollybank Whaddon Lane Owslebury Hampshire
Proposal	(Retrospective) Retention of agricultural barn
Councils Comment	The Council resolved to make no comment on this application.

b) PLANNING DECISIONS

SDNP/26/02434/FUL	Hangar Nurseries Thompsons Lane Owslebury SO21 1JH
Proposal	Change of use of land from commercial horticulture to B8 Open Storage for the storage of mobile welfare and site units
Decision	Approved

SDNP/26/00278/LDP	Marwell Activity Centre Hurst Lane Owslebury Hampshire SO21 1EZ
Proposal	Confirmation that the stationing of caravans across two parcels of land as shown outlined in red on the Location Plan would be lawful.
Decision	Application Withdrawn

SDNP/26/02084/HOUS	The Chapel Baybridge Lane Owslebury Hampshire SO21 1JN
Proposal	Single storey extension to the existing chapel, including patio and retaining wall landscaping works externally.
Decision	Approved

The planning decisions were received and noted.

Enforcement: A Cllr reported that the waste dump on the Portsmouth Road has increased in size and height and asked the District and County Councillor to investigate further to determine whether it constitutes an illegal waste site.

82/26 RECEIVE THE COUNTY AND DISTRICT COUNCILLORS REPORT

The Clerk had circulated the District Councillors report, to all prior to the meeting (Appendix 2) which was received and noted.

Cllr Williams provided an update on the alleged illegal waste dump on the Portsmouth Road. He advised that he had followed up with Winchester City Council (WCC) and will be speaking with Hampshire County Council this week, as it appears that the site is not approved and may constitute an illegal waste operation. He confirmed that he will circulate a further update as soon as one is available.

District Cllr Pett advised that he had been approached by a resident during the summer regarding the possibility of creating additional parking in Beech Grove. He noted that he had met with Winchester City Council a couple of years ago to explore options, but no suitable alternative locations were identified. However, he confirmed that it may be possible to request additional disabled parking provision if there is a demonstrated need.

Cllr Pett advised that he had met with Hampshire County Council to review the current bus route through Owslebury. There was discussion about whether the bus needs to stop at the additional stops before Winchester, and it was noted that travelling directly into Winchester could reduce the overall journey time.

83/26 HIGHWAYS

a) RECEIVE AN UPDATE ON BEECH GROVE PATHWAY IMPROVEMENTS

None

b) TO EXPEDITE THE INSTALLATION AND COMMISSIONING OF THE NEW SID AND SOLAR PANELS ON THE EXISTING POLES, AND TO PROGRESS THE APPLICATION FOR THE INSTALLATION OF ADDITIONAL POLES

Cllr Foster provided a verbal update on the new SIDs and advised that additional brackets may be required to mount them on the existing poles. He confirmed that he had spoken to Gary, who is currently progressing the identification of new sites where further poles can be installed.

Speedwatch are meeting on Friday morning, and Cllr Foster will request assistance from the group to assemble and install the new SIDs on the existing poles within the village. The Clerk noted that there is budget provision for new brackets should they be needed.

Cllr North asked whether the Traffic Management Group had been established. The Clerk advised that the Terms of Reference still need to be agreed and confirmed that this would be added to the next agenda.

84/26 RECEIVE AN UPDATE FROM GROWS

a) TO REVIEW AND APPROVE THE CHANGES TO THE TERMS OF REFERENCE FOR GROWS

The Clerk had circulated the revised Terms of Reference for Grows to all prior to the meeting (Appendix 3)

Cllr Simmons advised that GrOws would like to review the Terms of Reference at their next meeting and ask for this agenda item to be deferred to the next meeting.

b) TO RECEIVE A REPORT FROM GROWS

Cllr Simmons provided a verbal update on GrOws. He reported that the Repair Café held on Saturday was very successful: 30 items were repaired, 40 items were sharpened, and only three were found to be beyond repair. Four Repair Cafés are planned for 2027.

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He advised that he had watched the People Emergency Briefing and GrOws are hoping to host a screening in the village. GrOws will also be hosting a Climate Café on 12 November, focusing on water conservation, and have appointed a Biodiversity Champion.

85/26 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) TO REVIEW AND APPROVE THE CHANGES TO THE TERMS OF REFERENCE FOR THE OWSLEBURY RECREATION GROUND COMMITTEE

The Clerk had circulated the Terms of Reference for the Owslebury Recreation Ground Committee to all prior to the meeting (Appendix 4)

The Council **Resolved** unanimously to agree to the changes to the Owslebury Recreation Ground Terms of Reference and place a copy on the website.

b) TO CONSIDER THE REPORTED MOVEMENT IN THE CLIMBING FRAME LEGS AND AGREE ANY FURTHER INSPECTION, REMEDIAL WORK AND INTERIM SAFETY MEASURES

The Clerk had circulated the contractors' report on the climbing frame and playground repairs before the meeting (Appendix 5). Members asked whether the reported movement in the climbing-frame legs presented a safety risk. The Clerk advised that the contractors had noted the movement but had not confirmed whether the equipment was unsafe.

The Council **resolved unanimously** to arrange a further playground inspection in November, specifically drawing the inspector's attention to the movement in the climbing-frame legs. The Clerk was asked to issue the instruction without delay, before leaving her post.

86/26 RIGHTS OF WAY

a) **TO RECEIVE AND RECORD THAT FOOTPATH 35a HAS NOW BEEN FORMALLY DIVERTED.**

The Clerk had circulated a report from Hampshire County Council on the diversion of Footpath 35a to all prior to the meeting (Appendix 6)

The Council received and noted the formal diversion of footpath 35a.

87/26 FINANCE, ADMINISTRATION, AND STATUTORY MATTERS

a) TO NOTE PAYMENTS MADE SINCE THE LAST MEETING AND NOTE RECEIPTS AND TO APPROVE PROPOSED PAYMENTS

The Council noted the payments made since the previous meeting and the receipts received. The Council resolved unanimously to approve the proposed payments and authorised Cllrs North and Simmons to complete the payment process.

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Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
99	8.53	3 - Phone	DD
100	36.00	CPRE	
101	840.00	Peach Ecology	
102	3.60	IONOS - Managed Wordpress	DD
103	4.25	Bank Charges	DD
104	153.65	Community Garden Supper - C Chaplin-Rogers	
105	90.00	Sentry Storage	
106	24.98	Amazon - Printer Cartridges	CC
107	6.00	IONOS - WordPress Hosting	DD
108	131.40	Phil Space - Toilet	
109	15.62	OPHMC - Grows Meeting	
110	35.51	OPHMC - Meeting Expenses Sep	
111	721.90	Clerks Salary	SO
112	253.42	HMRC	
113	96.45	Clerks Expenses	
114	284.00	EM Arts	
115	415.00	S Comley - Grass Cutting	

Receipts:

Voucher	Amount (£)	Payee	
RECEIPTS			
19	**147.14**	**CCLA - Deposit Interest**	
20	**25,490.00**	**WCC Precept**	
21	**20.00**	**Invoice No. 28 - Glebe Field**	

b) TO APPROVE THE SIGNING OF THE SEPTEMBER BANK RECONCILIATION BY THE CHAIRMAN

The Council resolved unanimously that the September 2026 bank reconciliation be signed by the Chairman

c) REVIEW THE ACTUAL BUDGET FOR THE SECOND QUARTER OF 2026/27 INCLUDING THE STATEMENT OF VARIANCE

The Clerk had circulated the budget for the second quarter and the statement of variance, to all prior to the meeting (Appendix 7).

The Council reviewed the actual budget for the second quarter and the statement of variance.

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d) CONSIDERATION OF THE DRAFT BUDGET FOR THE FINANCIAL YEAR 2027/28 FOR THE FULL COUNCIL AND OWSLEBURY RECREATION COMMITTEE

The Clerk had circulated the draft budget for the Full Council and Owslebury Recreation Ground Committee to all prior to the meeting (Appendix 8).

The Council asked the Clerk to include £600 for cyber insurance and provision for employer pension contributions equivalent to 3% of the Clerk's salary in the draft budget.

The Council asked the Clerk to bring the draft budget back to the next meeting.

e) RECEIVE A REPORT FROM THE RECRUITMENT COMMITTEE ON THE PROGRESS WITH THE RECRUITMENT OF THE PARISH CLERK AND RESPONSIBLE FINANCIAL OFFICER

The Chairman advised that the committee had put in place a timeline for the recruitment of the Parish Clerk and Responsible Financial Officer. The Clerk advised that she had sent the recruitment pack to 4 people.

f) REVIEW AND APPROVE THE COMPLAINTS POLICY

The Clerk had circulated the Complaints Policy to all prior to the meeting (Appendix 9).

The Council **Resolved** unanimously to approve the changes to the Complaints Policy and place a copy on the website.

g) REVIEW AND APPROVE THE EQUALITY AND DIVERSITY POLICY

The Clerk had circulated the Equality and Diversity Policy to the Parish Council to all prior to the meeting (Appendix 10).

The Council **Resolved** unanimously to approve the changes to the Equality and Diversity Policy and place a copy on the website.

h) REVIEW AND APPROVE THE DOCUMENT AND RETENTION POLICY

The Clerk had circulated the Document and Retention Policy to the Parish Council to all prior to the meeting (Appendix 11).

The Council **Resolved** unanimously to approve the changes to the Document and Retention Policy and place a copy on the website.

i) REVIEW AND ADOPT THE FREEDOM OF INFORMATION AND ENVIRONMENTAL INFORMATION REQUEST POLICY

The Clerk had circulated the Freedom of Information and Environmental Information Request Policy to the Parish Council to all prior to the meeting (Appendix 12).

The Council **Resolved** unanimously to approve and adopt the Freedom of Information and Environmental Information Request Policy and place a copy on the website.

j) TO REVIEW AND APPROVE THE CHANGES TO THE STANDING ORDERS

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The Clerk had circulated a report on the suggested changes to the Standing Orders to all prior to the meeting (appendix 13)

The Council **Resolved** unanimously to approve the changes to the Standing Orders and place a copy on the website.

88/26 INFORMATION EXCHANGE AND AGENDA ITEMS FOR THE NEXT MEETING

Cllr Simmons advised that the Parish Council had won 2 awards at the village of the year in September. The council had won Excellence in Localism and runner up in the Small Village Best Community Event.

The Council asked the Clerk to advertise the councillor vacancy and contact local businesses to see if any employees would like to become a councillor.

89/26 TO NOTE THE DATE FOR THE NEXT COUNCIL MEETING

The next meeting will be held on Monday 9th November 2026 at 7.00pm in the parish hall committee room.

There being no further business the Chair closed the meeting at 7.42pm.

Chairman: Date:

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